# Board Meeting November 18, 2025

The Milford Municipal Utilities Board of Trustees met in regular session on Tuesday, November 18, 2025, at 4:00 P.M. in the Community Center Board Room. In attendance were Board Trustees Todd Johnson, Kirb Walters, and Chad Wellendorf; General Manager Brad Willemssen. Also in attendance was Bolton & Menk Engineer Josh Pope. Kevin Wharton, absent.

Chairman Johnson called the meeting to order.

Chairman Johnson led the Pledge of Allegiance

Wellendorf/Walters made a motion to approve the amended agenda. Motion passed unanimously.

Walters/Wellendorf made a motion to approve the consent agenda. Motion passed unanimously. The following bills were presented for payment:

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| Amy's Sign Design | Transformer Decals | 98.00 |
| Arnold Motor Supply | Supplies | 76.44 |
| Base | Cafeteria Monthly | 30.00 |
| Bolton & Menk, Inc. | Engineering | 47,764.80 |
| Border States Electric Supply | Inventory | 6,353.31 |
| CALEB REED | CREDIT REFUNDS - 64475 | 66.35 |
| Card Service Center | Travel, Office Supplies | 381.57 |
| CHARLES NEADOM | CREDIT REFUNDS - 64555 | 12.05 |
| City Laundering Company | Rugs Credit | -15.24 |
| City Laundering Company | Rugs | 98.75 |
| City of Milford | City Sewer, Storm Sewer, CC Fee | 56,150.52 |
| Cooperative Energy Company | Fuel | 774.16 |
| Cooperative Response Center, Inc. | On Call Phone Service | 633.11 |
| Core & Main LP | Distribution, Lab Test Supplies | 2,650.58 |
| Dairyland Power Cooperative | Statement Printing | 1,710.16 |
| DeKoter, Thole, Dawson, Rockman & Krikke, P.L.C. | Legal | 577.50 |
| DGR and Associates Company | Engineering | 14,990.40 |
| Dickinson County News | Publishing | 179.25 |
| Dickinson County Recycling Ctr | Recycling | 16.00 |
| EDM International, Inc. | Phase Tracker Equipment | 6,350.00 |
| Hawkins, Inc. | Chemicals | 5,438.71 |
| High Voltage Equipment Diagnostics, Inc. | Substation Testing | 4,824.26 |
| Iowa Utilities Commission | IUC/OCA Industry Direct Assessment | 2,732.00 |
| John T. Jones Construction Co. | Payment Request #24 - WTP | 988,463.06 |
| Marco, Inc. | Maintenance | 87.50 |
| National Benefit Services, LLC | Employee Benefits | 9.00 |

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| NEW Cooperative, Inc. | Fuel | 63.47 |
| Pitney Bowes | Postage Meter Lease | 142.53 |
| Power Line Supply | PPE FR Uniform | 929.29 |
| Probewell Corp | Meter Tester Equipment | 9,594.00 |
| Professional Computer Solutions, LLC | Computer Hosting Fees, Conference | 1,610.50 |
| R & D Industries, Inc. | Computer Contract | 2,218.40 |
| SHANE TITTERINGTON | CREDIT REFUNDS - 62811 | 32.58 |
| Spencer Municipal Utilities | Materials | 856.85 |
| State Hygienic Laboratory | Lab Testing | 1,191.50 |
| Sunshine Foods | Supplies | 6.99 |
| Tiger Pride Lawn Care | Pest Control | 90.00 |
| Van Wert Inc. | Water Meters for New Reading System | 4,714.10 |
| Wesco Distribution, Inc. | Inventory | 2,182.80 |
| Kevin Johnson | Rebate Reimbursement | 50.00 |
| Aflac | Employee Funded Benefit AFLAC | 531.78 |
| Aspire | Employee Funded Benefit | 320.00 |
| Aspire | Employee Funded Benefit | 320.00 |
| Base | FSA Claim | 123.40 |
| Black Hills Energy | Gas Service | 56.86 |
| Collection Services Center | Employee Withholding | 184.61 |
| Collection Services Center | Employee Withholding | 184.61 |
| Department of Energy | WAPA | 25,810.20 |
| Internal Revenue Service | FICA, Med, FWH | 7,117.20 |
| Internal Revenue Service | Fica, Med, FWH 11.14.25 | 6,751.90 |
| Iowa Department of Revenue | Monthly Sales and Use Tax | 7,888.10 |
| Iowa Department of Revenue | Sept 25 Water Excise Tax | 15,481.97 |
| Iowa Department of Revenue | Monthly State Withholding | 2,488.00 |
| IPERS | Oct 25 IPERS | 13,782.89 |
| John T. Jones Construction Co. | Payment Request No. 23-WTP | 1,214,569.73 |
| MidAmerican Energy | Neal 4 | 25,000.00 |
| Milford Communications | Phone-Internet | 405.55 |
| MMU | Utilities | 4,348.63 |
| MMU - Investment Fund | Sept 2025 EUSC Transfer | 114,466.82 |
| MMU-Medical Insurance Account | Oct 25 FSA Transfer | 1,147.14 |
| N & M Power Co | Electric Substation Payment Request # 2 | 111,942.98 |
| NIMECA | Sept 25 Power Bill | 63,879.97 |
| NIMECA | Nov 25 LTD | 300.63 |
| NIMECA | Service Charge IPPA | 10,200.00 |
| Power Line Supply | PPE Uniform | 313.66 |
| Principal Life | Employee Benefit Nov 25 | 515.05 |
| Reliance Standard Life Insurance Company | Employee Benefit | 403.73 |
| United Community Bank | Loan Payment | 7,883.11 |
| United Community Bank | Water Meter Loan Payment | 7,637.09 |
| United Community Bank | Electric Distribution Loan Payment | 31,938.41 |

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| Verizon Wireless | Phone Data 3 Collector Boxes | 75.08 |
| Verizon Wireless | Phone | 344.42 |
| Wellmark | Employee Benefit Nov 25 | 15,775.83 |

**Milford Municipal Utilities Business**

1. Consideration and possible approval of WTP Payment Request #24

Walters/Wellendorf made a motion to approve WTP Payment Request #24 for $988,463.06. Motion passed unanimously.

2. Consideration and possible approval of Employee Health insurance renewal.

Willemssen informed the Board of Trustees that the Employee Health insurance for 2026 will increase by 10.43%. The Board directed Willemssen to receive quotes prior to the 2027 renewal for the Board to consider. Following the discussion Wellendorf/Walters made a motion to approve the Employee Health insurance renewal. Motion passed unanimously.

3. Consideration and possible approval of Board meeting dates and time

The current Board meetings are the third Tuesday of each month at 4:00 p.m. The current Board meeting day and time is Tuesday at 4:00 p.m. Walters/Wellendorf made a motion to approve the Board dates for calendar year 2026 as January 20; February 17; March 17; April 21; May 19; June 16; July 21; August 18; September 15; October 20; November 17; and December 15. Motion passed unanimously.

Manager's Report

WTP project. Contractors have been working on electric, HVAC, and plumbing. The concrete contractor will be pouring the driveways and parking areas. Their goal is to finish the concrete by the new plant including the west and north driveways. The remaining pours will be finished after the old plant is demolished.

-Substation project. The contractor has been working on T2 (south transformer). The concrete contractor poured the basin the week of November 10. Niagara will be on site in December to set the transformer.

The meeting adjourned at 4:39 p.m.