Board Meeting July 15, 2025

The Milford Municipal Utilities Board of Trustees met in regular session on Tuesday, July 15, 2025, at 4:00 P.M. in the Community Center Board Room. In attendance were Board Trustees Todd Johnson, Kirb Walters, and Chad Wellendorf; General Manager Brad Willemssen; Utility Employee Lindsay Radunz. Also in attendance was Bolton & Menk Engineer Josh Pope and City of West Okoboji City Administrator Carol Chicoine. Others present were Amanda Platts, Katy Carey, Alan Blake, Nancy Heikens, Dianie Donkersloot, Michelle Adams, Jill Harms, Donna Tielbur, and Sue Richter. Kevin Wharton, absent.

Chairman Johnson called the meeting to order.

Chairman Johnson led the Pledge of Allegiance

Walters/Wellendorf made a motion to approve the amended agenda. Motion passed unanimously.

Walters/Wellendorf made a motion to approve the consent agenda. Motion passed unanimously. The following bills were presented for payment:

Chairman Johnson opened the public hearing at 4:03 p.m. Speakers were asked state their name and community of residence, limit their comment time to 3 minutes and 10 speakers were allowed to speak at the hearing. No comments were provided to the office prior to the hearing. Chairman Johnson closed the public hearing at 4:22 p.m.

Alpha Wireless	Radio Programming	398.78
Avera Heart Hospital of South Dakota	Safety - AED's for Trucks	3,192.00
Base	Cafeteria Monthly	30.00
Blue Lake Websites	Website Protect Wordpress Care Package	249.00
Bolton & Menk, Inc.	Engineering	67,590.75
Border States Electric Supply	Meter Testing	1,100.00
Burgin Lawn Service	Mowing	1,480.00
Card Service Center	Electric Ragbrai,Dist, Travel	2,798.65
City Laundering Company	Rugs	89.86
City of Milford	9th St Reconstruction Water Main	70,790.95
Coffman's Locksmith Shop	Locksmith	269.25
Connections Inc EAP	Employee Assistance Program Annual Fee	1,530.36
Cooperative Energy Company	Fuel	832.26
Cooperative Response Center, Inc.	On Call Phone Service	627.13
Dairyland Power Cooperative	Statement Printing	1,589.08
DeKoter, Thole, Dawson, Rockman & Krikke, P.L.C.	Legal	660.00
Dickinson County News	Publishing	164.86
Echo Electric Supply	Materials - Ragbrai Temps	9,822.33
H & D Underground, Inc.	Subcontractor	2,150.00
Hach Company	Lab Testing Supplies	2,046.81
Hawkins, Inc.	Chemicals	2,257.59
Ia Assoc of Muni Utilities	ISEP Safety Training	1,315.00

Ia Depart of Natural Res	Annual Water Supply Fee	361.05
Iowa One Call	Locates	582.80
Jacobson-Westergard & Associates, Inc.	Legal	1,290.00
JAKOB BIXENMAN	CREDIT REFUNDS 64266	19.01
John T. Jones Construction Co.	Payment Request #20 - WTP	771,227.23
Kimball Midwest	Paint	300.97
Marco, Inc.	Copier Contract	151.32
Menard, Inc.	Distribution	649.08
Milford Electric, Inc.	Supplies	55.11
Minger Construction Co., Inc.	Hwy 71 Raw Watermain Pmt Request #2	127,085.21
National Benefit Services, LLC	Employee Benefits	12.00
NEW Cooperative, Inc.	Fuel	136.52
Plumbing & Heating Wholesale Inc.	Parts	1,018.48
Professional Computer Solutions, LLC	Computer Programming, Hosting Fees	2,042.50
R & D Industries, Inc.	Computer Contract & Support	2,012.90
Radcliffe Directional Drilling LLC	Subcontractor	9,451.00
Resco	Inventory, Distribution	64,664.65
State Hygienic Laboratory	Lab Testing	79.00
Storey Kenworthy	Office Supplies	175.32
Stuart C. Irby Co.	Distribution	68.40
Sunshine Foods	Office Supplies	66.54
Tiger Pride Lawn Care	Pest Control	40.00
True Value - Milford	Supplies	1,004.43
Wedeking Pit & Plant, Inc.	Distribution	486.40
Ziegler, Inc.	Annual Maintenance Contract	27,936.32
Aflac	Employee Funded Benefit AFLAC	531.78
Aspire	Employee Funded Benefit	320.00
Aspire	Employee Funded Benefit	320.00
Base	FSA Claim	113.74
Black Hills Energy	Gas Service	132.91
Collection Services Center	Employee Withholding	184.61
Collection Services Center	Employee Withholding	184.61
Department of Energy	WAPA	29,264.35
Internal Revenue Service	Fica, Med, FWH 6.27.25	7,545.98
Internal Revenue Service	Fica, Med, FWH 7.11.25	7,378.12
Iowa Department of Revenue	Monthly Sales & Use Tax	7,452.93
Iowa Department of Revenue	Monthly WET Tax	10,538.55
Iowa Department of Revenue	Monthly Withholding	1,759.00
Iowa Finance Authority	SRF Loan Interest - WTP	229,128.99
IPERS	June 25 IPERS	9,769.66
MidAmerican Energy	Neal 4	12,000.00
Milford Communications	Phone	409.08
MMU	Utilities	4,880.54
MMU - Investment Fund	May 2025 EUSC Transfer	116,336.91
MMU-Medical Insurance Account	June 25 FSA Transfer	764.76
NIMECA	Power Bill	48,831.01
NIMECA	Employee Benefits	299.13
Principal Life	Employee Benefit	542.80
Reliance Standard Life Insurance Company	Employee Benefit	420.68
United Community Bank	Loan Payment	7,883.11

United Community Bank	Water Meter Loan Payment	7,637.09
United Community Bank	Electric Distribution Loan Payment	31,938.41
Verizon Wireless	Phone Data - 3 Collector Boxes	75.10
Verizon Wireless	Phone	461.53
Wellmark	Employee Benefit	15,870.86

Milford Municipal Utilities Business

1. Consideration and possible approval of WTP Payment Request #20

Wellendorf/Walters made a motion to approve the WTP Payment Request #20 of $771,227.23. Motion passed unanimously.

2. Consideration and possible approval of Hwy 71 Raw Watermain Installation Payment Request #2

Wellendorf/Walters made a motion to approve the Hwy 71 Raw Watermain Installation Payment Request #2 of $149,589.69. Motion passed unanimously.

3. Consideration and possible approval of Resolution 2025-07-01- Accepting Hwy 71 Raw Watermain Installation

Wellendorf introduced "Resolution Accepting Hwy 71 Raw Watermain Installation", and that the same be adopted. Walters seconded the motion. The roll was called and the vote was: Ayes: Walters, Wellendorf, Johnson; Nays: none. Whereupon, the chairman declared the resolution be duly adopted.

4. Consideration and possible approval of Audit amendment

Walters/Wellendorf made a motion to approve the audit amendment to add the requirement of the Single Audit.

Manager's Report

-WTP project. JTJ finished the floor and walls of the waste tank on the east side of the project. The electric and mechanical contractors have been working in the plant.

-A34 City bill for duct installation. Chairman Johnson appointed Johnson and Walters to sit on a committee to discuss this issue with representatives from the City of Milford.

The meeting adjourned at 4:55PM.