Board Meeting June 17, 2025

The Milford Municipal Utilities Board of Trustees met in regular session on Tuesday, June 17, 2025, at 4:00 P.M. in the Community Center Board Room. In attendance were Board Trustees Todd Johnson, Kirb Walters, and Chad Wellendorf; General Manager Brad Willemssen; Utility Employees Lindsay Radunz, Wade Newcomer, Bill Matthes and Zach Nelson. Also in attendance were Bolton & Menk Engineer Josh Pope; City of Milford Mayor Steve Anderson, Allen Blake with Dickinson County Board of Health, Alejandro Ospina with Uni-Bell PVC Pipe Association, along with members of the general public. Board Trustee Kevin Wharton was absent.

Chairman Johnson called the meeting to order.

Chairman Johnson led the Pledge of Allegiance

Walters/Wellendorf made a motion to approve the agenda. Motion passed unanimously.

Walters/Wellendorf made a motion to approve the consent agenda. Motion passed unanimously. The following bills were presented for payment:

Alpha Wireless	Radios Water Dept	3,127.33
Arnold Motor Supply	Supplies	285.72
Base	Cafeteria Monthly	30.00
Bolton & Menk, Inc.	Engineering	89,609.40
Border States Electric Supply	Meter Testing	2,430.00
Brad Willemssen	Reimbursement	53.50
Burgin Lawn Service	Mowing	1,110.00
Card Service Center	Office Supplies	621.64
City Laundering Company	Rugs	89.86
City of Milford	City Sewer, Storm Sewer, CC Fee	48,594.10
Cooperative Energy Company	Fuel	713.51
Cooperative Response Center, Inc.	On Call Phone Service	675.55
Dairyland Power Cooperative	Statement Printing	2,106.54
DeKoter, Thole, Dawson, Rockman & Krikke, P.L.C.	Legal	852.50
DGR and Associates Company	Engineering	1,512.72
Dickinson County News	Publishing	434.96
Hawkins, Inc.	Chemicals	9,640.34
Ia Depart of Natural Res	Operator Certificate Renewal	60.00
Iowa One Call	Locates	1,082.90
John T. Jones Construction Co.	Payment Request #19 - WTP	543,273.81
KUOO	One Call Awareness Campaign Ad	37.80
Menard, Inc.	Small Tools	304.21
Micro-Comm, Inc.	Annual Subscription	400.00
Milford Auto Care	Truck Repair	1,234.25
National Benefit Services, LLC	Employee Benefits	12.00
NEW Cooperative, Inc.	Fuel	130.07
Professional Computer Solutions, LLC	Computer Hosting Fees	1,010.50
R & D Industries, Inc.	Computer Contract & Support	8,852.90
Resco	Inventory	23,819.27
Spencer Municipal Hospital	Drug Screen	258.52
State Hygienic Laboratory	Lab Testing	311.00
Storey Kenworthy	Office Supplies	619.69
Stuart C. Irby Co.	Safety	3,335.00
Subsurface Solutions	Annual Subscription	720.00
Tantalus Systems Inc.	Project Management Services	10,570.00

Tiger Pride Lawn Care	Pest Control	90.00
True Value - Milford	Supplies	78.19
UnityPoint Clinic-Occupational Medicine	Drug Screen	84.00
USPS	Annual PO Box Fee	246.00
Aflac	Employee Funded Benefit AFLAC	562.72
Aspire	Employee Funded Benefit	320.00
Aspire	Employee Funded Benefit	320.00
Base	FSA Claim	215.00
Base	FSA Claim	1,344.00
Black Hills Energy	Gas Service	378.82
Collection Services Center	Employee Withholding	184.61
Collection Services Center	Employee Withholding	184.61
Department of Energy	WAPA	23,948.00
Internal Revenue Service	Fica, Med, FWH 5.30.25	7,556.50
Internal Revenue Service	Fica, Med, FWH 6.13.25	7,535.45
Iowa Department of Revenue	Monthly Sales & Use Tax	8,484.78
Iowa Department of Revenue	Monthly WET Tax	9,555.59
Iowa Department of Revenue	Monthly Withholding	2,627.00
IPERS	May 25 IPERS	14,446.37
MidAmerican Energy	Neal 4	17,000.00
Milford Communications	Phone	407.03
MMU	Utilities	5,065.31
MMU - Investment Fund	May 2025 EUSC Transfer	115,424.63
MMU-Medical Insurance Account	May 25 FSA Transfer	1,147.14
NIMECA	Power Bill	69,781.85
NIMECA	Employee Benefits	299.13
Principal Life	Employee Benefit	424.03
Reliance Standard Life Insurance Company	Employee Benefit	378.29
United Community Bank	Loan Payment	7,883.11
United Community Bank	Water Meter Loan Payment	7,637.09
United Community Bank	Electric Distribution Loan Payment	31,938.41
Verizon Wireless	Phone Data - 3 Collector Boxes	75.08
Verizon Wireless	Phone	393.16
Wellmark	Employee Benefit	13,296.33

Milford Municipal Utilities Business

1. Introduction of Zach Nelson, new MMU Electric Department employee

   Electric Superintendent Bill Matthes introduced Zach Nelson to the board members. Zach began his employment at the end of May for the Electric Lineman position.

2. Allen Blake with the Dickinson County Board of Health will address the Board on MMU Water

   General Manager Willemssen explained the process MMU has to follow in consideration of this item. MMU had to contact the DNR and will have to give a 90-day notice to the public. The DNR then requires MMU to contact the Board of Health prior to putting notice out. The MMU Board clarified that fluoride would not be removed from water through filtration, but that the consideration is to stop additional fluoridation of the water. Our water source naturally has levels of .3-.4 mg/L, with .7 mg/L being the optimal amount recommended by the CDC. Allen Blake presented to the Board on the benefits of fluoride in public drinking water. Blake stated that studies show .7 mg/L provides the best dental outcomes to prevent cavities and that cavities affect more than just teeth. Children of poor families are the most affected. Katy Carey, Director of Population and Public Health for Dickinson County, contributed that a

grant is available from Delta Dental to help cover the cost of the new equipment for the water plant and that they are very optimistic that it would be available for Milford and would happily help with that process.

3. Consideration and possible approval of Resolution 2025-06-01 – Setting Public Hearing on Fluoride in the Milford Water System

   Walters/Wellendorf made a motion to approve Resolution 2025-06-01. Roll call vote: Ayes – Johnson, Walters, Wellendorf. Nays – None. Absent – Wharton. Motion passed unanimously. The Board of Trustees will hold public hearings on July 15, August 19, and September 16, 2025 at the outset of the regular Board meetings on those dates, to receive citizen comments on the use of fluoride in Milford city water.

4. Presentation by Uni-Bell PVC Pipe Association on water main material

   Alejandro Ospina gave a presentation on PVC pipe. Ospina then answered questions of the Board Trustees.

5. Consideration and possible approval of 2025 Accounts Receivable Write-Offs

   Walters/Wellendorf made a motion to approve the 2025 Accounts Receivable Write-Offs for $10,345.77. Motion passed unanimously. The Iowa Setoff program has collected $2,284.90 this year. The current delinquent write-off list will be sent to AAA Collections. The delinquent accounts are as follows:

Jason Zimmerman	70.38	Shane Ries	224.83	Ricardo Ballesteros	251.20
Nancy Young	33.61	Tina Powell	28.44	Jeremy Watkins	776.80
Chris Barnett	327.64	Ashley Einck	103.19	James Orris	580.47
Larry Thielen	311.99	Tracey Grover	539.71	Edward Feather	105.77
Toni Wulf	465.16	Bruce Nonneman	96.30	Mary Blum	61.69
Latasha Cookinham	1,301.78	Kolby Dicus	274.50	Kai Goberish	157.47
Steven Summers	211.85	Justin Clark	206.47	Mary Swanson	157.47
Bowden Stallings	93.18	Ray Wilshire	582.07	Richard Lopez	622.47
Amanda Cox	93.18	Marra Glackin	156.36	Bridget Wilcox	182.47
Rick Mckee	134.26	Victor Jose Martinez Rivera	105.77	Mama Jos Designs	880.56
Alexandra Quail	408.71	Deborah Allen	183.26	Mike Norman	616.76

6. Consideration and possible approval of WTP Payment Request #19

   Wellendorf/Walters made a motion to approve the WTP Payment Request #19 of $543,273.81. Motion passed unanimously.

7. Consideration and possible approval of Milford Commercial Club Sponsorship

   Walters/Wellendorf made a motion to approve providing in-kind labor. Motion passed unanimously.

8. Consideration and possible approval of Single Audit Report

   Johnson/Wellendorf made a motion to approve the Single Audit Report. Motion passed unanimously. Winther, Stave & Co. LLP completed the report in relation to the SRF loan.

Items discussed in the Manager's Report:

1. For the WTP project, JTJ has been working in the area of the sedimentation tank and has started on the waste tank on the east side of the project.
2. 9th Street is almost complete.

3. For Ragbrai, the plans are finalized where the electric temp and water services will be provided.
4. A34 Duct Installation issue with payment will be on next month's agenda.
5. Welcome to Chad Wellendorf as a new Board Member.

The Board of Trustees adjourned the meeting at 5:45 p.m. The next regular meeting of the Milford Municipal Utilities Board of Trustees will be July 15, 2025, at 4:00 p.m.

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Todd Johnson, Chairman

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Kevin Wharton, Board Secretary