Board Meeting April 15, 2025

The Milford Municipal Utilities Board of Trustees met in regular session on Tuesday, April 15, 2025, at 4:00 P.M. in the Community Center Board Room. In attendance were Board Trustees Todd Johnson, Kevin Wharton, and Kirb Walters; General Manager Brad Willemssen; Utility Employees Lindsay Radunz, Wade Newcomer, and Peter Nasby. Also in attendance were NIMECA CEO Greg Fritz; DGR Engineer Blair Metzger; Bolton & Menk Engineer Ginger L'Heureux; Chad Wellendorf.

Chairman Johnson called the meeting to order.

Chairman Johnson led the Pledge of Allegiance

Walters/Wharton made a motion to approve the amended agenda, removing agenda item #3. Motion passed unanimously.

Wharton/Walters made a motion to approve the consent agenda. Motion passed unanimously. The following bills were presented for payment:

Ahlers & Cooney, P.C.	Legal	255.00
Alpha Wireless	Repair	69.37
Amy's Sign Design	Transformer Decals	246.10
Arnold Motor Supply	Supplies	37.22
Base	Cafeteria Monthly	30.00
Bolton & Menk, Inc.	Engineering	61,842.05
Card Service Center	Plant Supplies, Safety	356.39
City Laundering Company	Rugs	89.86
City of Milford	City Sewer, Storm Sewer, CC Fee	47,182.55
Cooperative Energy Company	Fuel	653.19
Cooperative Response Center, Inc.	On Call Phone Service	622.80
Dairyland Power Cooperative	Statement Printing	1,646.18
DGR and Associates Company	Engineering	3,318.00
Dickinson County News	Publishing	182.57
Electromark	Transformer Stickers	1,869.79
Flagshooter, Inc.	Locating	330.16
Furniture Mart	WTP Furniture	1,619.99
Hawkins, Inc.	Chemicals	2,985.65
Ia Assoc of Muni Utilities	ISEP Safety Training	1,315.00
Iowa One Call	Locates	44.20
Itron, Inc.	Quarterly Hardware & Software Maintenance	506.12
John T. Jones Construction Co.	Payment Request #17 - WTP	1,513,352.88
KUOO	One Call Awareness Campaign Ad	18.90
Marco, Inc.	Copier Contract	145.42
MHR Insurance	Insurance Renewal	156,116.89
National Benefit Services, LLC	Employee Benefits	12.00
NEW Cooperative, Inc.	Fuel	66.33
Pitney Bowes	Postage Meter Lease	285.06
Professional Computer Solutions, LLC	Computer Hosting Fees	1,698.50
R & D Industries, Inc.	Computer Contract & Support	5,325.40
Sibley Sheet Metal, Inc.	Repair	141.20
Spencer Municipal Hospital	Drug Screen	417.04
State Hygienic Laboratory	Lab Testing	79.00
Storey Kenworthy	Office Supplies	856.55
Sunshine Foods	Office Supplies	24.99

Tantalus Systems Inc.	Electric Meters	490.60
Tiger Pride Lawn Care	Pest Control	90.00
True Value - Milford	Supplies	133.95
UnityPoint Clinic-Occupational Medicine	Drug Screen	210.00
Van Wert Inc.	Water Meters	584.32
Aflac	Employee Funded Benefit AFLAC	562.72
Aspire	Employee Funded Benefit	395.00
Aspire	Employee Funded Benefit	395.00
Black Hills Energy	Gas Service	1,304.74
Collection Services Center	Employee Withholding	184.61
Collection Services Center	Employee Withholding	184.61
Department of Energy	WAPA	31,566.95
Internal Revenue Service	Fica, Med, FWH 3.21.25	6,784.15
Internal Revenue Service	Fica, Med, FWH 4.4.25	7,633.26
Iowa Department of Revenue	Statewide Property Tax	39.63
Iowa Department of Revenue	Monthly Sales & Use Tax	10,373.94
Iowa Department of Revenue	Monthly WET Tax	9,487.28
Iowa Department of Revenue	Monthly Withholding	1,638.00
IPERS	Mar 25 IPERS	9,041.56
MidAmerican Energy	Neal 4	8,000.00
Milford Communications	Phone	393.81
MMU	Utilities	9,431.49
MMU - Investment Fund	Feb 2025 EUSC Transfer	116,163.57
MMU-Medical Insurance Account	March 25 FSA Transfer	764.76
NIMECA	Power Bill	120,925.59
NIMECA	Property Tax	349.50
NIMECA	Annual APPA Dues	2,137.79
NIMECA	Employee Benefits	299.23
NIMECA	Attach H Support 2025	442.76
Principal Life	Employee Benefit	467.32
Reliance Standard Life Insurance Company	Employee Benefit	366.77
United Community Bank	Loan Payment	7,883.11
United Community Bank	Water Meter Loan Payment	7,637.09
United Community Bank	Electric Distribution Loan Payment	31,938.41
Verizon Wireless	Phone Date - 3 Collector Boxes	75.14
Verizon Wireless	Phone	353.17
Wellmark	Employee Benefit	11,339.27

Milford Municipal Utilities Business

1. Introduction of the recent Water Operator hired

   Water Superintendent Wade Newcomer introduced Peter Nasby to the Board of Trustees. Peter was recently hired for the Water Operator position.

2. NIMECA presentation

   Greg Fritz with NIMECA gave a presentation on NIMECA and answered questions of the Board.

3. DGR CIP presentation

   Agenda item #3 was removed from the agenda. The presentation will be given at the May meeting.

4. Electric Rates analysis presentation

   Blair Metzger from DGR gave an electric rates analysis presentation. The results of the analysis show MMU should increase electric rates each year for the next five years.

5. Consideration and possible approval of Resolution 2025-04-01 Setting Public Hearing on Electric Rates

   Wharton/Walters made a motion to approve Resolution 2025-04-01 setting a public hearing for the electric rates on May 20, 2025 at 4:00 p.m. in the Community Boardroom Roll call vote: Ayes – Johnson, Wharton, Walters. Nays – None. Motion passed unanimously.

6. Consideration and possible approval of 4/0 wire quote

   Wharton/Walters made a motion to approve the 4/0 wire quote with Border States Electric for $10,848.69. Motion passed unanimously.

7. Consideration and possible approval of transformer quote

   Wharton/Walters made a motion to approve the transformer quote with RESCO for $58,595.00. Motion passed unanimously.

8. Consideration and possible approval of amended Electric Service Rules

   Walters/Wharton made a motion to approve the changes to the Electric Service Rules. Motion passed unanimously. Upcoming projects that require the Electric Department to increase transformer size or add to the distribution system will now have the customer pay the estimated cost up front and then they will be reimbursed a portion back over a five-year period.

9. Consideration and possible approval of Milford Commercial Club donation.

   Wharton/Walters made a motion to approve a $100 membership to the Milford Commercial Club. Motion passed unanimously.

10. Consideration and possible approval of WTP Payment Request #17

    Wharton/Walters made a motion to approve the WTP Payment Request #17 of $1,513,352.88. Motion passed unanimously.

11. Consideration and possible approval of donation to Webster City lineman

    Walters made a motion to approve a $1000 donation to a Webster City lineman injured on the job restoring power to customers during a blizzard on March 19. Motion died for the lack of a second.

Items discussed in the Manager's Report:

1. For the WTP project, the precast walls have been installed and some finish work will take a couple of weeks. JTJ has been working in the area of the sedimentation tank and installing process piping in the area of the filters. JTJ started on the waste tank on the east side of the project.
2. The transformer has been delivered to the site for the Electric Substation Project. Construction was expected to start in March. The contractor is not able to return to start the project until July. Following a lengthy discussion, the Board suggested if the project isn't started by May, then the project should be put on hold until the Fall when the peak load is down.
3. The Hwy 71 Raw Watermain project is expected to start the week of April 14th.
4. Willemssen talked about water tower maintenance. During the last inspection, several items were found that need attention. These repairs will be an agenda item for the next meeting. Other repairs will be considered when the tower is painted in the next few years.

5. The electric lines and ducts have been removed from Wintz property. The neighbor to the west refused to give MMU an easement. The location of a private water line was discovered when the wire and duct were being removed. We will investigate the private line further in the next month.
6. Alejandro Ospina, Regional Engineer at PVC Pipe Association, is scheduled to attend the June Board meeting to give his presentation.
7. Milford has been chosen as an overnight stay for RAGBRAI on July 20, 2025. The Electric Department will be installing temporary outlets and service panels in designated areas. The Water Department will be connecting meters to fire hydrants for showers, bathrooms, and drinking stations. The City wants to install a fire hydrant at the Milford Motors location that will serve the shower trailers.
8. Evan Green has resigned from his electric position. His last day is April 25 and we will advertise to fill the position.

The Board of Trustees adjourned the meeting at 6:30 p.m. The next regular meeting of the Milford Municipal Utilities Board of Trustees will be May 20, 2025, at 4:00 p.m.

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Todd Johnson, Chairman

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Kevin Wharton, Board Secretary