

Board Meeting September 18, 2023

The Milford Municipal Utilities Board of Trustees met in regular session on Monday, September 18, 2023 at 6:26 P.M. in the Community Center Board Room. In attendance were Board Members Mike Anderson, Kevin Wharton, and Ken Behrens; General Manager Brad Willemssen; Utility Employee Lindsay Radunz; Bolton & Menk Engineer Kris Swanson. Board Members Kae Hoppe and LeeAnn Reetz were absent.

Chairman Anderson called the meeting to order.

Public Hearing - Hwy 71 Raw Watermain Installation

Chairman Anderson read the following statement: This is the day and time previously set for a hearing relating to the Highway 71 Raw Watermain Installation. Due to changes in the bid date for the project, the hearing is being canceled and will be rescheduled for a later date.

Behrens/Wharton made a motion to approve the amended agenda, minutes, financial statement, and bills. Motion passed unanimously. The following bills were presented for payment:

Arnold Motor Supply	Supplies	205.34
Base	Cafeteria Monthly	30.00
Bolton & Menk, Inc.	Engineering	128,392.50
Border States Electric Supply	Inventory	1,141.92
Card Service Center	Small Claims Fees, Vehicle Hitch, Comm Meeting	1,431.91
City Laundering Company	Rugs	111.55
City of Milford	City Sewer, Storm Sewer, CC Fee	51,012.36
Cooperative Energy Company	Generator Diesel Fuel	76,022.66
Cooperative Response Center, Inc.	On Call Phone Service	591.70
Core & Main LP	Inventory	2,233.00
Dairyland Power Cooperative	Statement Printing	1,532.23
DeKoter, Thole, Dawson, Rockman & Krikke, P.L.C.	Legal	1,580.00
Dickinson County News	Publishing	16.61
Ditch Witch of Minnesota and Iowa	Repairs & Trailer Harness	4,157.18
Flagshooter, Inc.	Locate Supplies	1,096.53
Hawkins, Inc.	Chemicals	9,218.58
Ia Assoc of Muni Utilities	ISEP Safety Training	1,193.00
Iowa One Call	Locates	160.40
JESSICA HOLMES	CREDIT REFUNDS - 53723	392.45
JON POUYKHAM	CREDIT REFUNDS - 59530	29.58
Lakes Lawn LLC	Lawn Care	535.00
Menards	Supplies	204.78
Milford Communications	Phone	388.02
Mitchell J. Burgin	Mowing	1,900.00
National Benefit Services, LLC	Employee Benefits	9.00
NEW Cooperative, Inc.	Fuel	386.00
Pitney Bowes	Postage Meter Lease	142.53
Power Line Supply	PPE FR Uniform	197.50
Professional Computer Solutions, LLC	Computer Hosting Fees	1,013.00
R & D Industries, Inc.	Computer Support & Contract	3,551.50
Resco	Distribution Improvement Project Materials	135,405.13
Rice Repair	Vac Trailer Tires	368.00

Rody And Laurian Pederson	Purchased Power	8.72
Sam Wedeking Excavating, Inc.	Subcontractor	5,710.00
Spencer Municipal Hospital	Drug Screen	39.63
State Hygienic Laboratory	Lab Testing	1,494.00
Steamway Cleaning	Meter Maintenance	514.76
Storey Kenworthy	Office Supplies	45.55
Stuart C. Irby Co.	Distribution	114.75
Sunshine Foods	Office Supplies	36.32
Tiger Pride Lawn Care	Pest Control	130.00
True Value - Milford	Supplies	106.96
UnityPoint Clinic-Occupational Medicine	Drug Screen	42.00
City of Milford	Snow Plow	5,000.00
Municipal Supply, Inc.	Annual Support Software	2,150.00
Veteran Roofing	Roof Repair	21,299.75
Woodbury County Treasurer	Property Tax	1,681.50
Aflac	Employee Funded Benefit	430.96
Aspire	Employee Funded Benefit	320.00
Aspire	Employee Funded Benefit	320.00
Base	FSA Claim	1,703.90
Base	FSA Claim	471.00
Black Hills Energy	Gas Service	75.46
Collection Services Center	Employee Withholding	184.61
Collection Services Center	Employee Withholding	184.61
Department of Energy	WAPA	31,574.49
Internal Revenue Service	Fica, Med, FWH 8.25.23	6,785.18
Internal Revenue Service	Fica, Med, FWH 9.8.23	7,570.26
Iowa Department of Revenue	Monthly Sales & Use Tax	7,843.77
Iowa Department of Revenue	Monthly WET Tax	9,098.86
Iowa Department of Revenue	Monthly Wihholding	2,468.00
IPERS	August 2023 IPERS	9,127.98
MidAmerican Energy	Neal 4	31,000.00
MMU	Utilities	4,817.27
MMU - Investment Fund	July 2023 EUSC Transfer	52,778.83
MMU-Medical Insurance Account	August 2023 FSA Transfer	1,114.02
NIMECA	Employee Benefits	259.24
NIMECA	Power Bill	82,661.95
NIMECA	Property Tax	349.50
Principal Life	Employee Benefit	430.14
Reliance Standard Life Insurance Company	Employee Benefit	177.81
United Community Bank	Loan Payment	7,883.11
United Community Bank	Water Meter Loan Payment	7,637.09
Verizon Wireless	Phone Data - 3 Collector Boxes	75.20
Verizon Wireless	Phone	312.41
Wellmark	Employee Benefit	11,627.12

Milford Municipal Utilities Business

1. Consideration and possible approval of Resolution 2023-09-01 ordering construction of the Water Treatment Facility Improvements and fixing a date for hearing thereon and taking of bids therefor

Behrens/Wharton made a motion to approve Resolution 2023-09-01. Roll call vote: Ayes – Anderson, Wharton, Behrens. Nays – None. Absent – Hoppe, Reetz. Motion passed unanimously.

2. Consideration and possible approval of Resolution 2023-09-02 ordering construction of the Hwy 71 Raw Watermain Installation and fixing a date for hearing thereon and taking of bids therefor

Wharton/Behrens made a motion to approve Resolution 2023-09-02. Roll call vote: Ayes – Anderson, Wharton, Behrens. Nays – None. Absent – Hoppe, Reetz. Motion passed unanimously.

3. Consideration and possible approval to set a Special meeting for October 5, 2023 at 6:15 p.m. in the Community Center Board Room

Behrens/Wharton made a motion to approve setting a special meeting for October 5, 2023 at 6:15 p.m. in the Community Center Board Room. Motion passed unanimously.

4. Consideration and possible approval of MMU Emergency Action Plan

Behrens/Wharton made a motion to approve the MMU Emergency Action Plan. Motion passed unanimously.

5. Discussion on Retainer Agreement

Willemssen presented to the Board a Retainer Agreement for PFAS litigation. MMU has done PFAS sampling as part of a survey with the DNR. Those samples found no detection of PFAS. The consensus of the Board directed Willemssen to follow the litigation and to present the Board with information as it pertains to MMU.

6. Review PCA Spreadsheet

The Board reviewed the Power Cost Adjustment (PCA) spreadsheet. The PCA will be used to adjust the ratepayers bill if needed by MMU.

Items discussed in the Manager's Report:

1. The City Council approved an easement in the area of N Ave. and 23rd St. The easement also contains language allowing the removal of the Daycare fence that was built over the watermain.
2. The Board was presented the Cash Reserve Policy update.
3. Willemssen informed the Board that a watermain is located under a couple of buildings. We having been working with Bolton & Menk on the situation and we will present the Board with a plan to relocate the watermain.
4. Willemssen informed the Board of a grant for a solar garden. The grant would make the cost per kWh more feasible. The Board directed Willemssen to continue the study of a solar garden and report back to the Board.
5. Kris Swanson from Bolton and Menk spoke on the WTP bidding process.
6. Wharton gave an overview of a recent meeting with the bank about funding for the WTP.

The Board of Trustees adjourned the meeting at 7:37 p.m. The next meeting will be the special meeting on October 5, 2023 and the next regular meeting of the Milford Municipal Utilities Board of Trustees will be October 16, 2023.

Mike Anderson, Chairman

LeeAnn Reetz, Board Secretary