

## Board Meeting April 17, 2023

The Milford Municipal Utilities Board of Trustees met in regular session on Monday, April 17, 2023 at 6:15 P.M. in the Community Center Board Room. In attendance were Board Members Mike Anderson, LeeAnn Reetz, Ken Behrens, and Kae Hoppe; General Manager Brad Willemsen; Utility Employee Lindsay Radunz; Spirit of Okoboji Director Angie Cook. Board Member Kevin Wharton was absent.

Chairman Anderson called the meeting to order.

Reetz/Hoppe made a motion to approve the agenda, minutes, financial statement, and bills. Motion passed unanimously. The following bills were presented for payment:

Ahlers & Cooney, P.C.	Legal	140.00
Alger Companies	Refurbish Reel Trailer & Repair	3,509.00
Arnold Motor Supply	Supplies	397.19
Base	Cafeteria Monthly	30.00
Bolton & Menk, Inc.	Engineering	197,665.00
Bomgaars	Supplies	147.32
Border States Electric Supply	Small Tools	69.10
Card Service Center	Travel, Supplies	1,333.48
CASSIDY VLIEGER	CREDIT REFUNDS - 59825	105.63
City of Milford	City Sewer, Storm Sewer, CC Fee	42,510.39
Cooperative Energy Company	Fuel	569.96
Cooperative Response Center, Inc.	On Call Phone Service	543.00
Dairyland Power Cooperative	Statement Printing	1,433.39
DeKoter, Thole, Dawson, Rockman & Krikke, P.L.C.	Legal	1,225.00
DGR and Associates Company	Engineering	5,445.00
Dickinson County News	Publishing	270.05
Ditch Witch of Minnesota and Iowa	Parts	620.54
Hach Company	Lab Testing Supplies	8,279.73
Hawkins, Inc.	Chemicals	4,316.23
Heller Enterprises, LLC	Backflow Testing	905.84
Ia Assoc of Muni Utilities	IAMU Member Dues	7,566.00
Ia Depart of Natural Res	NPDES Application Fee	85.00
Iowa Lakes Community College	Continuing Education	198.00
JOHN HOLT	CREDIT REFUNDS - 58875	112.63
Marco, Inc.	Copier Contract	135.00
NEW Cooperative, Inc.	Fuel	230.07
PAIGE MENAGE	CREDIT REFUNDS - 58697	21.41
Pederson Electric Inc	Distribution	14.48
Power Line Supply	Small Tools, Inventory, Safety	1,246.49
Professional Computer Solutions, LLC	Computer Hosting Fees	1,013.00
R & D Industries, Inc.	Computer Contract & Equipment	1,232.32
SCI Communications Inc.	Phone Repair	142.50
Spencer Municipal Hospital	Drug Screen	79.26
State Hygienic Laboratory	Lab Testing	101.00
Storey Kenworthy	Office Supplies	546.20
Stuart C. Irby Co.	Inventory	457.96
Tantalus Systems Inc.	New Reading System Equip	165.52
True Value - Milford	Supplies	298.66

Upper Des Moines Opportunity Van Wert Inc. Wesco Distribution, Inc.	LIHEAP Reimbursement Electric Meters for New Reading System Distribution Improvement Project Materials	137.63 406.60 9,130.17
Wesco Distribution, Inc. Centurylink Communications, LLC Iowa Department of Revenue Aflac Aspire Aspire Base Base Black Hills Energy Collection Services Center Collection Services Center Department of Energy Internal Revenue Service Internal Revenue Service Iowa Department of Revenue Iowa Department of Revenue Iowa Department of Revenue Iowa Department of Revenue IPERS MidAmerican Energy MMU MMU - Investment Fund MMU - Investment Fund MMU-Medical Insurance Account NIMECA NIMECA NIMECA Principal Life Reliance Standard Life Insurance Company United Community Bank United Community Bank Verizon Wireless Verizon Wireless Wellmark	Inventory & Distribution Phone Statewide Property Tax Employee Funded Benefit AFLAC Employee Funded Benefit Employee Funded Benefit FSA Claim FSA Claim Gas Service Employee Withholding Employee Withholding WAPA Fica, Med, FWH 3.24.23 Fica, Med, FWH 4.7.23 Monthly Sales & Use Tax Monthly WET Tax Monthly Sales & Use Tax Monthly WET Tax Mar 23 IPERS Neal 4 Utilities Feb 23 EUSC Transfer April 2023 Budgeted Reserve Transfer Mar 23 FSA Transfer Power Bill Inventory Employee Benefits Employee Benefit Employee Benefit Loan Payment Water Meter Loan Payment Phone Data - 3 Collector Boxes Phone - Nets against Credit Employee Benefit	3,880.25 360.71 34.09 430.96 370.00 370.00 201.86 655.76 1,609.06 184.61 184.61 29,384.31 6,436.33 6,517.17 12,685.03 7,047.21 9,209.32 5,635.92 8,525.20 39,000.00 5,740.29 50,165.00 28,871.00 1,114.02 136,689.40 14,727.49 259.24 406.83 177.81 7,883.11 7,637.09 75.08 312.63 11,274.01

Public Hearing – Electric and Water Budget

Chairman Anderson opened the public hearing on the Annual Budget for the Fiscal Year Ending June 30, 2024 at 6:20 p.m. No comments were made during the public hearing and no comments were provided to the office prior to the hearing. Anderson closed the public hearing at 6:21 p.m.

Public Hearing – Withdrawal from the Amended and Restated Lehigh-Webster Transmission and Webster Terminals Facilities and Operating Agreement.

Chairman Anderson opened the public hearing on the Withdrawal from the Amended and Restated Lehigh-Webster Transmission and Webster Terminals Facilities and Operating Agreement at 6:21 p.m. No comments were made during the public hearing and no comments were provided to the office prior to the hearing. Anderson closed the public hearing at 6:22 p.m.

## Milford Municipal Utilities Business

1. Introduction of Angie Cook with Spirit of Okoboji.

Angie Cook is the Director of Philanthropy with the Spirit of Okoboji. She introduced herself to the Board and gave an overview of the projects they have going on in the community.

2. Consideration and possible approval of Resolution 2023-04-01, Adopting the Annual Budget for Fiscal Year ending June 30, 2024

Behrens/Reetz made a motion to approve Resolution 2023-04-01, Adopting the Annual Budget for Fiscal Year ending June 30, 2024. Roll call vote: Ayes – Anderson, Reetz, Hoppe, Behrens. Nays – None. Absent – Wharton. Motion passed unanimously.

3. Consideration and possible approval of Resolution 2023-04-02, Approving and Consenting to Withdrawal from the Amended and Restated Lehigh-Webster Transmission and Webster Terminals Facilities and Operating Agreement, and Approving the Amended and Restated Lehigh-Webster Transmission and Webster Terminals Facilities and Operating Agreement, as Further Amended to Reflect That the Milford Municipal Electric Utility is No Longer an Owner or Party Thereto.

Reetz/Behrens made a motion to approve Resolution 2023-04-02. Roll call vote: Ayes – Anderson, Reetz, Hoppe, Behrens. Nays – None. Absent – Wharton. Motion passed unanimously.

4. Consideration and possible approval of Water leak SOP

Reetz/Hoppe made a motion to table the Water leak SOP. Motion passed 3-1.

5. Consideration and possible approval of Water equipment quote

Behrens/Hoppe made a motion to approve the water equipment quote from Core & Main for \$10,148.80. Motion passed unanimously.

6. Consideration and possible approval of hiring seasonal employee

Reetz/Hoppe made a motion to approve hiring a seasonal employee for the construction season CY23. Motion passed unanimously.

## Items discussed in the Manager's Report:

1. The Safety Committee met and reviewed the Safety Policy and Accident Investigation Program. The review date has been added to the policies.
2. The insurance claim on the 10" intake has been closed.
3. Willemsen updated the Board on the Safco Water and Electric services. Willemsen and the Water and Electric Superintendents met with the Safco Manager. MMU is protected by an easement for damages caused by a water leak. MMU staff and Safco staff along with the engineering firms will have further discussions on the options for the water and electric services.
4. Willemsen has been working with the attorneys to draft a water contract for West Okoboji.
5. The Water Salesman is currently located at the Power Plant and is available for customers who need bulk water. Quarters are the form of payment. It is in need of some repairs or replacement due to its age. It has been discussed in the WTF plans, but it is very costly for small returns. If it does not get replaced, customers can get a bulk meter for a hydrant instead of using the Water Salesman.

The Board of Trustees adjourned the meeting at 7:12 p.m. The next regular meeting of the Milford Municipal Utilities Board of Trustees will be May 15, 2023.

---

Mike Anderson, Chairman

---

LeeAnn Reetz, Board Secretary