Board Meeting March 20, 2023

The Milford Municipal Utilities Board of Trustees met in regular session on Monday, March 20, 2023 at 6:15 P.M. in the Community Center Board Room. In attendance were Board Members Mike Anderson, LeeAnn Reetz, Ken Behrens, Kevin Wharton, and Kae Hoppe; General Manager Brad Willemssen; Utility Employee Lindsay Radunz. Others present were Russ Beckendorf from MHR and Roger Robb with GBL.

Chairman Anderson called the meeting to order.

Hoppe/Wharton made a motion to approve the agenda, minutes, financial statement, and bills. Motion passed unanimously. The following bills were presented for payment:

Ahlers & Cooney, P.C.	Legal	1,070.00
Alpha Wireless	Radio Repair	123.48
Arnold Motor Supply	Supplies	170.66
Base	Cafeteria Monthly	30.00
Boji Auto Repair LLC	Truck Repairs	1,127.37
BOJI NUTRITION	CREDIT REFUNDS - 59272	116.41
Boji Underwater Recovery Specialists	Water Intake Maintenance	17,863.65
Bolton & Menk, Inc.	Engineering	196,800.00
Bomgaars	Supplies	358.31
Border States Electric Supply	Equip. Servisavor & Meter Testing	8,676.72
Card Service Center	Travel, Supplies	945.62
CCP Industries	Supplies	320.27
Centurylink Communications, LLC	Phone	353.97
City of Milford	City Sewer, Storm Sewer, CC Fee	45,436.53
Cooperative Energy Company	Fuel	608.64
Cooperative Response Center, Inc.	On Call Phone Service	543.00
Core & Main LP	Distribution	399.22
Dairyland Power Cooperative	Statement Printing	1,658.61
DeKoter, Thole, Dawson, Rockman & Krikke, P.L.C.	Legal	925.00
DGR and Associates Company	Engineering	38,799.00
Dickinson County News	Publishing	131.27
Dickinson County Treasurer	Property Tax	4,618.50
Hach Company	Lab Testing Supplies	201.90
Hawkins, Inc.	Chemicals	7,522.28
Ia Assoc of Muni Utilities	Apprenticeship Program	1,200.00
IGL Sanitary District	Semi Annual Sewer	2,535.45
Iowa One Call	Locates	49.90
Itron, Inc.	Software and Hardware Maintenance	1,801.80
Laser Car Wash LLC	Truck Expense	120.00
Menards	Supplies	130.54
National Benefit Services, LLC	Employee Benefits	12.00
NEW Cooperative, Inc.	Fuel	469.21
Pitney Bowes	Postage Meter Lease	142.53
Plymouth County Treasurer	Property Tax	53.50
Power Line Supply	PPE FR Uniform, Distribution	921.54
Professional Computer Solutions, LLC	Computer Hosting Fees	2,026.00
R & D Industries, Inc.	Computer Contract	1,025.63
Resco	Distribution Improvement Project Materials	3,691.50

Sam Wedeking Excavating, Inc.	Subcontractor	8,323.96
State Hygienic Laboratory	Lab Testing	435.00
Sunshine Foods	Office Supplies	77.96
Tiger Pride Lawn Care	Pest Control	260.00
True Value - Milford	Supplies	392.03
UnityPoint Clinic-Occupational Medicine	Drug Screen	84.00
Van Wert Inc.	Water Meters for New Reading System	10,695.31
Webster County Treasurer	Property Tax	498.50
Wesco Distribution, Inc.	Distribution Improvement Project Materials	18,308.46
Wesco Distribution, Inc.	Small Tools	60.99
Westrum Leak Detections, Inc.	Subcontractor	890.00
Williams & Company PC	Consulting	165.00
Woodbury County Treasurer	Property Tax	1,833.50
Aflac	Employee Funded Benefit AFLAC	430.96
Aflac	Employee Funded Benefit AFLAC	430.96
Aspire	Employee Funded Benefit	370.00
Aspire	Employee Funded Benefit	370.00
Base	FSA Claim Feb 23	768.00
Base	FSA Claim 03.17.23	199.00
Base	FSA Claim Feb 23	3,050.00
Base	FSA Claim March 23	188.00
Black Hills Energy	Gas Service	1,251.54
Collection Services Center	Employee Withholding	184.61
Collection Services Center	Employee Withholding	184.61
Department of Energy	WAPA	32,058.86
Internal Revenue Service	Fica, Med, FWH 2.24.23	6,421.10
Internal Revenue Service	FIca, Med, FWH 3.10.23	6,635.81
Iowa Department of Revenue	Monthly Withholding	2,266.00
IPERS	Jan 23 IPERS	8,543.61
IPERS	Feb 23 IPERS	8,536.78
MidAmerican Energy	Neal 4	39,000.00
MMU	Utilities	5,502.01
MMU - Investment Fund	Jan 23 EUSC Transfer	46,046.53
MMU - Investment Fund	Feb 23 Budgeted Reserve Transfer	28,871.00
MMU-Medical Insurance Account	Feb 23 FSA Transfer	1,114.02
NIMECA	Power Bill	156,773.33
NIMECA	Property Insurance	25.29
NIMECA	Employee Benefits	259.24
NIMECA	Inventory Transformer	6,604.04
NIMECA	Property Tax	372.50
NIMECA	Annual APPA Dues	2,041.08
Principal Life	Employee Benefit	406.83
Reliance Standard Life Insurance Company	Employee Benefit	177.81
United Community Bank	Loan Payment	7,883.11
United Community Bank	Water Meter Loan Payment	7,637.09
Verizon Wireless	Phone Data - 3 Collector Boxes	75.08
Verizon Wireless	Phone - Nets against Credit	312.63
Wellmark	Employee Benefit	11,443.17

Milford Municipal Utilities Business

1. Consideration and possible approval to accept the EMC insurance renewal

   Wharton/Hoppe made a motion to accept the EMC insurance renewal. Motion passed unanimously.

2. Consideration and possible approval to sign the Agency Agent of Record

   Wharton/Reetz made a motion to approve the signature of the Agency Agent of Record with MHR Insurance. Motion passed unanimously.

3. Consideration and possible approval of Resolution 2023-03-01, regarding maximum bank deposit

   Hoppe/Wharton made a motion to approve Resolution 2023-03-01, regarding maximum bank deposit. Roll call vote: Ayes – Anderson, Reetz, Hoppe, Wharton, Behrens. Nays – None. Motion passed unanimously.

4. Consideration and possible approval of Resolution 2023-03-02, regarding electric avoided cost

   Hoppe/Behrens made a motion to approve Resolution 2023-03-02, regarding electric avoided cost. Roll call vote: Ayes – Anderson, Reetz, Hoppe, Wharton, Behrens. Nays – None. Motion passed unanimously.

5. Consideration and possible approval of Resolution 2023-03-03, regarding water service rules

   Behrens/Reetz made a motion to approve Resolution 2023-03-03, regarding water service rules Roll call vote: Ayes – Anderson, Reetz, Hoppe, Wharton, Behrens. Nays – None. Motion passed unanimously.

6. Consideration and possible approval of Resolution 2023-03-04, regarding reliability plan

   Wharton/Reetz made a motion to approve Resolution 2023-03-04, regarding reliability plan. Roll call vote: Ayes – Anderson, Reetz, Hoppe, Wharton, Behrens. Nays – None. Motion passed unanimously.

7. Consideration and possible approval to Set Public hearing Date for the Budget for Year ending June 30, 2024. Proposed date of April 17, 2023, the next regular meeting at 6:15 p.m.

   Behrens/Reetz made a motion to Set Public hearing Date for the Budget for Year ending June 30, 2024. Proposed date of April 17, 2023, the next regular meeting at 6:15 p.m. - Roll call vote: Ayes – Anderson, Reetz, Hoppe, Wharton, Behrens. Nays – None. Motion passed unanimously.

8. Consideration and possible approval to Set Public hearing Date for the withdrawal from the amended and restated Lehigh-Webster transmission and Webster terminals facilities and operating agreement, April 17, 2023 at 6:15 p.m.

   Wharton/Hoppe made a motion to Set Public hearing Date for the withdrawal from the amended and restated Lehigh-Webster transmission and Webster terminals facilities and operating agreement, April 17, 2023 at 6:15 p.m. Roll call vote: Ayes – Anderson, Reetz, Hoppe, Wharton, Behrens. Nays – None. Motion passed unanimously.

9. Consideration and possible to Set Public hearing Date to review an application for a state revolving fund loan and to make available to the public the contents of an environmental information document and MMU's project plan for the new water treatment, May 15, 2023 at 6:15 p.m.

   Hoppe/Wharton made a motion to Set Public hearing Date to review an application for a state revolving fund loan and to make available to the public the contents of an environmental information

document and MMU's project plan for the new water treatment, May 15, 2023 at 6:15 p.m. Roll call vote: Ayes – Anderson, Reetz, Hoppe, Wharton, Behrens. Nays – None. Motion passed unanimously.

10. Consideration and possible approval of Geotechnical Exploration and Report quote

    Hoppe/Wharton made a motion to approve the quote with Terracon for Geotechnical Engineering Services for $15,200.00 Motion passed unanimously.

11. Consideration and possible approval of Water lab supplies quote

    Hoppe/Wharton made a motion to approve the purchase of lab supplies from Hach for $9,034.02. Motion passed unanimously.

Items discussed in the Manager's Report:

1. Willemssen has been working with Simmering-Cory on options for reapplying for the Community Development Block Grant.
2. The 10" intake at the pumphouse has been repaired.
3. The delivery date for water materials for the A34 project could be as soon as June.
4. NIMECA will be doing a study to look at adding additional generation resources.
5. Willemssen discussed the Electric and Water services at SAFCO. The Board directed Willemssen to look into the options with the engineering firms.
6. Willemssen to look into water main repair solutions in regards to customers and subcontractors. There may be additional changes to the Water Service Rules.

The Board of Trustees adjourned the meeting at 7:57 p.m. The next regular meeting of the Milford Municipal Utilities Board of Trustees will be April 17, 2023.

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Mike Anderson, Chairman

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LeeAnn Reetz, Board Secretary