

Board Meeting October 8, 2018

The Milford Municipal Utilities Board of Trustees met in regular session on Monday, October 8, 2018 at 6:15 P.M. in the Board Room. In attendance were Board Members Keith Wurtz, Mike Anderson, Wanda Nelson, Sue Prunty, and Kevin Wharton; Manager Eric Stoll; Secretary Paula Nordblad; and Utility Attorney Abby Walleck, Kelly Beneke entered later.

Chairman Wurtz called the meeting to order.

The agenda, minutes, financial statements and bills were approved as presented. The following bills were presented for payment:

Aflac	Employee Funded Benefits	375.60
American Water Works Asso	Subscription	360.00
Arnold Motor Supply	Ranger shed, Trk	188.45
Aspire	Employee Funded Benefits	290.00
Aspire	Employee Funded Benefits	290.00
Base	Employee Benefits	30.00
Base	Employee funded Benefits	144.00
Beck Engineering	Design Services	1,300.00
Bob's Auto Body	Truck Repair	2,689.64
Bolton & Menk, Inc.	Construction Services	2,313.00
Bomgaars	Ranger, Water Plant, Tools	191.13
Card Service Center	Gas, Safety, Emp Benefits, Supplies, Travel	608.19
CC Screen Printing	Uniform	51.36
Centurylink Communications, LLC	Phone	379.41
Cintas Corporation	Safety	44.82
City of Milford	S/SS/G, Bldg, CC fee	38,526.12
Collection Services Center	Employee Withholding	184.61
Collection Services Center	Employee Withholding	184.61
Cory Juergens Construction	Pay Request #3	46,361.95
Cutting Edge Sales & Service	Tools	70.03
Dairyland Power Cooperative	Printing and Mailing	1,438.05
Department of Energy	WAPA	22,377.74
Dickinson County News	Publishing	169.18
G & L Clothing Commercial	PPE	112.00
Hach Company	Plant Equip Maint	4,733.55
Hawkins, Inc.	Chemicals	2,281.96
Hawkins, Inc.	Chemicals	631.71
Ia Assoc of Muni Utilities	Nassa, fall conference	1,292.17
Ia Depart of Natural Res	Annual Water Use Fee	134.00
Internal Revenue Service	FICA 092818	10,645.67
Internal Revenue Service	FICA 091418	5,281.17
Iowa Department of Revenue	Sales Tax	9,420.00
Iowa Department of Revenue	WET Tax	6,351.00
Iowa Department of Revenue	State Withholding	3,037.00
Iowa One Call	Locates	63.90
IPERS	IPERS	8,347.25
J. Robert Hopson	Gasb 75 Report	600.00
Jack Brashear	Travel	281.39
Lakes News Shopper	Advertising	105.60
Linda Ruble	Travel	73.03
LUFFT USA INC	CREDIT REFUNDS	265.56
Maahs & Walleck	Legal	1,080.00
MaxYield Cooperative	Truck	851.92
Menards	Parking repairs	561.93
MidAmerican Energy	Neal #4	19,000.00

Milford Electric, Inc.	Substation	8.88
Mitchell J. Burgin	Mowing	520.00
MMU	Utilities	3,630.15
MMU - Investment Fund	Transfer	23,960.43
MMU - Investment Fund	Transfer	20,109.00
MMU-Medical Insurance Account	Transfer	742.86
Municipal Supply, Inc.	Inventory	3,268.00
National Benefit Services, LLC	Employee Benefits	18.00
NIMECA	Power	114,719.28
NIMECA	NERC Assessment	305.85
NIMECA	Employee Benefits	174.44
Paula Nordblad	Halloween	41.82
Paula Nordblad	Comm Serv, Retirement party	68.32
Principal Life	Employee Benefits	436.79
Professional Computer Systems	Hosting	712.00
Reliance Standard Life Insurance Company	Employee Benefits	178.70
Rody And Laurian Pederson	Purch Power	11.75
Storey Kenworthy	Supplies	141.23
Stuart C. Irby Co.	Safety, Inventory	12,832.86
Sunshine Foods	Supplies	174.88
True Value - Milford	Supplies	238.85
United Community Bank	Loan Payment	61,935.28
UnityPoint Clinic-Occupational Medicine	DOT	84.00
Upkeep	Air Conditioning Repairs	198.88
Verizon Wireless	Phone	141.59
Wedeking Pit & Plant, Inc.	Distribution	20.00
Wellmark	Employee Benefits	11,208.30
Wesco Distribution, Inc.	PPE	393.76
Westrum Leak Detections, Inc.	2018 Survey	1,500.00
Winther, Stave & Co., LLP	Audit	8,000.00

#### Milford Municipal Utilities Business:

A concerned customer addressed the Board on behalf of his mother. Manager Stoll noted that this was the second leak on the water line and our policy states that the entire line must be replaced with copper. Unfortunately, the developer did not run the line directly to the main in front of the house which meant there was a considerable amount of digging necessary to replace the entire line. The customer requested assistance in paying for costs to restore the yard since the leak was not in the yard. The Board requested that the customer put the request in writing for the next meeting as the item was not on the agenda.

Manager Stoll reported that where the new main connected to existing pipe, that stubbed pipe was full of dirt. Instead of cleaning it, which would risk getting dirt in the line, the contractor replaced it and is requesting payment for the additional expense. Anderson/Wharton made a motion to approve Change Order #1 for \$2,385 for 230<sup>th</sup> Ave Watermain Project. Motion passed unanimously.

Nelson/Prunty made a motion to approve Pay request #3 on the 230<sup>th</sup> Avenue Watermain Project of \$46,361.95. Motion passed unanimously. Manager Stoll noted that the project is complete except for the punch list.

Manager Stoll presented a Colocation Lease Agreement with a local internet provider. For use of one of our vacant conduits, we would receive a redundant internet source and a direct feed to RDI which will be important with future changes. Attorney Walleck and the provider will work out contract terms and will have a contract to present at a special meeting or at the next regular meeting.

Items Discussed in the Manager's Report:

1. A copy of the bill of sale from the seal bid process\_for the Vac is included in the Board packet.
2. Manager Stoll will be attending the IAMU annual meeting later this week.
3. The State of South Dakota is starting to experience zebra mussels and has asked if the Manager would be willing to speak at a meeting regarding our experience.
4. Manager Stoll and the Developer working on Millstone Park met regarding any electric and water requests. Stoll asked that they direct their request through the City's Parks Department.

The Board of Trustees adjourned. The next regular meeting of the Milford Municipal Board of Trustees will be November 12, 2018.

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Keith Wurtz, Chairman

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Paula Nordblad, Secretary