Board Meeting March 12, 2018

The Milford Municipal Utilities Board of Trustees met in regular session on Monday, March 12, 2018 at 6:15 P.M. in the Board Room. In attendance were Board Members Keith Wurtz, Mike Anderson, Wanda Nelson, Sue Prunty and Kevin Wharton; Manager Eric Stoll; Board Secretary Paula Nordblad; Utility Attorney Abby Walleck; and guests Russ Beckendorf, Todd Abrahamson, Vicki and Mike Willison.

Chairman Wurtz called the meeting to order.

Chairman Wurtz announced that this is the time for the public hearing on the Electric and Water Budget for the Year Ending June 30, 2019. The Secretary noted that the office did not receive any comments. There were no further comments. Wurtz closed the public hearing.

The agenda, minutes, financial statements and bills were approved as presented. The following bills were approved for payment:

Aflac	Employee Funded Benefits	586.16
Arnold Motor Supply	Truck, plant, shop, cat maint	1,812.73
Aspire	Employee Funded Benefit	290.00
Aspire	Employee Funded Benefit	290.00
Base	Employee Benefit	30.00
Base	Employee Funded benefit	423.02
Black Hills Energy	Power	108.09
Bomgaars	PPE, Plant	76.89
Border States Electric Supply	Inventory	608.75
Campus Cleaners	Rugs	470.13
Card Service Center	Safety, tools	462.68
Centurylink Communications, LLC	Phone	370.47
City of Milford	CC Fee, s/ss/g, bldg	51,440.50
Collection Services Center	Employee Withholding	184.61
Collection Services Center	Employee Withholding	184.61
Converged Technologies, LLC	Plant	75.00
Crescent Electric Supply Company	Tools, plant	370.88
Dairyland Power Cooperative	February Billing	1,018.43
Department of Energy	WAPA Power	27,533.26
Dickinson County News	Publishing	223.48
Dickinson County Treasurer	Property Tax	2,605.50
Electric Motor Co	Raw Dist	257.00
Hach Company	Lab	1,035.91
Hawkins, Inc.	Chemicals	1,879.73
Ia Assoc of Muni Utilities	Elec Dues and Research Assess	5,168.00
Ia Assoc of Muni Utilities	Safety	22.00
Internal Revenue Service	Fica 021618	4,756.70
Internal Revenue Service	FICA 030218	4,690.99
Iowa Department of Revenue	Statewide Property Tax	26.68
Iowa Department of Revenue	Withholding	2,018.00
Iowa Department of Revenue	Sales Tax	15,154.00
Iowa Lakes Elec Coop	Power	675.03
IPERS	IPERS	6,192.76
Jaycox Implement, Inc.	Truck	242.04
Maahs & Walleck	Legal	820.00
Marco, Inc.	Contract	146.46
MaxYield Cooperative	Truck	518.45
Melvin Banks	Credit balance refund	221.13
Menards	Plant	92.30
MidAmerican Energy	Neal #4	2,000.00

Milford Electric, Inc.	CL Control Panel	90.36
MMU	Utilities	4,635.64
MMU - Investment Fund	Transfer	46,951.26
MMU - Investment Fund	Transfer	28,726.06
MMU-Medical Insurance Account	Transfer	495.24
Municipal Supply, Inc.	Handheld battery	108.82
National Benefit Services, LLC	Employee Benefit	18.00
NIMECA	APPA Dues	1,920.45
NIMECA	Cornbelt Expenses	3,039.64
NIMECA	Employee Benefit	188.37
NIMECA	Employee Benefit	188.37
NIMECA	Power	118,545.46
NIMECA	2/18 Nerc Assess	305.85
NIMECA	Property Tax	479.50
Pitney Bowes	Postage lease	152.34
Plymouth County Treasurer	Property Tax	72.00
Power Line Supply	PPE, inventory	1,887.48
Principal Life	Employee Benefit	379.63
Professional Computer Systems	Forms, hosting	823.32
Roger's Auto & Tire	Truck	679.25
State Hygienic Laboratory	Lab	78.00
Storey Kenworthy	Supplies	82.58
Stuart C. Irby Co.	Safety	62.35
Stuart C. Irby Co.	Dist, locating, tool maint	1,332.02
Sunshine Foods	Supplies	39.92
True Value - Milford	Supplies	516.40
United Community Bank	Loan Payment	70,902.22
United States Geological Survey	Lakeside Lab Support	980.00
Verizon Wireless	Phone	141.91
Webster County Treasurer	Property Tax	674.50
Wellmark	Employee Benefit	12,081.97
Woodbury County Treasurer	Property Tax	2,421.00
Ziegler, Inc.	Engine Maint	1,870.05

Russ Beckendorf of MHR Insurance presented the insurance renewal. There is a 7% increase over last year. Anderson/Prunty made a motion to approve the renewal. Motion passed unanimously. Beckendorf then presented a mechanical breakdown policy for the engines and explained that the loss of income portion would cover loss of capacity payments if we did not receive capacity payments while they were down. Nelson/Anderson made a motion to add this policy with the BI/EE. Motion passed unanimously.

Beckendorf presented a short-term disability policy for office staff, as they are not able to bank comp time to bridge the gap until long-term disability kicks in after 90 days. The Board tabled any decision until the April meeting and asked Attorney Walleck to draft a policy allowing more sick time accrual.

Nelson/Prunty made a motion to approve Resolution 02-18, Annual Budget for Fiscal Year Ending June 30, 2019. Roll call vote was taken. Ayes – Wharton, Prunty, Nelson, Anderson, Wurtz. Nays – none. Motion passed unanimously.

Staff presented two quotes for an excavator and noted that the Bobcat quote is less than cost with the governmental discount and the trade-in value is more on that quote. Wharton/Prunty made a motion to accept the Bobcat quote. There was one no vote from Anderson. Motion passed.

Staff reported that the truck purchase would need to be tabled until April for lack of a second quote.

Items discussed in the Manager's Report:

1. The City would like a joint meeting with the Board.
2. The Manager has a NIMECA meeting tomorrow. One item that will be discussed is having NIMECA pay for the CTS expenses in May so that they become a transmission owner and some of their expenses can be recovered in the Attachment H filing with SPP.

Todd Abrahamson, Superintendent of Okoboji Schools entered the meeting and presented the plans for the bond vote on April 3rd. He explained that the funds will be used for both maintenance projects and a new middle school and how they are borrowing against future local option revenues for the balance of the maintenance projects that are needed. Their goal is to keep the tax levy under $9. There are two parties interested in the Arnolds Park property. If the bond passes, there would be an 18-24-month timeline for completion.

The Board of Trustees adjourned the meeting. The next regular meeting of the Milford Municipal Utilities Board of Trustees will be April 9, 2018.

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Keith Wurtz, Chairman

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Paula Nordblad, Secretary