Board Meeting March 11, 2019

The Milford Municipal Utilities Board of Trustees met in regular session on Monday, March 11, 2019 at 6:15 P.M. in the west end of the Community Center. In attendance were Board Members Keith Wurtz, Mike Anderson, Wanda Nelson, Sue Prunty and Kevin Wharton; Manager Eric Stoll; Utility Attorney Abby Walleck; Guest Russ Beckendorf.

Chairman Wurtz called the meeting to order.

Chairman Wurtz announced that this is the time for the public hearing on the Electric and Water Budget for the Year Ending June 30, 2020. Manager Stoll noted that the office did not receive any comments. There were no further comments. Wurtz closed the public hearing.

The agenda was approved with a clarification that the Water Service Rule Changes would need to be approved pursuant to Resolution 03-19.2. The minutes, financials and bills were approved as presented. The following bills were presented for payment:

Aflac	Employee Funded Benefit	524.36
City of Milford	sewer, storm sewer, building, computer	32,528.35
Centurylink Communications, LLC	phone	439.84
True Value - Milford	supplies	628.52
Arnold Motor Supply	supplies	241.05
Border States Electric Supply	light fixtures	2,791.10
Boji Welding and Services	welding services	108.00
Logan Davids	travel	140.97
Ziegler, Inc.	CAT testing	2,347.58
Stuart C. Irby Co.	safety	125.21
Ia Assoc of Muni Utilities	member dues/apprenticeship/crane training	7,545.00
Storey Kenworthy	office supplies	4.49
Maahs & Walleck	legal	902.00
Menards	supplies	125.26
United States Geological Survey	gage maintenance	980.00
MaxYield Cooperative	fuel	684.81
Cintas Corporation	safety	150.11
Base	cafeteria	30.00
National Benefit Services, LLC	employee benefit	18.00
Bolton & Menk, Inc.	engineering	1,343.50
Core & Main LP	Inventory/meter pit	2,464.77
SS Collision, Cycle Works, & Graphics	decals	42.80
Professional Computer Solutions, LLC	training/hosting fees	2,444.12
Dickinson County News	publishing	202.01
Winther, Stave & Co., LLP	consulting	750.00
Pitney Bowes	postage lease	152.34
Marco, Inc.	contract	167.41
Card Service Center	travel, safety	895.64
SCOTT WARBURTON	refund for part	160.95
Milford Electric, Inc.	supplies	84.93
State Hygienic Laboratory	lab	58.50
Ahlers & Cooney, P.C.	legal	1,175.00
Aflac	employee benefit	490.92
Sunshine Foods	supplies	61.58
Aspire	administrative fees	60.00
Dairyland Power Cooperative	billing statements	1,213.03
Osceola County Rural Water System, Inc.	parts for distribution	129.31
Wedeking Pit & Plant, Inc.	gravel	32.18
United Community Bank	loan payment	61,935.28

Verizon Wireless	Phone	142.09
Wellmark	employee benefit	9,190.57
NIMECA	Power bill	137,203.28
NIMECA	Property taxes	418.50
IPERS-Jan	Employee benefit	6,203.48
IPERS-Feb	Employee benefit	5,892.26
Iowa Department of Revenue	WET tax	3,517.00
Iowa Department of Revenue	Sales tax	9,990.00
Base	employee paid benefit	200.20
Base	employee paid benefit	1,017.91
Iowa Department of Revenue	use tax 123118	202.40
MMU - Investment Fund	transfer eusc	28,948.51
Department of Energy	WAPA	27,533.26
Principal Life	employee benefit	401.27
Internal Revenue Service	FICA021519	4,874.85
Collection Services Center	employee withholding	184.61
MMU - Investment Fund	transfer	20,109.00
MMU-Medical Insurance Account	employee withholding	203.84
MMU-Medical Insurance Account	transfer	203.84
Aspire	employee benefit	260.00
Internal Revenue Service	FICA030119	4,737.92
Aspire	employee benefit	260.00
Collection Services Center	employee withholding	184.61
NIMECA	Annual dues	2,040.42
NIMECA	Insurance	160.82
Reliance Standard Life Insurance Company	Insurance	157.57
MMU	Utilities	5,024.81

Russ Beckendorf of MHR Insurance presented the insurance renewal information. He noted that the pump house and under water facilities replacement value was increased per the request of EMC and now better reflect replacement costs. Wharton/Anderson made a motion to approve the insurance renewals. Motion passed unanimously.

Attorney Walleck and Manager Stoll presented changes to the Water Service Rules to address recent issues observed by the Utility. Nelson/Prunty made a motion to approve Resolution 03-19.2, A Resolution Adopting the Water Service Rules of Milford Municipal Utilities that amend and replace all prior versions of the Water Utility Service Rules. A roll call vote was taken. Ayes – Wharton, Prunty, Nelson, Anderson, Wurtz. Nays-none. Motion passed.

Anderson/Nelson made a motion to Approve Resolution 03-19, A Resolution Adopting the Annual Budget for the Fiscal Year ending June 30, 2020. A roll call vote was taken. Ayes – Wharton, Prunty, Nelson, Anderson, Wurtz. Nays-none. Motion passed.

Nelson/Prunty made a motion to approve Resolution 03-19.01, Adopting an Electric Avoided Cost. A Roll call vote was taken. Ayes – Wharton, Prunty, Nelson, Anderson, Wurtz. Nays – none. Motion passed.

Items discussed in the Manager's Report:

1. The Manager reported that a City of Orleans Council member inquired about MMU Staff helping with locates this summer. The Board was open to the idea with the caveat that there would be no liability on MMU's part, there was a written agreement, and that locates would take place during normal business hours or a premium for the locates would be charged. Manager Stoll will address the concerns with Orleans and then work with Attorney Walleck to draft an agreement if Orleans wishes to proceed.

2. Office staff has inquired if they could switch to summer office hours on May 6th. Board agreed that would be acceptable to try for 2019.

The Board of Trustees adjourned the meeting. The next regular meeting of the Milford Municipal Utilities Board of Trustees will be April 8, 2019.

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Keith Wurtz, Chairman

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Eric Stoll, General Manager