

Board Meeting June 11, 2018

The Milford Municipal Board of Trustees met in regular session on Monday June 11, 2018 at 6:15 P.M. in the Board Room. In attendance were Board Members Keith Wurtz, Mike Anderson, Wanda Nelson, Sue Prunty, and Kevin Wharton; Manager Eric Stoll; Secretary Paula Nordblad; and Utility Attorney Abby Walleck.

Chairman Wurtz called the meeting to order.

The agenda, Minutes, financial statements and bills were approved as presented. The following bills were approved for payment:

Aflac	Employee Paid Benefit	375.60
Arnold Motor Supply	Truck, Wt Plant, Supplies	1,772.86
Aspire	Employee Benefit	45.00
Aspire	Employee Funded Benefit	290.00
Aspire	Employee Funded Benefit	290.00
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Automatic Systems Co.	Plant Equip maint	3,565.00
Base	Employee Benefit	30.00
Base	Employee Funded Benefit	127.02
Base	Employee funded Benefit	93.26
Base	Employee Funded Benefit	362.75
Bolton & Menk, Inc.	Engineering	773.50
Bomgaars	Raw Distribution	31.07
Border States Electric Supply	Plant	117.38
Brown Supply Co.	Inventory	432.26
Brown Supply Co.	returning Clamp	(254.55)
Campus Cleaners	Rugs	418.80
Card Service Center	Office Supplies, License Fee	521.38
CCP Industries	Lab	264.42
Centurylink Communications, LLC	Phone	371.90
Chem-sult, Inc.	Chemicals	811.88
CHRIS BARNETT	CREDIT REFUNDS	36.32
Cintas Corporation	First Aid	93.70
City of Milford	S/SS/G, bldg, cc fee	49,483.26
Collection Services Center	Employee Withholding	184.61
Collection Services Center	Employee Withholding	184.61
Collection Services Center	Employee Withholding	184.61
Crescent Electric Supply Company	Tools, return	135.96
Crescent Electric Supply Company	For City	564.71
Dairyland Power Cooperative	Statements	1,469.07
Dairyland Power Cooperative	Past Due and Statements	1,217.74
Department of Energy	WAPA bill	19,125.73
DGR and Associates Company	Engineering	276.00
Dickinson County News	Publishing	145.46
Dickinson County News	Subscription	44.00
Dickinson County Recycling Ctr	Recycle	12.00
Dickinson County Treasurer	2018/2019 Registration	151.00
ERICA BAKKER	CREDIT REFUNDS	41.60
ERICA SORENSEN	CREDIT REFUNDS	21.37
Fairchild Manufacturing, Inc.	Weir Repair	1,619.05
G & L Clothing Commercial	PPE	270.00
H R Green	Engineering	79.00
Hach Company	Lab	1,674.53
Hawkins, Inc.	Chemicals	7,634.09

Hawkins, Inc.	Chemicals	1,661.18
IGL Sanitary District	Parts to fix leak	52.00
Internal Revenue	FICA 060818	4,751.96
Internal Revenue Service	FICA 051118	4,514.68
Internal Revenue Service	FICA 052518	4,606.50
Iowa Department of Revenue	State Withholding	1,856.00
Iowa Department of Revenue	Sales Tax	11,745.00
Iowa Information, Inc.	Ad	37.50
Iowa Lakes Elec Coop	Power	609.03
Iowa Lakes Elec Coop	Power	464.62
Iowa One Call	Locates	86.40
Iowa One Call	Locates	31.50
IPERS	IPERS	5,551.13
Jaycox Implement, Inc.	Truck	106.66
Kimball Midwest	Distribution	30.11
Lakes News Shopper	Lineman Ad	33.00
Logan Davids	Travel	34.91
Logan Davids	Travel	67.95
Maahs & Walleck	Legal	1,600.00
Marco, Inc.	Lease	146.46
MaxYield Cooperative	Truck	1,448.22
Menards	Raw Distribution	74.85
MHR Insurance	Trencher and Truck	1,589.00
Mid American	Neal #4	24,000.00
Mitchell J. Burgin	Mowing	310.00
MMU	Utilities	3,723.17
MMU - Investment Fund	Transfer	28,666.50
MMU - Investment Fund	Transfer	36,359.00
MMU-Medical Insurance Account	Transfer	495.24
Municipal Supply, Inc.	Raw Dist, Inv, Mtr Maint	4,796.92
National Benefit Services, LLC	Employee Benefits	18.00
NIMECA	Power bill	81,245.84
NIMECA	Employee Benefits	167.43
NIMECA	Employee Benefits	167.43
Okoboji Tree Specialists	Subcontractor	735.00
Paula Nordblad	Travel	124.26
Pitney Bowes	Postage Lease	152.34
Power Line Supply	Plant	60.99
Principal Life	Employee Benefits	330.23
Pro Cooperative	Diesel Fuel	11,556.93
Professional Computer Systems	Hosting	790.00
Reliance Standard Life Insurance Company	Employee Benefit	183.66
Rody And Laurian Pederson	Power	16.92
SCOTT PETERSON	CREDIT REFUNDS	180.17
SS Collision, Cycle Works, & Graphics	Logo for David's truck	72.50
State Hygienic Laboratory	Lab	149.50
Stuart C. Irby Co.	Safety	62.41
Stuart C. Irby Co.	Inventory, safety	354.71
Sunshine Foods	Supplies	28.34
Texas Refinery Corp.	Cat Maint	385.84
True Value - Milford	Supplies	170.54
United Community Bank	Loan Payments	61,935.28
USPS	Box Fee	144.00
Van Wert Inc.	Inventory	1,097.82
Verizon Wireless	Phone	141.75
Wedeking Pit & Plant	Distribution	200.10

Wellmark
Ziegler, Inc.

Employee Benefits
Cat Maint

9,861.46
1,499.05

Staff presented electric and water rate analysis and overall revenue increases with various scenarios. It was noted that there have not been any electric rate changes since 2015. Discussion centered around making periodic inflationary increases to prevent the necessity for large increases while keeping the rates as low as possible. The Board approved an electric increase of 3% of usage and demand only with no change to the customer charge, setting a public hearing for July 9, 2018 and approved publication of the public hearing. Water rates were also discussed but the Board took no action.

Staff presented the accounts receivable write-offs for fiscal year ending June 30, 2018. It was noted that this year is the lowest since 2012. Nelson/Anderson made a motion to approve the write-offs. Motion passed unanimously.

Items Discussed in the Manager's Report:

1. Manager Stoll updated the Board with a brief discussion regarding the community solar project.
2. The Grievance Committee met with a customer who sought appeal of a claim for reimbursement of a final bill. The Committee denied the claim. Manager Stoll will follow up with a letter. Additionally, the client asked that the Board review and consider changes to the policy regarding final bills.
3. There have been multiple resignations within the City of West Okoboji including staff. As such, West Okoboji is requesting assistance with locates. Manager Stoll plans to make a water employee available to West Okoboji at our standard billing rate.
4. The water main project on 230th Avenue is scheduled to start around July 1st (an update from the Manger noted that the construction will begin the week of July 9th).
5. The NIMECA meeting is Wednesday. The NIMECA group has been approached by a business who would like to locate in a NIMECA community and would require a large amount of power. Because of the way NIMECA is structured, the whole group will benefit but in turn will share in the risk. As the matter continues to develop, Manager Stoll will provide updates to the Board.
6. We plan to do bucket truck rides again on Friday night for Pioneer days if any of the Board members are interested in coming by to help us out. We also plan to have a couple entries in the parade.
7. There has been an easement violation issue with new construction by the Cherish Center in North Milford. The issue has been resolved amicably. Attorney Walleck is preparing a hold harmless agreement for Cherish Center, MMU and the City of Milford.

The Board of Trustees adjourned the meeting. The next regular meeting of the Milford Municipal Utilities Board of Trustees will be July 9th, 2018.

Keith Wurtz, Chairman

Paula Nordblad, Secretary