Board Meeting June 10, 2019

The Milford Municipal Utilities Board of Trustees met in regular session on Monday, June 10, 2019 at 6:15 P.M. in the Community Center. In attendance were Board Members Keith Wurtz, Mike Anderson, Wanda Nelson, Sue Prunty, and Kevin Wharton; Manager Eric Stoll; and Utility Attorney Abby Walleck. Those who entered the meeting for the joint session with the City Council were Council Members Bill Huse, Andy Yungbluth, Don Olsen, and Doug Frederick; Mayor Steve Anderson; City Administrator LeAnn Reinsbach; Attorney David Stein Jr; and guests Tim Sather, City employee, Kent Eilers, Milford Police Chief Bob Clark and City Zoning Administrator, Don Brinkley.

Chairman Wurtz called the meeting to order.

The agenda, minutes, financial statements and bills were approved as presented with the exception of the Public Hearing listed on the Agenda should be removed as that is a City Council agenda item only. The following bills were presented for payment:

Power Line Supply	inventory, gloves, wire	$14,477.16
T & R Electric	substation	510.00
City of Milford	sewer, storm sewer, building, computer	34,272.35
Centurylink Communications, LLC	phone	395.24
True Value - Milford	supplies	138.70
Milford Electric, Inc.	street light	126.48
State Hygienic Laboratory	lab	308.50
Arnold Motor Supply	supplies	940.51
Border States Electric Supply	meter testing	36.04
USPS	postal box fee	150.00
Hach Company	chemicals	2,213.17
Municipal Supply, Inc.	inventory	6,977.00
Hawkins, Inc.	chemicals	4,798.08
Stuart C. Irby Co.	glove testing	44.81
Lakes Lawn LLC	lawn care	407.14
Upper Des Moines Opportunity	credit balance-Friesner	148.15
Mitchell J. Burgin	mowing	405.00
H & D Underground, Inc.	boring	5,780.00
Jaycox Implement, Inc.	parts	243.38
Aflac	employee benefit	245.46
Maahs & Walleck	legal	880.00
Underground NRG	water main leak	2,248.00
Wade Newcomer	water license renewal	60.00
DGR and Associates Company	mapping updates	935.00
Bob's Repair & Tow, Inc.	Truck repair	2,500.00
United States Geological Survey	USGS pass through	12,900.00
Sensus USA Inc.	autogun repair	470.60
Rody And Laurian Pederson	Purch power	10.83
Bolton & Menk, Inc.	engineering	1,166.00
Dairyland Power Cooperative	billing statements, late notices, postage	2,451.80
Core & Main LP	inventory, tools	1,829.23
Farm & Home Publishers, LTD	plat book	57.50
CC Screen Printing	clothing	102.60
Red Roses & Ivy	office supplies	187.25
Professional Computer Solutions, LLC	computer support	636.00
Osceola County Rural Water System	water pipe	87.60
Shaw's of Okoboji	locksmith	382.58
Iowa One Call	locates	138.60
KDW Advisors, LLC	consulting	1,018.73

Dickinson County News	publishing, subscription	345.90
Winther, Stave & Co., LLP	consulting	320.00
Alpha Wireless	radio battery	105.00
Campus Cleaners	rugs	547.35
Marco, Inc.	copier contract	167.41
Card Service Center	office supplies, shipping costs, toner	862.66
TINA FRIESNER	CREDIT REFUNDS - 50106	67.35
BRENDEN FRINK	CREDIT REFUNDS - 50817	227.17
HOLLY HUMPHRIES	CREDIT REFUNDS - 51030	26.57
Milford Electric, Inc.	connectors	87.00
State Hygienic Laboratory	lab	270.00
Stuart C. Irby Co.	glove testing	98.31
Dickinson County Treasurer	registration	151.00
Sunshine Foods	supplies	27.37
MaxYield Cooperative	fuel	703.45
Base	employee benefit	30.00
National Benefit Services, LLC	employee benefit	33.00
Onsite Service Solutions, LLC	service call	724.12
Pitney Bowes	postage	152.34
Wedeking Pit and Plant	gravel, rock	568.11
United Community Bank	loan payment	57,578.88
Verizon Wireless	phone	141.85
Wellmark	employee benefit	5,530.00
MMU - Investment Fund	transfer	20,109.00
MMU-Medical Insurance Account	transfer	203.84
Collection Services Center	withholding	184.61
Aspire	employee benefit	235.00
Internal Revenue Service	fica051019	4,272.01
Iowa Department of Revenue	WET tax	4,255.00
Iowa Department of Revenue	april sales tax	8,710.00
MMU - Investment Fund	transfer eusc	28,290.27
MMU-Medical Insurance Account	transfer	203.84
Aspire	employee benefit	235.00
Collection Services Center	employee withholding	184.61
Internal Revenue Service	fica052419	4,311.55
Reliance Standard Life Insurance Co.	employee benefit	157.57
MidAmerican Energy	Neal 4	10,000.00
NIMECA	power bill	104,999.42
Department of Energy	WAPA bill	19,125.73
Principal Life	employee benefit	291.94
Iowa Department of Revenue	tax withholding	1,492.00
IPERS	IPERS May2019	5,211.20
Aspire	employee benefit	235.00
Collection Services Center	withholding	184.61
Internal Revenue Service	FICA060719	4,369.18
NIMECA	employee benefit	145.56
NIMECA	NERC fee	284.99
Iowa Department of Revenue	may 2019 wet tax	4,206.00
Iowa Department of Revenue	may 2019 sales tax	7,973.00
MMU	Utilities	3,160.93

Joint Meeting Business:

Attorney Walleck presented concerns regarding the Annexation Agreement and revisions that need to be reviewed. Additional discussion on the history on the Agreement and the feasibility of the Agreement in the future. Mayor Anderson suggested that Attorney Walleck, Attorney Stein, Manager

Stoll, City Administrator Reinsbach and the infrastructure committee will coordinate to review and make recommendations for the Council and MMU Board's review.

Manager Stoll presented information on the water system asset and benefits to MMU for having the same listed as an asset for MMU. The City has not placed the water infrastructure in their books which would allow MMU to do an evaluation of value and placed as an asset for MMU. City Administrator will send a letter to Manager Stoll confirming that the same . Attorney Stein recommended that MMU's Bond Council prepare a Resolution for MMU to review and sign. No action was taken on the City's Resolution.

City Administrator Reinsbach and Manager Stoll discussed the need for fire protection agreements. This will be added to the Planning and Zoning agenda for their next meeting.

City Administrator Reinsbach and Manager Stoll discussed the upcoming termination of the current RDI Contract and options for new a contract including servers on site or having RDI host the servers, split bills for City and MMU. Wharton/Nelson made a motion to approve RDI contract in conjunction of the City. Motion passed unanimously. City Council also passed the motion.

Manager Stoll provided an update on a solar farm within City limits. There is land within the City to build a solar array, however, MMU would have to negatively affect rates in order to build the array. A lack of potential partnerships and lost tax incentives also make the array unappealing at this time. However, the site is ready for an array if a developer or partner comes forward.

Council member Yungbluth addressed the "green boxes" south of substation and complaints he has received regarding the appearance of the same. He inquired if there is another location to put them or if a fence could be put around it. Manager Stoll expressed a shortage of space for storage of the transformers and his concern that children should not be playing on or near the substation for safety issues.

Councilmember Yungbluth questioned the possibility of street lighting from 28th to 202nd Street. The cost of installation would be approximately $350,000.00. With the street lighting being a City service, MMU would be able to provide the electricity. The possibility of grants available were discussed. Any installation would need to be coordinated with the Iowa Department of Transportation as there would need to be a permit.

Mayor Anderson discussed sewer lines needs to be inspected and evaluated. Manager Stoll discussed the 5-10 year plans for the water and electrical including but not limited plant upgrades. H Avenue is in process and A-34 is scheduled for 2023. There is a possibility of looking at P Avenue upgrades. Don Brinkley asked about comprehensive plan from Planning and Zoning.

Mayor Anderson reported that H Ave has been permitted and work is moving forward.

Manager Stoll reported that the Okoboji Middle School process is moving forward. Contractors are working with MMU on easements, etc.

Mayor Anderson and General Manager Stoll would like to get on County Agenda to discuss the old County shed. Manager Stoll and Administrator Reinsbach will coordinate with Board of Supervisors to find a date that is works to be put on the Supervisor's agenda.

Attorney Walleck addressed Tim Sather's concerns from the MMU only portion of the meeting. Both the Council and Board agreed that any changes to future building permits needs to be signed off by both entities and a new locate should be required.

Board Member Mike Anderson complimented the new lighting on 10th Street. Administrator Reinsbach said cost for the same was more than anticipated.

Administrator Reinsbach asked if Manager Stoll could provide a cost estimate for repair of street light by Farmers Bank damaged in an accident last year. She is working with insurance company for reimbursement.

Manager Stoll provided information on the purpose and concept for the new generator. The placement by the substation would have very little impact on rates and the payback would be around 15 years. A privacy fence and/or evergreen trees would be put around the new generator. Once re-zoning is complete, an engineering study will be completed for that site.

The joint meeting with the City adjourned.

Milford Municipal Utilities Business

Tim Sather from Oakhill Marina/Oakhill Outdoors addressed concerns and frustrations to the Board regarding easement issues and placement of their sign in north Milford.

Nelson/Prunty made a motion to purchase the Phase Trakker in the amount of $5,950.00. Motion passed unanimously.

Anderson/Nelson made a motion to publish 2018 wages as required by law. Motion passed unanimously. 2018 wages are as follows:

Keith Wurtz	$ 850.00
Wanda Nelson	925.00
Michael Anderson	925.00
Suzanne Prunty	850.00
Kevin Wharton	900.00
Paula Nordblad	64,637.16
Eric Stoll	101,609.36
Mark Hale	10,943.10
Logan Davids	77,730.76
Ethan Rader	59,371.66
Jack Brashear	17,496.95
David Coleman	76,034.93
Linda Ruble	45,330.31
Wade Newcomer	66,656.14
James Mammen	18,369.21

Items discussed in the Manager's Report:

1. Water grant funding has ended and the gage of water flow between East and West Lake terminated in June.
2. EPA requires emission testing on the Caterpillar generators. This testing will be coming up this summer.
3. Office staff resignation was tendered recently. Discussion about options for a new hire were discussed. Additionally, a water plant employee has tendered his resignation and options for his replacement was discussed.
4. Wanda Nelson will be resigning from the Board later this year as she will be moving out of the City of Milford.

The Board of Trustees adjourned the meeting. The next regular meeting of the Milford Municipal Utilities Board of Trustees will be July 8, 2019.

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Keith Wurtz, Chairman

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Eric Stoll, General Manager