

Board Meeting January 8, 2018

The Milford Municipal Utilities Board of Trustees met in regular session on Monday January 8, 2018 at 6:15 P.M. in the Board Meeting Room. In attendance were Board Members Keith Wurtz, Mike Anderson, Wanda Nelson, Sue Prunty, and Kevin Wharton; Manager Eric Stoll; Secretary Paula Nordblad; Utility Attorney Abby Walleck; and guest Kiley Miller.

Chairman Wurtz called the meeting to order.

The agenda, minutes, financial statements and bills were approved as presented. The following bills were approved for payment:

Aflac	Employee Funded Benefits	524.36
Alden Pool and Municipal Supply Co	Plant Equip Maint	499.00
Alliant Energy	Wheeling	6,209.08
Alpha Wireless	Annual Maint agreement	675.00
American Water Works Asso	Subscription	767.00
Arnold Motor Supply	Truck, shop	119.04
Aspire	Employee Funded Benefit	220.00
Aspire	Employee Funded Benefit	220.00
Aspire	Employee Funded Benefit	290.00
Base	Employee Benefits	30.00
Base	Employee Funded Benefit	452.88
Black Hills Energy	Utilities	95.58
Bomgaars	Uniform, Tools, Pump House	414.91
Card Service Center	Travel, uniform, safety	687.99
Centurylink Communications, LLC	Phone	367.69
Cintas Corporation	First Aide	112.76
City of Milford	Building Exp, CC Fee, Swr/SS/Gb	48,450.72
Collection Services Center	Employee Withholding	184.61
Collection Services Center	Employee Withholding	184.61
Collection Services Center	Employee Withholding	184.61
Crescent Electric Supply Company	Distribution	446.13
Dairyland Power Cooperative	Billing	12.00
DAN KERSSBERGEN	CREDIT REFUNDS	108.09
Department of Energy	Wapa Power	29,283.50
Dickinson Con Conserv Board	Plant	12.00
Dickinson County News	Publishing	40.46
G & L Clothing Commercial	PPE	613.50
G & L Clothing Commercial	PPE	110.00
H R Green	Engineering	3,506.50
H R Green	Engineering	1,790.50
Hach Company	Lab	738.90
Hawkins, Inc.	Chemicals	1,358.05
Ia Assoc of Muni Utilities	NASSA	1,059.60
Internal Revenue Service	FICA 122917	5,612.20
Internal Revenue Service	FICA 010518	5,218.56
Internal Revenue Service	FICA 120817	5,075.28
Iowa Department of Revenue	Sales Tax	9,854.00
Iowa Department of Revenue	State Withholding	1,824.00
Iowa One Call	Locating	28.80
IPERS	IPERS	5,898.74
JOEL RYAN	CREDIT REFUNDS	43.46
Kriz - Davis Company	Tool	1,172.62
Lakes Lawn LLC	Lawn care	425.51
Maahs & Walleck	Legal	860.00

MaxYield Cooperative	Truck	773.14
Menards	Plant	828.95
MidAmerican Energy	Neal #4	21,000.00
Milford Commercial Club	Dues	100.00
Milford Kiwanis	Dues	305.00
MMU	Utilities	4,189.15
MMU - Investment Fund	Transfer-to Money Mkt Acct	300,000.00
MMU - Investment Fund	Transfer	36,359.00
MMU-Medical Insurance Account	Transfer	511.40
NIMECA	Power Bill	101,438.53
NIMECA	Employee Benefits	182.89
PETER BOATMAN	CREDIT REFUNDS	35.09
Principal Life	Employee Benefits	379.63
Professional Computer Systems	Hosting	790.00
Sensus USA Inc.	Handhelds	456.89
State Hygienic Laboratory	Lab	78.00
Storey Kenworthy	Supplies	98.07
Stuart C. Irby Co.	Inventory	2,755.25
Sunshine Foods	supplies	122.19
The Coffee Shop	Employee Appreciation	1,428.75
The Des Moines Register	Subscriptions	302.03
True Value - Milford	Supplies	328.76
United Community Bank	Loan Payments	70,902.22
United Community Bank for MMU Petty Cash	Petty Cash	134.04
Utility Equipment Company	Inventory	222.45
Van Wert Inc.	Inventory	975.84
Verizon Wireless	Phone	141.75
Wellmark	Employee Benefits	12,081.97

Anderson/Wharton made a motion to appoint Keith Wurtz as 2018 Board Chairman and Wanda Nelson as 2018 Vice Chairman. Motion passed unanimously.

Kiley Miller, CEO of Iowa Lakes Corridor Development Corporation presented a review of their programming and recent projects. He requested a contribution of \$2,500. The Board requested that staff put this in the next budget.

Anderson/Prunty made a motion to approve publication of 2017 wages according to Iowa Code Section 372.13(6). Keith Wurtz \$825, Wanda Nelson \$900, Michael Anderson \$900, Suzanne Prunty \$900, Kevin Wharton \$900, Eric Stoll \$94,606.36, Paula Nordblad \$61,021.16, Linda Ruble \$42,136.72, Logan Davids \$75,797.89, Mark Hale \$66,951.29, Ethan Rader \$44,852.67, David Coleman \$80,799.50, and Wade Newcomer \$65,005.68.

Staff presented an estimated cash flow projection for the receipts from the End User Charge and the Board indicated that they were comfortable with using these funds for the 230th Ave Water Main Project.

Items discussed in the Manager's Report:

1. Chairman Wurtz noted that a customer had approached him regarding partnering with MMU for a solar project. Manager Stoll updated the Board mentioning that DGR will be at the February meeting to present their findings of the Feasibility Study.
2. The Manager met jointly with the County and the City regarding the 13th St project. The County is a small player financially on the project and is on board whenever the City is ready. Mayor Anderson may want to wrap the rest of H Ave into this project. Manager Stoll stated that 13th Street will benefit MMU water system. The Manager noted that the new Mayor wants to form an infrastructure committee.

3. Milford has a diverse mix of generation resources. We have an opportunity to commit to purchase wind energy, in the Southwest Power Pool RTO. Most of the NIMECA members are planning to make a commitment for this energy. The Board suggested that we take a look at this.
4. Staff is working on the budgets for 2019 and will be presenting them in February.
5. The Manager requested serious illness leave so that he could travel for a family members' surgery.
6. The Manager updated the Board regarding an employee who has been on medical leave. Discussion followed regarding the 90 days until our Long-Term Disability Policy kicks in. Staff who take call or work overtime are able to bank hours so that, in combination with sick leave accrual would fill that gap. Office and salary personnel do not have the opportunity to bank this time and therefore have a gap in coverage.

The Board of Trustees adjourned the meeting. The next regular meeting of the Milford Municipal Utilities Board of Trustees will be February 6, 2018.

Keith Wurtz, Chairman

Paula Nordblad, Secretary