Board Meeting January 10, 2019

The Milford Municipal Utilities Board of Trustees met in regular session Monday December 10, 2018 at 6:15 P.M. in the Board Room. In attendance were Board Members Keith Wurtz, Mike Anderson, Wanda Nelson, Sue Prunty, and Kevin Wharton; Manager Eric Stoll; and Utility Attorney Abby Walleck. Guests Leann Reinsbach.

Chairman Wurtz called the meeting to order.

The agenda, minutes, and financials were approved as presented. The following bills were approved for payment:

Vendor	Description	Amount
City of Milford	building expenses	33,848.66
Centurylink Communications, LLC	phone	384.89
Roger's Auto & Tire	truck	1,255.04
American Water Works Asso	AWWA updates	790.00
Hach Company	lab	133.02
Jaycox Implement, Inc.	bobcat maintenance	1,985.53
Maahs & Walleck	legal	1,000.00
Quad city Testing Laboratory, Inc.	inspection	1,367.46
DGR and Associates Company	engineering	1,718.40
The Coffee Shop	employee benefit	1,590.68
Blink Marketing, Inc.	website service	187.50
R & D Industries, Inc.	computer	1,281.98
Bolton & Menk, Inc.	engineering	729.00
Employment Connections, Inc.	temporary office	456.00
Sam Wedeking Excavating, Inc.	subcontractor	2,826.80
G & L Clothing Commercial	safety	615.00
Bomgaars	water plant, power plant	492.59
True Value - Milford	supplies	348.53
Arnold Motor Supply	supplies	231.09
Boji Welding and Services	barriers	1,480.00
Municipal Supply, Inc.	meter radio	178.00
Stuart C. Irby Co.	glove testing	214.71
Ia Assoc of Muni Utilities	NASSA	1,027.17
Sunshine Foods	supplies	42.40
MaxYield Cooperative	Fuel	679.03
Base	employee benefit	30.00
Professional Computer Solutions, LLC	annual contract	16,634.00
Dickinson County News	Publishing	157.32
Dickinson Con Conserv Board	green waste	98.00
Campus Cleaners	rugs	422.65
Card Service Center	truck, clothing, fuel	680.33
Abigail Pedersen	CREDIT REFUNDS	44.62
Michael McCarty	CREDIT REFUNDS	41.62
Alliant Energy	Wheeling	6,297.26
Employment Connections, Inc.	temporary office help	923.40
United Community Bank	loan payment	61,935.28
Verizon Wireless	phone	141.95
MMU-Medical Insurance Account	transfer	291.40
MMU - Investment Fund	transfer	20,109.00
MMU	utilities	4,742.79
Internal Revenue Service	withholding	455.14
Department of Energy	Power	25,107.11

Collection Services Center	employee withholding	184.61
Reliance Standard Life Insurance Company	employee benefits	120.74
Principal Life	employee benefit	623.84
Aspire	employee benefit	290.00
Aspire	employee benefit	215.00
Aflac	employee benefit	226.56
Reliance Standard Life Insurance Company	employee benefit	67.05
Collection Services Center	employee withholding	184.61
NIMECA	loan repayment	18,000.00
Internal Revenue Service	FICA120718	6,130.85
Internal Revenue Service	FICA121718	4,448.65
Internal Revenue Service	FICA121818	187.38
Internal Revenue Service	FICA123118	4,448.03
MMU-Investment Fund	transfer	29,689.13

Anderson/Nelson made a motion to approve the Professional Audit Service phone system quote with Converged Technologies to upgrade the old, malfunctioning phone system. Motion passed unanimously. Additional discussion was made with the City Administrator about the City's intentions to upgrade and the Board provided their support for the City doing the improvement at the same time as MMU.

Items discussed in the Manager's Report:

1. The Okoboji School District has provided overall plans for the new middle school in Milford. The engineer is in preliminary talks with Manager Stoll on the water and electrical services and options on the same.
2. A potential customer has approached Manager Stoll about a water connection. However, questions regarding voluntary annexation requirements for customers outside the City was questioned by the customer. After discussion, the Board requested that Attorney Walleck investigate what requirements, if any, for a new customer outside the City limits to annex into City and report at the next regular meeting.
3. Manager Stoll shared concerns about a recent application to the Milford Board of Adjustments to vacate part of an alley in town and how that would impact access to and work on MMU services.
4. Attorney Walleck provided a report on the effects of new water contracts on MMU's bonding status and options available with Osceola Rural Water.
5. Board was provided information on water loss and the efforts being made to minimize the same.
6. Manager Stoll provided information regarding the receipt of notice from the Iowa Utility Board for a customer request to leave MMU's service territory. The notice was received just hours before the meeting. Manager Stoll and Attorney will review and file a response.

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Keith Wurtz, Chairman

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Eric Stoll, General Manager