Board Meeting February 12, 2018

The Milford Municipal Utilities Board of Trustees met in regular session on Monday, February 12, 2018 at 6:15 P.M. in the west side of the Community Center. In attendance were Board Members Keith Wurtz; Mike Anderson, Wanda Nelson, and Kevin Wharton; Sue Prunty was absent; Manager Eric Stoll; Secretary Paula Nordblad; Utility Attorney Abby Walleck; and guest Andy Koob.

Chairman Wurtz called the meeting to order.

The agenda, minutes, financial statements and bills were approved as presented. The following in bills were approved for payment:

Aflac	Employee Paid Benefits	879.24
Arnold Motor Supply	Tools, truck, supplies	847.86
Aspire	Record Keeping fee-457 Plan	210.00
Aspire	Employee Funded Benefit	290.00
Aspire	Employee Funded Benefit	290.00
Aspire	Employee Funded Benefit	291.00
Base	Employee Benefits	30.00
Base	Employee Funded Benefit	182.05
Black Hills Energy	Power	132.75
Bolton & Menk, Inc.	230th Water Main	1,697.50
Bomgaars	supplies	161.31
CALVIN MAST	CREDIT REFUNDS	135.97
Card Service Center	Supplies	37.99
Centurylink Communications, LLC	Phone	370.14
Cintas Corporation	First Aide	53.22
CITY OF ARNOLDS PARK	Purchased Water	1,530.00
City of Milford	CC Fee, Bldg, S/SS/G	51,964.59
Collection Services Center	Employee Withholding	183.61
Collection Services Center	Employee Withholding	184.61
Collection Services Center	Employee Withholding	184.61
Core & Main LP	Tools	479.10
Crescent Electric Supply Company	Plant	575.00
Dairyland Power Cooperative	Bill Processing	1,201.25
Dairyland Power Cooperative	Billing	1,211.33
Department of Energy	WAPA	32,770.80
DGR and Associates Company	Interconnection Study	690.00
Dickinson County News	Publishing	110.35
Farm & Home Publishers, LTD	Plat Book	53.90
G & L Clothing Commercial	PPE	69.00
H R Green	Engineering-master plan	329.00
Hawkins, Inc.	Plant Equip Maint, chemicals	2,534.92
IGL Sanitary District	Sewer	4,357.29
Internal Revenue Service	FICA 020218	5,046.06
Internal Revenue Service	FICA 011918	5,307.62
Iowa Department of Revenue	Sales Tax	12,676.00
Iowa Department of Revenue	Use Tax	2,527.00
Iowa Department of Revenue	Withholding	1,914.00
Iowa Lakes Elec Coop	Power	822.39
Iowa Lakes Elec Coop	Power	801.86
Iowa One Call	Locates	2.90
Iowa One Call	Locates	16.20
IPERS	Ipers	6,063.90
KAYLA BELKEN	CREDIT REFUNDS	30.11
Kimball Midwest	Supplies	211.89

Kriz - Davis Company	Plant	1,988.60
Kriz - Davis Company	Plant, inventory	2,059.75
Maahs & Walleck	Legal	500.00
MacroTech, Inc.	Copper Node	4,252.00
MaxYield Cooperative	Truck	739.93
MELVIN BANKS	CREDIT REFUNDS	221.13
Menards	Plant	180.82
MidAmerican Energy	Neal #4	5,000.00
MidAmerican Energy	Additional January	8,000.00
Milford Electric, Inc.	Chlorine control Panel	1,730.00
Milford Welding & Mfg	Truck	93.26
MMU	Utilities	5227.14
MMU - Investment Fund	Transfer	36,359.00
MMU - Investment Fund	Transfer	29,143.12
MMU - Investment Fund	Transfer	29,506.30
MMU-Medical Insurance Account	Transfer	511.40
National Benefit Services, LLC	Employee Benefits	18.00
NIMECA	Employee Benefit	188.37
NIMECA	Power bill	119,198.71
NIMECA	Ferc Assessment	324.33
NIMECA	Insurance	42.49
Principal Life	Employee Benefits	379.63
Professional Computer Systems	Hosting	790.00
SAMANTHA NICOLETTI	CREDIT REFUNDS	44.55
State Hygienic Laboratory	Lab	367.00
Storey Kenworthy	Supplies	769.61
Stuart C. Irby Co.	Locating Paint, inv, dist, safety	32,131.98
Sunshine Foods	Supplies	25.95
True Value - Milford	Supplies	487.63
United Community Bank	Loan Payment	70,902.22
UnityPoint Clinic-Occupational Medicine	DOT	40.00
Utility Equipment Company	Inventory	129.15
Verizon Wireless	Phone	141.91
Wellmark	Employee Benefits	10,948.78
Ziegler, Inc.	Engine Maintenance	837.43
Ziegler, Inc.	Engine Maint	413.59

Andy Koob from DGR presented the Solar Impact Study. This analysis took a look at the impact of three different solar projects, in three different locations, three different project sizes and various combinations thereof, including interconnection costs at each site. There was only one instance of the voltage flicker being over tolerance that would indicate that the project would have to be scaled back slightly. Otherwise, the next step would be to do a financial feasibility analysis including the impact on rates after getting some more detailed information from a solar developer. Nelson expressed concerns regarding one of the locations as it is included in a potential residential expansion area.

Nelson/Wharton made a motion to accept the Maintenance Agreement with Onsite Solutions, LLC for Water Plant Equipment Maintenance. Motion carried unanimously.

Anderson/Nelson made a motion to accept the quote from Midwest Fence and Gate Company to install a gate at the substation for access for maintenance. Motion carried unanimously.

Nelson/Anderson made a motion to accept the 2018 Custom Reactivation Agreement with Calgon Carbon Corporation to reactivate the carbon in the filters, with paragraph 11 removed as it violates the open records laws. Motion carried unanimously.

Nelson/Wharton made a motion to approve the purchase of a Bobcat Mini Track Loader with trencher and bucket attachments from Jaycox Implement. Motion passed unanimously.

Staff presented the fiscal year ending June 30, 2019 Electric and Water budgets. Staff fielded questions from the Board. Anderson/Nelson made a motion to set the date for the Public Hearing for March 12, 2018 at 6:15 PM and to authorize the Secretary to publish the budget and date. Motion passed unanimously.

Nelson/Anderson made a motion to approve Resolution 01-18, Board of Trustees Resolution of Support for City of Milford 13th Street Reconstruction Project. A roll call vote was taken. Ayes – Wharton, Nelson, Anderson, Wurtz. Nays – none. Absent – Prunty. Motion passed.

Items discussed in the Manager's Report:

1. Manager Stoll gave the Board an update on the status of our employee who is on medical leave and noted that we had sent them a letter outlining the status of his benefits.
2. Manager Stoll noted that we received our 2017 Safety Group dividend check in the amount of $10,592.26.
3. Mayor Anderson has asked for a letter of interest in acquiring the old County building adjacent to our property so that he can pursue this for us.
4. Mayor Anderson has asked if we would partner with the City on a 10th Street lighting replacement project. Manager Stoll's thought was that we could provide conduit conductors and labor to help. Mayor Anderson has also indicated that the City would be willing to start paying the electric billing from ILEC for the street lights in in the east part of town.
5. Manager Stoll gave an update on the status of a commitment to purchase power from a windfarm development. He is also looking at the feasibility of a 10-year rate commitment to a new business that might be interested in locating in a town within the NIMECA power group.

The Board of Trustees adjourned the meeting. The next regular meeting of the Milford Municipal Board of Trustees will be March 12, 2018.

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Keith Wurtz, Chairman

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Paula Nordblad, Secretary