Board Meeting February 11, 2019

The Milford Municipal Utilities Board of Trustees met in regular session on Monday, February 11, 2019 at 6:15 P.M. in the Board Room. In attendance were Board Members Keith Wurtz; Mike Anderson, Wanda Nelson, Sue Prunty and Kevin Wharton; Manager Eric Stoll; and Utility Attorney Abby Walleck.

Chairman Wurtz called the meeting to order.

Anderson/Prunty made a motion to appoint Keith Wurtz as 2019 Board Chairman and Wanda Nelson as 2019 Vice Chairman. Motion passed unanimously

The agenda, minutes, financial statements and bills were approved as presented. The following in bills were approved for payment:

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| City of Milford | s/ss/garbage/building | 34,726.63 |
| Centurylink Communications, LLC | Phone | 385.04 |
| True Value - Milford | Plant supplies | 201.87 |
| State Hygienic Laboratory | lab | 367.00 |
| Fastenal Company | bucket truck | 19.75 |
| Ahlers & Cooney, P.C. | Legal | 7,440.00 |
| Arnold Motor Supply | supplies | 302.51 |
| Hach Company | chemicals | 797.03 |
| Hawkins, Inc. | chemicals | 10,755.55 |
| Ia Assoc of Muni Utilities | Apprenticeship | 2,077.17 |
| IGL Sanitary District | sewer | 5,094.87 |
| Jaycox Implement, Inc. | bobcat | 30.51 |
| UnityPoint Clinic-Occupational Medicine | Membership Dues 2019 | 40.00 |
| Oh Shucks, Inc. | propane | 18.73 |
| Storey Kenworthy | Office supplies | 304.54 |
| Storage Battery Systems, LLC | Substation | 2,887.40 |
| Maahs & Walleck | Legal | 1,120.00 |
| Sunshine Foods | supplies | 132.36 |
| Menards | Plant equipment | 28.75 |
| DGR and Associates Company | Engineering | 261.00 |
| MaxYield Cooperative | fuel | 570.37 |
| Cintas Corporation | safety | 44.65 |
| Ethan Rader | Travel | 338.52 |
| Base | Employee benefit | 30.00 |
| National Benefit Services, LLC | employee benefit | 36.00 |
| Dairyland Power Cooperative | billing statements | 2,421.50 |
| Converged Technologies, LLC | Phone system | 4,113.00 |
| Professional Computer Solutions, LLC | W-2 forms, hosting fees | 1,626.79 |
| Iowa One Call | Locates | 23.40 |
| Dickinson County News | publishing | 264.48 |
| Alpha Wireless | annual maintenance | 675.00 |
| Pitney Bowes | postage supplies | 161.48 |
| Card Service Center | fiber loop | 1,112.29 |
| Van Wert | inventory | 1,677.76 |
| G & L Clothing Commercial | PPE | 861.75 |
| ANTHONY PAPPAN | CREDIT REFUNDS | 104.00 |
| BETSY STOCKDALE | CREDIT REFUNDS | 24.62 |
| Employment Connections, Inc. | temporary help | 273.60 |
| Employment Connections, Inc. | temporary help | 456.00 |

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| The Des Moines Register | subscription | 305.03 |
| United Community Bank | loan payment | 61,935.28 |
| Verizon Wireless | phone | 142.09 |
| Wellmark | insurance | 16,562.70 |
| IPERS | Dec 2018 IPERS | 5,709.25 |
| Iowa Department of Revenue | state withholding | 2,104.00 |
| Iowa Department of Revenue | state withholding | 1,675.00 |
| MMU - Investment Fund | transfer | 20,109.00 |
| MMU-Medical Insurance Account | transfer | 243.40 |
| MMU-Medical Insurance Account | employee benefit | 203.84 |
| NIMECA | NERC fee | 286.25 |
| Aspire | employee benefit | 260.00 |
| Aspire | employee benefit | 260.00 |
| Internal Revenue Service | FICA 011819 | 5,008.22 |
| Collection Services Center | employee withholding | 184.61 |
| NIMECA | substation insurance | 43.79 |
| MMU - Investment Fund | transfer012319 | 29,328.36 |
| Principal Life | employee benefit | 324.12 |
| Department of Energy | WAPA | 28,104.87 |
| MidAmerican Energy | Neal # 4 | 26,000.00 |
| Iowa Department of Revenue | sales tax | 9,592.00 |
| Iowa Department of Revenue | wet tax | 3,829.62 |
| Iowa Department of Revenue | sales tax1118 | 8,871.34 |
| Iowa Department of Revenue | wet tax | 3,763.00 |
| Aspire | employee benefit | 260.00 |
| Collection Services Center | withholding | 184.61 |
| Internal Revenue Service | withholding | 4,828.43 |
| NIMECA | Power-Nov 18 | 112,395.91 |
| NIMECA | Power-Dec 18 | 90,824.83 |
| IPERS | Jan2019IPERS | 5,892.26 |
| IPERS | IPERS penalty | 20.00 |
| Iowa Department of Revenue | Sales tax Jan 2019 | 6,964.00 |
| Iowa Department of Revenue | wet tax | 3,430.00 |

Anderson/Wharton made a motion to approve the 2019 IRS standard mileage rate for the MMU mileage reimbursement rate. Motion passed unanimously

Wharton/Prunty made a motion to approve the Water Dumping Agreement with the Iowa Great Lakes Sanitary District. Motion carried unanimously.

Staff presented the fiscal year ending June 30, 2020 Electric and Water budgets. Staff fielded questions from the Board. The Board requested an adjustment to the proposed budgets to provide for a larger attorney fees on both the electric and water. Anderson/Nelson made a motion to set the date for the Public Hearing for March 11, 2019 at 6:15 PM and to authorize the staff to publish the budget and date. Motion passed unanimously.

Items discussed in the Manager's Report:

1. The Board questioned Manager Stoll on the on-going water losses and what steps may need to be taken in the future to locate and address the same. Manager Stoll and the Water Plant Superintendent are looking at options.
2. Manager Stoll updated the Board on the recent IUB matter including the steps taken since the last board meeting and that the customer has withdrawn the complaint.

3. Manager Stoll discussed adding an additional generation resource to match the current load. Manager Stoll was directed to contact Milford Planning and Zoning about beginning the process for the zoning change.
4. Manager Stoll and Attorney Walleck updated the Board on the 2-mile service rule and its implications to potential new customers and Osceola Rural Water.
5. Manager Stoll notified the Board that a utility employee recently provided his resignation. Discussion was made on the need and timing of a replacement employee.

The Board of Trustees adjourned the meeting. The next regular meeting of the Milford Municipal Board of Trustees will be March 11, 2019.

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Keith Wurtz, Chairman

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Eric Stoll, General Manager