

Board Meeting January 3, 2022

The Milford Municipal Utilities Board of Trustees met in regular session on Monday, January 3, 2022 at 6:15 P.M. in the Community Center Board Room. In attendance were Board Members Mike Anderson, LeeAnn Reetz, Ken Behrens, and Kae Hoppe; General Manager Brad Willemsen; Bolton & Menk Engineer Katie Sterk. Board Member Kevin Wharton was absent.

Chairman Anderson called the meeting to order.

Behrens/Reetz made a motion to approve the agenda. Motion passed unanimously.

Milford Municipal Utilities Business Meeting

1. Consideration and possible approval of Resolution Approving Real Estate Contract with Dickinson County

Hoppe/Reetz made a motion to table Resolution 2022-01-01 Real Estate Contract with Dickinson County. Motion passed unanimously. More time is needed to complete due diligence on the site evaluation.

2. Consideration and possible approval of 2022 Board meeting dates

Hoppe/Behrens made the following motion - I move that the MMU Board conducts one regular business meeting per month for the year 2022. That one meeting will be on the 3rd Monday of each month at 6:15 p.m. The date and time of the meeting is to not overlap nor interfere with the Milford City Council meetings, as we have joint business interests and may need time to attend each other's meetings. This day and time also takes into consideration the ability for our engineers to be able to attend our regular meetings as necessary. Any meeting above and beyond the one meeting per month must be called as a special meeting with the agreement of the majority of the board. Motion passed unanimously.

3. Consideration and possible approval of Evan Green's apprenticeship wage increase

Hoppe/Behrens made a motion to approve a \$1.00 per hour wage increase for Evan Green starting the next pay period for the completion of his Apprenticeship Module B. Motion passed unanimously.

Items discussed in the Manager's Report:

1. Discussion on the installation of a customer service window at the Utility Office. The consensus of the Board is to have customers conduct their business by the drive-up window.
2. Discussion on the Communications Services meeting.

The Board of Trustees adjourned the meeting at 6:38 p.m. The next regular meeting of the Milford Municipal Utilities Board of Trustees will be January 17, 2022.

Mike Anderson, Chairman

LeeAnn Reetz, Board Secretary