

Board Meeting January 17, 2022

The Milford Municipal Utilities Board of Trustees met in regular session on Monday, January 17, 2022 at 6:15 P.M. in the Community Center Board Room. In attendance were Board Members Mike Anderson, LeeAnn Reetz, Kae Hoppe, Kevin Wharton, and Ken Behrens (by phone); General Manager Brad Willemssen; Utility Employee Lindsay Radunz. Guest present: Bolton & Menk Engineer Katie Sterk (by phone).

Chairman Anderson called the meeting to order.

Reetz/Wharton made a motion to approve the agenda, minutes, financial statements, and bills as presented. Motion passed unanimously. The following bills were presented for payment:

Ahlers & Cooney, P.C.	Legal	1,866.17
Alpha Wireless	Annual Radio Maint Agreement	675.00
American Water Works Asso	Subscription	875.00
Arnold Motor Supply	Supplies	58.71
Base	Cafeteria Monthly	30.00
Bill Matthes	Travel Reimbursement	118.96
Black Hills Energy	Gas Service	185.59
Bolton & Menk, Inc.	Engineering	4,120.00
Border States Electric Supply	Inventory	1,562.36
BRIENNA NAAB	CREDIT REFUNDS - 57376	128.94
City of Milford	City Sewer, Storm Sewer, CC Fee	38,647.10
Coffman's Locksmith Shop	Locksmith	10.00
Complete Restoration LLC	Tank Inspections	2,550.00
Core & Main LP	Distribution	1,178.25
Crescent Electric Supply Company	Engine Maintenance & Repairs	246.78
Dairyland Power Cooperative	Statement Printing	1,330.05
Dickinson Con Conserv Board	Disposal	576.00
Dickinson County News	Publishing	181.14
Ditch Witch of Minnesota and Iowa	Fuel Filters	258.69
Ethan Rader	Travel Reimbursement	70.37
Hach Company	Lab	275.00
Hawkins, Inc.	Chemicals	1,132.28
Ia Assoc of Muni Utilities	Electric Workshop	420.00
Impact7G, Inc.	Site Evaluation	16,410.00
Iowa One Call	Locates	60.30
LIBBY DICKES	CREDIT REFUNDS - 54879	26.05
Menards	Supplies	924.41
Milford Commercial Club	Annual Dues	100.00
Milford Electric, Inc.	Supplies	26.60
Municipal Supply, Inc.	Distribution & Inventory	267.21
National Benefit Services, LLC	Employee Benefits	21.00
NEW Cooperative, Inc.	Fuel	897.59
Okoboji Gas Company	Propane	81.31
Power Line Supply	PPE FR Uniform	1,410.48
Professional Computer Solutions, LLC	Computer Hosting Fees	888.00
R & D Industries, Inc.	Computer Contract	2,052.26
Spencer Municipal Hospital	Pre-Employment Physical	117.00
State Hygienic Laboratory	Lab Testing	60.50
Storey Kenworthy	Office Supplies	219.63
Stuart C. Irby Co.	Inventory	3,916.20

Sunshine Foods	Supplies	10.41
Tesco	Meter Maintenance	1,019.26
True Value - Milford	Supplies	452.61
Wade Newcomer	Postage Reimbursement	9.65
Wesco Distribution, Inc.	Inventory	8,506.50
Wesco Distribution, Inc.	Distribution System Improvements	20,158.80
Westrum Leak Detections, Inc.	2021 Leak Detection Survey	1,500.00
Winther, Stave & Co., LLP	Audit Fees	7,500.00
Ziegler, Inc.	Engine Maint & Cable Rental	37,515.34
Centurylink Communications, LLC	Phone	472.47
Smith Stoneworks	Storage Shed Rent for New Electric Meters	70.00
Aflac	Employee Funded Benefit	357.44
Aspire	Employee Funded Benefit	670.00
Aspire	Employee Funded Benefit	755.00
Base	FSA Claim	1,300.00
Collection Services Center	Employee Withholding	184.61
Department of Energy	WAPA	25,107.11
Internal Revenue Service	Fica, Med, FWH 12.31.21	7,920.85
Internal Revenue Service	Fica, Med, FWH 1.14.22	6,772.24
IPERS	Dec 21 IPERS	12,928.47
MidAmerican Energy	Neal 4	25,000.00
MMU	Utilities	4,499.07
MMU - Investment Fund	Nov 21 EUSC transfer	30,594.40
MMU - Investment Fund	Jan 22 budgeted reserve transfer	32,998.00
MMU-Medical Insurance Account	Dec 21 FSA Transfer	420.00
NIMECA	Power Bill	143,039.29
NIMECA	Employee Benefits	264.29
Principal Life	Employee Benefit	462.33
Reliance Standard Life Insurance Company	Employee Benefit	158.26
United Community Bank	Loan Payment	7,883.11
United Community Bank	Water Meter Loan Payment	7,637.09
Verizon Wireless	Phone	522.18
Verizon Wireless	Phone-collector boxes	45.06
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Wellmark	Employee Benefit	10,875.90

Milford Municipal Utilities Business Meeting

1. Discussion on 1212 Q Ave property

Bolton & Menk Engineer Katie Sterk discussed with the Board the condition of the property at 1212 Q Ave. The Board directed Manager Willemsen to proceed with the purchase agreement to be presented at the February 14 Board meeting.

2. Consideration and approval of 2022 Board Chairperson

Hoppe/Wharton made a motion to approve Mike Anderson as 2022 Board Chairperson. Motion passed unanimously.

3. Consideration and approval of 2022 Board Vice Chairperson

Hoppe/Wharton made a motion to approve Ken Behrens as 2022 Board Vice Chairperson. Motion passed unanimously.

4. Consideration and approval of 2022 Board Secretary-Treasurer

Hoppe/Wharton made a motion to approve LeeAnn Reetz as 2022 Board Secretary-Treasurer Motion passed unanimously.

5. Consideration and approval of 2022 Personnel Committee

Wharton/Behrens made a motion to approve Kae Hoppe and LeeAnn Reetz as the 2022 Personnel Committee Motion passed unanimously.

6. Consideration and approval to authorize 2022 Mileage Rate Reimbursement

Hoppe/Wharton made a motion to approve the 2022 IRS Mileage Rate Reimbursement of 58.5 cents per mile. Motion passed unanimously.

7. Consideration and approval of 2022 F-550 Chassis quote

Hoppe/Wharton made a motion to approve the 2022 F-550 Chassis quote from Don Pierson Ford for \$34,400.00. Motion passed 4-1.

8. Consideration and approval of 2022 Utility Service Body with Crane

Hoppe/Wharton made a motion to approve the 2022 Utility Service Body with Crane from Maintainer for \$82,697.00. Motion passed unanimously.

9. Consideration and approval of 2022 3 Phase Reel trailer

Hoppe/Wharton made a motion to approve the 2022 Reel trailer from Rice Trailer Company for \$33,500.00. Motion passed unanimously.

Items discussed in the Manager's Report:

1. Quotes on removing old generators will be presented at a future meeting.
2. The Employee Appreciation Party is January 24th.

The Board of Trustees adjourned the meeting at 6:45 p.m. The next regular meeting of the Milford Municipal Utilities Board of Trustees will be February 14, 2022.

Mike Anderson, Chairman

LeeAnn Reetz, Board Secretary