

Board Meeting December 20, 2021

The Milford Municipal Utilities Board of Trustees met in regular session on Monday, December 20, 2021 at 6:15 P.M. in the Community Center Board Room. In attendance were Board Members Mike Anderson, LeeAnn Reetz, Kae Hoppe, Kevin Wharton, and Ken Behrens; General Manager Brad Willemssen; Utility Employee Lindsay Radunz. Guests present: Mayor Steve Anderson, Derek Schwery and DGR Engineer Andy Koob.

Chairman Anderson called the meeting to order.

Reetz/Behrens made a motion to approve the agenda, financial statements, bills, and amend the December 6, 2021 Board Meeting Minutes to add to Item 6. Consideration and possible approval of Power Plant New Construction. "Hoppe/Wharton made a motion to not proceed with construction of a new Power Plant. That no further discussion nor engineering is to take place until the board approved new Water Plant is designed, permitted, built, completed, online and operational, and passes all inspections. Motion passed unanimously." Motion passed unanimously.

The following bills were presented for payment:

Ahlers & Cooney, P.C.	Legal	1,432.00
Alliant Energy	Wheeling	6,443.56
Base	Cafeteria Monthly	30.00
BILLY ANDERSEN	CREDIT REFUNDS - 54057	113.64
Boji Auto Repair LLC	Repair Transmission	3,881.74
Bolton & Menk, Inc.	Engineering	1,607.50
Bomgaars	Supplies	579.31
Border States Electric Supply	Safety	406.22
Campus Cleaners	Rugs	1.46
CC Screen Printing	Uniforms	460.60
CHRIS ALGER	Repairs	107.50
City of Milford	City Sewer, Storm Sewer, CC Fee	44,311.51
Coffman's Locksmith Shop	Re-Key Builidng	403.00
Connections Inc EAP	Employee Assistance Program and Consultation	1,000.00
Core & Main LP	Distribution & Inventory	4,110.55
Dairyland Power Cooperative	Statement Printing	1,527.21
DGR and Associates Company	Engineering	5,218.50
Dickinson Con Conserv Board	Disposal	168.50
Dickinson County News	Publication	261.98
H & D Underground, Inc.	Subcontract Boring	1,885.00
Hach Company	Lab Testing	782.18
Hawkins, Inc.	Chemicals	1,292.54
Ia Assoc of Muni Utilities	Education	850.00
Iowa One Call	Locates	67.50
Lakes Lawn LLC	Lawn Care	841.66
MARY MYERS	CREDIT REFUNDS - 33705	134.12
MidAmerican Energy	Wheeling	12,095.31
Milford Well Service	Plant Equip Maint	1,213.20
Municipal Supply, Inc.	Inventory	1,971.47
National Benefit Services, LLC	Employee Benefits	21.00
NEW Cooperative, Inc.	Fuel	760.50
Pitney Bowes	Postage Meter Lease	142.53
Power Line Supply	Inventory, PPE FR Uniform, Dist	2,361.06
Professional Computer Solutions, LLC	Computer Hosting Fees, Tantalus	1,014.00

Professional Computer Solutions, LLC	Annual Contract	19,129.00
R & D Industries, Inc.	Computer Support	143.75
Rick's Pest Control	Pest Control	360.00
SCI Communications Inc.	Phone Headset Repair	127.50
Spencer Municipal Hospital	Drug Screen	79.26
State Hygienic Laboratory	Lab Testing	60.50
Storey Kenworthy	Office Supplies	375.12
Stuart C. Irby Co.	Small Tools	168.83
Sunshine Foods	Supplies	57.80
Tantalus Systems Inc.	New Meter Reading System	1,673.80
The Accurate Court Reporter	Subscription	156.00
THOMAS WRIGHT	CREDIT REFUNDS - 37869	56.82
TrueValue	Supplies	68.88
UnityPoint Clinic-Occupational Medicine	Drug Screen	84.00
Van Wert Inc.	Water Meters for New Reading System	10,953.75
Van Wert Inc.	Electric Meters for New Reading System	2,801.26
Verizon Wireless	Phone Data - 3 Collector Boxes	75.11
Wade Newcomer	Postage Reimbursement	9.95
Wesco Distribution, Inc.	Distribution System Improvements	37,224.23
WILLIAMS & COMPANY PC	Consulting	125.00
Centurylink Communications, LLC	Phone	473.54
City of Milford	Building Expense for October	447.06
Aflac	Employee funded benefit Nov 2021	357.44
Aspire	Employee Funded Benefit	670.00
Aspire	Employee Funded Benefit	670.00
Aspire	Employee Funded Benefit	670.00
Base	FSA claim	780.00
Bjornstad Law Office	Land/Bldg Purchase	900,017.00
Collection Services Center	Employee Withholding	184.61
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Collection Services Center	Employee Withholding	184.61
Department of Energy	WAPA	26,132.89
Internal Revenue Service	FICA,MED, FWH 11.19.21 Payroll	6,803.88
Internal Revenue Service	Fica, Med, FWH 12.3.21	7,175.67
Internal Revenue Service	Fica, Med, FWH 12.17.21	7,241.70
Iowa Department of Revenue	Monthly WET Tax	5,683.00
Iowa Department of Revenue	Monthly Sales Tax	6,710.00
Iowa Department of Revenue	Monthly Withholding	2,306.00
Iowa Department of Revenue	Monthly Sales Tax	6,872.00
Iowa Department of Revenue	Monthly WET Tax	4,375.00
IPERS	Nov 21 IPERS	8,095.36
MidAmerican Energy	Neal 4	8,000.00
Milford Commercial Club	Community Development	125.00
MMU	Utilities	3,343.01
MMU - Investment Fund	Oct 21 EUSC transfer	31,457.10
MMU - Investment Fund	Dec 21 budgeted reserve transfer	32,998.00
MMU-Medical Insurance Account	Nov 21 FSA Transfer	280.00
NIMECA	Power Bill	100,113.56
NIMECA	Employee Benefit	264.29
Principal Life	Employee Benefit	462.33
Reliance Standard Life Insurance Company	Employee Benefit	158.26
United Community Bank	Loan Payment	7,883.11
United Community Bank	Water Meter Loan Payment	7,637.09
Verizon Wireless	Phone	522.18
Wellmark	Employee Benefit	10,316.32

Milford Municipal Utilities Business Meeting

1. Consideration and possible approval of CAT repairs.

Behrens/Hoppe made a motion to approve the unit #6 CAT repairs for \$25,317.71. Motion passed unanimously.

2. Consideration and possible approval to Set Public Hearing Date for Electric Rate increases. Proposed date of January 17, 2022 at 6:15 p.m.

Hoppe/Reetz made a motion to Set Public Hearing Date for Electric Rate increases. Proposed date of February 14, 2022 at 6:15 p.m.

3. Consideration and possible approval of DGR Task Order #6

DGR Engineer Andy Koob provided updates on the two task orders being discussed. By approving the task orders, DGR can begin with the preliminary design phase of both projects. The distribution and substation improvements are necessary, regardless if a new plant is constructed or not. Reetz/Behrens made a motion to approve DGR Task Order #6-Distribution Improvements. Motion passed unanimously.

4. Consideration and possible approval of DGR Task Order #7

Reetz/Behrens made a motion to approve the DGR Task Order #7-Substation Improvements. Motion passed unanimously.

5. Consideration and possible approval of Bolton & Menk Task Order #3

Behrens/Hoppe made a motion to approve the Bolton & Menk Task Order #3- Update Preliminary Engineering Report. Motion passed unanimously.

6. Consideration and possible approval of Attorney search letter.

Changes the Board would like made to the letter draft were discussed. The Attorney Search letter was tabled to be reviewed, revised, and resubmitted to the Board by the Personnel Committee.

Items discussed in the Manager's Report:

1. Impact7G will be at the 1212 Q Ave. property for geotechnical and asbestos testing December 22 & 23.
2. The Communications Services committee will meet with Bolton & Menk December 22 for the kick off meeting.
3. There was discussion on a fence installed within an easement. The City will have to make the decision per their ordinance as the Utility Board legally cannot act. If allowed to keep the fence, the Utility Board would like a Hold Harmless agreement from the party involved.

The Board of Trustees adjourned the meeting at 7:05 p.m. The next regular meeting of the Milford Municipal Utilities Board of Trustees will be January 3, 2022.

Mike Anderson, Chairman

LeeAnn Reetz, Board Secretary