

Board Meeting November 15, 2021

The Milford Municipal Utilities Board of Trustees met in regular session on Monday, November 15, 2021 at 6:15 P.M. in the Community Center Board Room. In attendance were Board Members Mike Anderson, Kae Hoppe, LeeAnn Reetz, Kevin Wharton, and Ken Behrens; General Manager Brad Willemssen and Utility Employee Lindsay Radunz. Guest present: IAMU Attorney Tim Whipple and Bolton & Menk Engineer Josh Pope.

Chairman Anderson called the meeting to order.

Hoppe/Behrens made a motion to approve the agenda, after amending to remove Personnel Committee Report. Motion passed unanimously.

The minutes, financial statements and bills were approved as presented. The following bills were presented for payment:

ALLEN + PAM NISSEN	CREDIT REFUNDS - 47881	284.49
Arnold Motor Supply	Service Charge/Supplies	394.30
Base	Cafeteria Monthly	30.00
Beck Excavating, Inc.	Subcontractor	800.00
Bjornstad Law Office	Escrow Land/Bldg	100,000.00
Bolton & Menk, Inc.	Engineering	700.00
Bomgaars	Uniform	529.96
Border States Electric Supply	Supplies/Small Tools	910.00
Campus Cleaners	Rugs	72.95
Card Service Center	Supplies, PPE Clothing Credit	-753.30
CARRIE EVENS	CREDIT REFUNDS - 57890	99.41
CHRIS ALGER	Water Tower Overflow Pipe Screen	120.00
City of Milford	City Sewer, Storm Sewer, CC Fee	43,517.10
Cooperative Response Center, Inc.	Associate Membership	250.00
Core & Main LP	Inventory	1,045.05
Dairyland Power Cooperative	Statement Printing	1,346.14
Dickinson County Emergency Medical SVC Assoc	AED's for Trucks	3,000.00
Dickinson County News	Publishing	197.94
Hach Company	Lab Equipment	127.01
Hawkins, Inc.	Chemicals & Plant Equip Maint	2,580.16
Hilpipe Auction Company	Buyer's Premium - Land/Bldg	50,000.00
Hilpipe Auction Company	Auction Equipment	4,322.25
Ia Assoc of Muni Utilities	Hearing Tests	105.00
Iowa One Call	Locates	86.40
Iowa Utilities Board	Industry Direct Assessment	2,155.00
JACOB HENAMAN	CREDIT REFUNDS - 57141	75.00
Lacey Van Kleek	Reimbursement Office Supplies	2.00
Lakes News Shopper	Publishing	138.00
Linda Ruble	Reimbursement	46.80
Maahs & Walleck	Legal	1,738.00
Marco, Inc.	Copier Contract	149.49
MARK NORTON	CREDIT REFUNDS - 30646	177.19
Menards	Supplies	86.29
Milford Electric, Inc.	Plant Equip Maint	47.85

Mitchell J. Burgin	Mowing	150.00
Municipal Supply, Inc.	Inventory	227.38
National Benefit Services, LLC	Employee Benefits	66.00
NEW Cooperative, Inc.	Fuel	1,113.94
Power Line Supply	PPE FR Uniform	5,564.32
Professional Computer Solutions, LLC	Computer Hosting Fees	854.00
R & D Industries, Inc.	Computer, Support, Computer Contract	3,232.41
Rick's Pest Control	Pest Control	180.00
ROB SANDMAN	CREDIT REFUNDS - 48031	173.22
Rody And Laurian Pederson	Purchased Power	8.76
SCOTT HOUSLEY	CREDIT REFUNDS - 57043	311.35
STACI WEDEKING	CREDIT REFUNDS - 50220	201.07
State Hygienic Laboratory	Lab Testing	395.00
Storey Kenworthy	Office Supplies	446.80
Stuart C. Irby Co.	Safety, Inventory	503.39
Subsurface Solutions	Annual Subscription	540.00
Sunshine Foods	Supplies	44.88
T L C Embroidery	Uniforms	153.00
True Value - Milford	Supplies	214.45
Utility Equipment Company	Distribution, Small Tools, Inventory	6,103.20
Van Wert Inc.	Water Meter Installations	8,992.79
Verizon Wireless	Phone	74.90
Web Graphics	Business Cards	579.04
Ziegler, Inc.	Engine Maint & Cable Rental	15,368.94
Arnold Motor Supply	Supplies	599.95
Centurylink Communications, LLC	Phone	471.05
Smith Stoneworks	Storage Shed Rent for New Electric Meters	140.00
Aflac	Aflac Oct 21	357.44
Aspire	Employee funded benefit	670.00
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Collection Services Center	Employee Withholding	184.61
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Department of Energy	WAPA	20,623.02
Internal Revenue Service	FICA, MED, FWH 10.22.21 Payroll	6,890.95
Internal Revenue Service	FICA, MED, FWH 11.05.21 Payroll	6,825.80
Iowa Department of Revenue	Quarterly Use Tax	225.91
Iowa Department of Revenue	3rd Qtr Tax Withholding	2,267.00
Iowa Department of Revenue	WET Tax	6,459.00
Iowa Department of Revenue	3rd Qtr Sales Tax	8,394.00
Iowa Department of Revenue	Monthly Withholding	2,449.00
IPERS	Oct 21 IPERS	8,302.67
IPERS	IPERS Wage Adjustment	910.10
MMU - Investment Fund	Sept 21 eusc transfer	29,834.26
MMU - Investment Fund	Nov 21 budgeted reserve transfer	32,998.00
MMU-Medical Insurance Account	Oct 21 FSA transfer	280.00
MMU	Utilities	3,836.89
NIMECA	Power Bill	89,865.09
NIMECA	FERC Attorney Fees	236.17
NIMECA	Nov 2021 LTD Insurance	264.29
Principal Life	Employee Benefit	379.08
Reliance Standard Life Insurance Company	Employee Benefit	158.26
United Community Bank	Loan Payment	7,883.11

United Community Bank	Water Meter Loan Payment	7,637.09
Verizon Wireless	Phone	522.18
Verizon Wireless	Phone-collector boxes	45.06
Wellmark	Employee Benefit	11,848.95

Tim Whipple with IAMU gave a presentation on the history and mission of Iowa Association of Municipal Utilities (IAMU). As a member of IAMU, MMU has many resources available through the association. The Board thanked Tim for his time.

Hoppe/Wharton made a motion to approve the IADNR Construction Permit for James & Jack's Addition following legal counsel approval. Motion passed unanimously.

Reetz/Behrens made a motion to approve the Conflict-of-Interest Agreement. Motion passed unanimously.

Reetz/Behrens made a motion to approve Resolution 2021-11-01 Approving Real Estate Auction Purchase Agreement with Underground NRG, LLC. Roll call vote: Ayes – Anderson, Reetz, Hoppe, Wharton, Behrens. Nays – none. Motion passed unanimously.

Hoppe/Wharton made a motion to table the quote from Terracon for soil borings. The Board would like multiple bids to consider. Motion passed unanimously.

Behrens/Hoppe made a motion to approve the estimate from Bolton & Menk for Communications Services. A board committee was discussed as a means to keep progression of items between meeting dates. Motion passed unanimously.

Reetz/Hoppe made a motion to proceed with new construction of the water plant. Roll call vote: Ayes – Anderson, Reetz, Hoppe, Wharton, Behrens. Nays – none. Motion passed unanimously.

Hoppe/Behrens made a motion not to proceed with new construction of the power plant, set to revisit the issue in 24 months or later date. Reetz/Behrens amended the motion to state that new construction of the power plant not be built until after the water plant is complete, but both engineering firms for each facility need to be in communication for site planning on land. Motion passed unanimously.

Reetz/Behrens made a motion to approve the renewal of the current Blue Cross Blue Shield health insurance plan for the MMU staff for 2022. Motion passed unanimously.

Items discussed in the Manager's Report:

1. Manager Willemsen will work with IAMU to get a letter for scope of services and bids in Attorney search.
2. DGR Task Orders will move forward on the next agenda.

The Board of Trustees adjourned the meeting. The next regular meeting of the Milford Municipal Utilities Board of Trustees will be December 6, 2021.

Mike Anderson, Chairman

LeeAnn Reetz, Board Secretary