

## Board Meeting October 18, 2021

The Milford Municipal Utilities Board of Trustees met in regular session on Monday, October 18, 2021 at 6:15 P.M. in the Community Center Board Room. In attendance were Board Members Mike Anderson, Kae Hoppe, Kevin Wharton, and Ken Behrens; General Manager Brad Willemssen and DGR Engineering Blair Metzger. LeeAnn Reetz was absent.

Chairman Mike Anderson called the meeting to order.

Hoppe/Wharton made a motion to approve the amended agenda, minutes, financial statements, and bills. Motion passed unanimously.

American Water Works Asso	AWWA Annual Membership	394.00
Base	Cafeteria Monthly	30.00
Beck Engineering	Engineering	922.50
Beck Excavating, Inc.	Subcontractor	1,900.00
Bill Matthes	Travel	196.00
Bolton & Menk, Inc.	Engineering	520.00
Card Service Center	Travel, safety, phone expenses	706.62
City of Milford	City Sewer, Storm Sewer, CC Fee	46,481.57
CONOR FAHY	CREDIT REFUNDS - 47265	233.15
DGR and Associates Company	Engineering	1,335.50
Dairyland Power Cooperative	Statement Printing	1,589.21
Dickinson County News	Publishing	191.12
H & D Underground, Inc.	Q Ave Boring	595.00
Hach Company	Lab Testing	1,044.75
Hawkins, Inc.	Chemicals	19,365.49
Ia Assoc of Muni Utilities	Safety Training Oct-Dec 2021	1,107.96
Ia Depart of Natural Res	Annual Water Use Fee 2022	95.00
Iowa One Call	Locates	103.50
JACOB HENAMAN	CREDIT REFUNDS - 57141	61.41
KENDIG KNEEN	CREDIT REFUNDS - 56522	62.88
Linda Ruble	Postage reimbursement	6.66
Maahs & Walleck	Legal	1,884.00
MaxYield Cooperative	Fuel	638.63
MHR Insurance	Liability and Work Comp Audit	3,058.07
Mitchell J. Burgin	Mowing	600.00
Municipal Supply, Inc.	Inventory	4,487.81
Power Line Supply	Safety Clothing and Equipment, Supplies	4,918.10
Professional Computer Solutions, LLC	Computer Hosting Fees and Support	3,734.00
R & D Industries, Inc.	Power Plant Camera System, Computer	7,709.48
Resco	Inventory	2,574.42
Rick's Pest Control	Plant Pest Control	180.00
Rody And Laurian Pederson	Purchased Power	9.77
Spencer Municipal Hospital	Drug Testing	39.63
State Hygienic Laboratory	Lab Testing	141.50
Sunshine Foods	Water, Office Supplies	198.92
Tantalus Systems Inc.	Tantalus Support	10,000.00
True Value - Milford	Supplies	477.62
UnityPoint Clinic-Occupational Medicine	Drug Testing	42.00
Verizon Wireless	Phone	75.30
Ziegler, Inc.	CAT Generator Repair	165,519.37
Centurylink Communications, LLC	Phone	300.18
Centurylink Communications, LLC	Phone	74.07
Centurylink Communications, LLC	Phone	105.27

Smith Stoneworks	Storage Shed Rent for New Electric Meters	140.00
Aflac	Employee funded benefit	357.44
Aspire	employee funded benefit	670.00
Aspire	Employee Funded Benefit	670.00
Collection Services Center	employee withholding	184.61
Collection Services Center	Employee Withholding	184.61
Department of Energy	WAPA	22,377.74
Internal Revenue Service	Payroll 09.24.21	7,081.03
Internal Revenue Service	FICA, MED, FWH 10.08.21 Payroll	7,448.77
IPERS	Sept 21 IPERS	7,898.82
MMU - Investment Fund	Oct 21 budgeted reserve transfer	32,998.00
MMU - Investment Fund	Aug 21 eusc transfer	30,043.07
MMU-Medical Insurance Account	Sept 21 FSA Transfer	280.00
MMU	Utilities	4,473.43
NIMECA	Power Bill	104,531.16
NIMECA	Employee Benefit	264.29
Principal Life	Employee Benefit	379.08
Reliance Standard Life Insurance Company	Employee Benefit	158.26
United Community Bank	Loan Payment	7,883.11
United Community Bank	Water Meter Loan Payment	7,637.09
Verizon Wireless	Phone	2,398.66
Wellmark	Employee Benefit	5,848.58

Blair Metzger of DGR Engineering gave a presentation on the electric rates study.

Hoppe/Behrens made a motion to approve the highest sealed bid for the equipment as follows:

2004 Chevy C1500 pickup	Great Lakes Motor Co _____	\$_4000.00_____
2000 Chevy C3500 36' Bucket Truck	Dennis Tungland_____	\$_6700.00_____
2010 Ditch Witch ViberPlow	Ed Packebush_____	\$_8600.00_____
2014 Polaris GEM	Dennis Tungland_____	\$_5400.00_____
Caterpillar Generator SR4 Model #3208	Jim Bockman_____	\$_1049.00_____
Briggs & Stratton – Generator	Mike Watts_____	\$_80.00_____
Hydraulic Reel Trailer	Will Johnson_____	\$_800.00_____
1994 Trail King Trailer 84" X 15'	Will Johnson_____	\$_605.00_____
Tandem Axle Trailer 78" X 14'	Lance Tungland_____	\$_600.00_____
1990 Belshe WB-2 Trailer	Lance Tungland_____	\$_300.00_____

Hoppe/Wharton made a motion to approve the land purchase agreement. Roll call vote: Ayes -Wharton, Hoppe, Behrens, Andersen. Nay – none. Reetz, absent. Motion passed unanimously.

Behrens/Wharton made a motion to approve the resignation of Utility Attorney Abby Walleck. Motion passed unanimously. The MMU Board of Trustees thanked Walleck for her years of representing Milford Municipal Utilities

Manager Willemsen provided information on the site evaluation of the possible land purchase. DGR Engineering will provide quotes to be presented at the next Board meeting.

Manager Willemsen will draft a Request for Proposal for legal services to represent MMU.

Manager Willemsen provided information on a customer installing a solar array. The customer will apply for an interconnection agreement to be approved by the Board.

The Board of Trustees adjourned the meeting. The next regular meeting of the Milford Municipal Utilities Board of Trustees will be November 1, 2021.

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Mike Anderson, Chairman

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LeeAnn Reetz, Board Secretary