

Board Meeting September 20, 2021

The Milford Municipal Utilities Board of Trustees met in regular session on Monday, September 20, 2021 at 6:15 P.M. in the Community Center Board Room. In attendance were Board Members Mike Anderson, LeeAnn Reetz, Ken Behrens, Kevin Wharton, and Kae Hoppe; General Manager Brad Willemssen; Utility Attorney Abby Walleck also, present Utility Employees Bill Matthes and Ethan Rader, and NIMECA CEO Greg Fritz.

Chairman Mike Anderson called the meeting to order.

Wharton/Reetz made a motion to approve the agenda, minutes, financial statements and bills. Motion passed unanimously.

The agenda, minutes, financial statements and bills were approved. The following bills were presented for payment:

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| Base | Cafeteria Monthly | 30.00 |
| BILLIE HUNTRESS | CREDIT REFUNDS - 23981 | 217.43 |
| Bolton & Menk, Inc. | Engineering | 2,991.50 |
| Bomgaars | Supplies | 703.30 |
| Border States Electric Supply | Safety | 240.00 |
| Campus Cleaners | Rugs Power and Water Plant | 345.85 |
| Card Service Center | Printer supplies, PPE Clothing | 1,983.27 |
| CC Screen Printing | Uniform | 101.76 |
| City of Milford | City Sewer, Storm Sewer, CC Fee, Esri | 49,622.60 |
| Core & Main LP | Inventory | 965.00 |
| Dairyland Power Cooperative | Past Due and Statement Printing | 1,453.33 |
| DGR and Associates Company | Engineering | 6,686.32 |
| Dickinson Con Conserv Board | Recycling | 334.50 |
| Dickinson County News | Publishing | 155.68 |
| Evan Green | Travel reimbursement | 156.61 |
| Hawkins, Inc. | Chemicals | 3,325.22 |
| IGL Sanitary District | Sanitary Sewer Charges Water Plant | 5,764.76 |
| Iowa One Call | Locates | 70.20 |
| L & S Electric Inc. | Electrical/Engine Maintenance | 28,614.48 |
| Lakes News Shopper | Advertising | 165.60 |
| Linda Ruble | Postage reimbursement | 6.93 |
| Maahs & Walleck | Legal | 2,571.00 |
| MATT ANDERSON | CREDIT REFUNDS | 75.00 |
| MaxYield Cooperative | Fuel | 706.96 |
| Menards | Power Plant construction-insurance claim | 980.68 |
| Milford Electric, Inc. | Supplies | 5.06 |
| Mitchell J. Burgin | Mowing | 450.00 |
| Pitney Bowes | Postage lease | 152.34 |
| Professional Computer Solutions, LLC | Computer Programming/Hosting Fees | 1,454.00 |
| R & D Industries, Inc. | Computer Support | 1,687.38 |
| Rick's Pest Control | Pest Control | 180.00 |
| Rody And Laurian Pederson | Purchased power | 14.88 |
| Sam Wedeking Excavating, Inc. | Subcontractor | 5,367.50 |
| State Hygienic Laboratory | Lab Testing | 60.50 |
| Sullivan Concrete | Subcontractor-repair curbs | 11,600.00 |

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| Sunshine Foods | Supplies | 44.88 |
| Tantalus Systems Inc. | Polyphase licenses | 1,080.00 |
| True Value - Milford | Supplies | 122.47 |
| UnityPoint Clinic-Occupational Medicine | Drug Screen | 42.00 |
| VALERIA FITKOVA | CREDIT REFUNDS - 57110 | 116.00 |
| Van Wert Inc. | Meter Installation/ERT Installation | 22,064.90 |
| Verizon Wireless | Phone | 75.16 |
| Ziegler, Inc. | Engine Repair | 17,155.84 |
| Centurylink Communications, LLC | Phone | 458.54 |
| H & D Underground, Inc. | Boring Subcontractor | 29,147.50 |
| Smith Stoneworks | Storage Shed Rent for New Electric Meters | 140.00 |
| Webster County Treasurer | September Property Tax | 420.00 |
| Aflac | employee funded benefit | 357.44 |
| Aspire | employee paid benefit | 670.00 |
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| Base | FSA payment | 21.16 |
| Collection Services Center | employee withholding | 184.61 |
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| Department of Energy | WAPA | 27,092.19 |
| Internal Revenue Service | FICA, Med, FWH | 6,414.68 |
| Internal Revenue Service | FICA, MED, FWH 09.10.21 Payroll | 6,647.91 |
| Iowa Department of Revenue | WET tax | 7,804.00 |
| Iowa Department of Revenue | Sales tax | 7,772.00 |
| Iowa Department of Revenue | Sales tax/WET tax | 15,636.00 |
| Iowa Department of Revenue | Sales Tax withholding | 2,182.00 |
| IPERS | August 21 IPERS | 7,518.70 |
| MidAmerican Energy | September Neal 4 | 11,000.00 |
| MMU - Investment Fund | July eusc transfer | 30,845.87 |
| MMU - Investment Fund | Sept 21 budgeted reserve transfer | 32,998.00 |
| MMU-Medical Insurance Account | FSA transfer | 280.00 |
| MMU | Utilities | 4,451.79 |
| NIMECA | Power Bill | 91,401.93 |
| NIMECA | FERC Attorney Fees | 460.50 |
| NIMECA | Property Taxes-1ST Half 2021 | 312.50 |
| NIMECA | Disability Insurance Sept 2021 | 228.62 |
| Principal Life | Employee Benefit | 323.58 |
| Professional Computer Solutions, LLC | PCS Implementation w/ Tantalus | 1,120.00 |
| Professional Computer Solutions, LLC | Hosting Fees | 854.00 |
| Reliance Standard Life Insurance Company | Employee Benefit | 158.26 |
| United Community Bank | Loan Payment | 7,883.11 |
| United Community Bank | Loan Payment | 7,637.09 |
| Verizon Wireless | Phone | 1,812.97 |
| Verizon Wireless | Phone 3 collector boxes | 302.54 |
| Wellmark | Employee Benefit | 9,850.04 |

MMU Electric Superintendent Bill Matthes and Line Foreman Ethan Rader were introduced to the Board.

Greg Fritz with North Iowa Municipal Electric Cooperative Association (NIMECA) presented a power point on NIMECA's history and Milford's ownership interests within the entity and answered questions for the Board.

Hoppe/Behrens made a motion to approve the Switchgear quote with WESCO for \$52,099.39. Motion passed unanimously.

Behrens/Hoppe made a motion to approve the Granular Activated Carbon quote with Calgon Carbon for \$56,760.00. Motion passed unanimously.

Hoppe/Wharton made a motion to approve the Iowa Safety Education Program Participant Agreement. Motion passed unanimously.

Behrens/Reetz made a motion to approve Connections Employee Assistance Program for \$1,000.00.

Hoppe/Wharton made a motion to approve the termination of the Wahpeton Water Plant Operational Assistance as the same is specific to the assistance of a Wahpeton employee who is no longer employed by the City of Wahpeton. Roll call- Anderson, Reetz, Behrens, Hoppe -Aye. None- Nye. Motion passed unanimously.

Hoppe/Behrens made a motion to approve a \$2.00 per hour wage increase for Ethan Rader beginning October 2nd. Motion passed unanimously.

Behrens/Reetz made a motion to approve a Manual Meter Read charge of \$30.00 per month to commence October 20, 2021 for residential water customers who have not allowed right of entry for the required water meter change out.

Reetz/Hoppe made a motion to approve disposal of equipment (2004 Chevy pickup, 2000 Chevy C3500 bucket truck, 2000 Ditch Witch Viber plow, 2014 Polaris GEM, Caterpillar generator Mod. #3208, Briggs & Stratton generator, and 4 trailers) by sealed bid to be delivered to the Utility Office no later than October 15, 2021 at 4:00 p.m. Bids will be opened at the October 18, 2021 MMU Board of Trustees meeting.

Items discussed in the Manager's Report:

1. Manager Willemsen provided an update on the progress at the Power Plant. Generator 7 has been repaired. The temporary cables have been installed and the Power Plant is able to operate if needed. The line crew will do the capacity test this week.
2. Manager Willemsen provided information on the concept of purchasing UTVs vs pickups. The Board requested information on both UTV and pickup costs. Manager Willemsen will get quotes and report back to the Board.
3. Manager Willemsen provided lead a discussion on possible sites and offers for those sites for future Electric and Water Plants.

4. Manager Willemssen provided proposed dates for joint City Council/MMU Board of Trustees meetings and topics. A joint meeting has been scheduled for October 4 at 6:15pm at the Community Center East Room.

The Board of Trustees adjourned the meeting. The next regular meeting of the Milford Municipal Utilities Board of Trustees will be October 4, 2021.

Mike Anderson, Chairman

LeeAnn Reetz, Board Secretary