

Board Meeting August 16, 2021

The Milford Municipal Utilities Board of Trustees met in regular session on Monday, August 16, 2021 at 6:15 P.M. in the Community Center Board West Room. In attendance were Board Members Mike Anderson, LeeAnn Reetz, Kevin Wharton, and Kae Hoppe; General Manager Brad Willemssen; Utility Attorney Abby Walleck. Others present: Mayor Steve Anderson, Councilpersons: Andy Yungbluth, Chris Hinshaw, Doug Frederick, Aaron Gebhart, Jason Eckard; City Attorney David Stein; City Clerk, Carrie Funk; and Beck Engineering, Jason Eygabroad. Ken Behrens, absent.

Mike Anderson called the meeting to order.

Wharton/Reetz made a motion to approve the agenda, minutes, financial statements and bills. Motion passed unanimously.

The following bills were presented for payment:

Ahlers & Cooney, P.C.	Legal	1,483.66
Arnold Motor Supply	Supplies	241.92
Base	Cafeteria Monthly & Plan Renewal	280.00
Border States Electric Supply	Main Office Lights, Signs, Distribution	1,634.82
Card Service Center	Conference, Advertising	690.00
CHAD WUEBKER	CREDIT REFUNDS - 57185	65.62
City of Milford	City Sewer, Storm Sewer, CC Fee	45,299.11
Core & Main LP	Inventory	1,068.00
Crescent Electric Supply Company	Parts	340.87
Dairyland Power Cooperative	Statement Printing	1,284.87
Dickinson County News	Publishing	156.63
Dickinson County Treasurer	Property Tax	1,772.00
Hawkins, Inc.	Chemicals	4,967.59
HEATHER GUSTOFF	CREDIT REFUNDS - 56242	80.47
la Assoc of Muni Utilities	NASSA Safety Training, Apprenticeship Program	2,462.96
Integrity Data Solutions, Inc.	Barcode Scanner Renewal	608.00
Jaycox Implement, Inc.	Supplies	55.65
LACEY REYNOLDS	CREDIT REFUNDS - 49629	98.33
Lakes News Shopper	Employment Ad	82.80
Linda Ruble	Postage Reimbursement	1.89
Marco, Inc.	Copier Contract	152.03
MaxYield Cooperative	Fuel	888.29
Menards	Supplies	366.42
Mitchell J. Burgin	Mowing	450.00
Municipal Supply, Inc.	Distribution	39.00
National Benefit Services, LLC	Employee Benefits	21.00
Neid Equipment	Electric Distribution	500.00
Okoboji Pioneer Booster Club	Community Development	500.00
Onsite Service Solutions LLC	Annual Analyzer Maintenance	2,070.00
Plymouth County Treasurer	Property Tax	45.00
R & D Industries, Inc.	Computer Support & Contract	1,807.83

Redcort Software	Annual Timeclock Support Plan	125.00
Resco	Inventory	188.61
Rick's Pest Control	Pest Control	180.00
Rody And Laurian Pederson	Purchased Power	15.44
Sam Wedeking Excavating, Inc.	Subcontractor	2,137.15
Spencer Municipal Hospital	Drug Screen	79.26
State Hygienic Laboratory	Lab Testing	361.00
Storey Kenworthy	Office Supplies	895.54
Sunshine Foods	Supplies	18.80
True Value - Milford	Supplies	468.68
UnityPoint Clinic-Occupational Medicine	Drug Screen	42.00
Van Wert Inc.	Water Meter Installations	14,600.00
Verizon Wireless	Phone data-3 collector boxes	135.78
Woodbury County Treasurer	Property Taxes	1,528.00
Centurylink Communications, LLC	Phone	458.43
Smith Stoneworks	Storage Shed Rent for New Electric Meters	140.00
Aflac	AFLAC July 2021	398.66
Aspire	Employee Funded Benefit	730.00
Aspire	employee funded benefit	670.00
Base	FSA Payment	280.46
Collection Services Center	Employee Withholding	184.61
Collection Services Center	employee withholding	184.61
Department of Energy	WAPA	25,020.75
Internal Revenue Service	Fica, Med, FWH 7.30.21	11,343.91
Internal Revenue Service	Fwh, Fica, Med Payroll 08.13.21	6,641.27
Iowa Department of Revenue	Quarterly Use Tax	357.53
Iowa Department of Revenue	Monthly Sales Tax	8,680.00
Iowa Department of Revenue	Monthly Withholding	2,221.00
Iowa Department of Revenue	Monthly WET Tax	7,183.00
Iowa Department of Revenue	withholding tax	4,061.00
IPERS	July 2021 IPERS	13,800.34
MidAmerican Energy	Neal 4	41,000.00
MMU	Utilities	4,604.21
MMU - Investment Fund	June 2021 EUSC transfer	30,335.40
MMU - Investment Fund	Aug 2021 budget reserve transfer	19,484.00
MMU-Medical Insurance Account	July 21 FSA Transfer	420.00
NIMECA	Power bill	100,418.37
NIMECA	Aug 21 Disability Insurance	228.62
Principal Life	Employee Benefit	486.75
Reliance Standard Life Insurance Company	Employee Benefit	158.26
United Community Bank	Loan Payment	7,883.11
United Community Bank	Water Meter Loan Payment	7,637.09
Verizon Wireless	Phone	202.57
Verizon Wireless	Phone Data -3 Collector Boxes	646.47
Wellmark	Employee Benefit	10,270.09
Ziegler, Inc.	Annual Maintenance Contract	27,936.32

Milford City Council and MMU Board of Trustees then proceeded into a joint session.

Hoppe/Wharton made a motion to approve the Equipment Sharing Agreement. Motion passed unanimously.

Discussion of the Environmental Systems Research Institute, Inc. The City will pay the annual fee for ESRI GIS to be split with MMU 50/50.

Discussion of the A34 project scheduled for 2023. The consensus of the City Council and Board of Trustees is MMU pays the upcharge from the installed 6" water main to the 10" water main. The installed cost of the fire hydrants will be split 50/50 between the City and MMU.

Wharton/Reetz made a motion to closed session at 6:37 p.m. to discuss possible land acquisition pursuant to Iowa Code Section 21.5(1)(i) The meeting was recorded. Roll call. Ayes; Anderson, Reetz, Hoppe, and Wharton. Nays; none. Behrens, absent. Reetz/Wharton made a motion to come out of closed session at 6:45 p.m. Ayes; Anderson, Reetz, Hoppe, and Wharton. Nays; none. Behrens, absent.

Milford City Council and MMU Board of Trustees joint session adjourned.

Reetz/Wharton made a motion to approve the Separation Agreement effective July 26, 2021. Motion passed unanimously.

Hoppe/Wharton made a motion to approve the Water Service Guidelines for Construction Standards and Service Repair. Motion passed unanimously.

Discussion on possible Water and Power Plant sites. The Board directed Willemssen to contact landowners on the possible sites.

Items discussed in the Manager's Report:

1. Manager Willemssen gave an update of the progress at the Power Plant. Relays and breakers have been tested. Gen 7 is being repaired and a bus work bypass system is being installed. The Power Plant should be back online the week of August 23rd.

The Board of Trustees adjourned the meeting. The next regular meeting of the Milford Municipal Utilities Board of Trustees will be September 20, 2021.

Mike Anderson, Chairman

LeeAnn Reetz, Board Secretary