

Board Meeting July 19, 2021

The Milford Municipal Utilities Board of Trustees met in regular session on Monday, July 19, 2021 at 6:15 P.M. in the Community Center Board Room. In attendance were Board Members Mike Anderson, LeeAnn Reetz, Ken Behrens, Kevin Wharton, and Kae Hoppe; General Manager Brad Willemsen; Utility Employees Logan Davids and Linda Ruble; Utility Attorney Abby Walleck. Guest present: Mayor Steve Anderson.

Chairman Anderson called the meeting to order.

Behrens/Wharton made a motion to approve the agenda. Motion passed unanimously.

The agenda, minutes, financial statements and bills were approved as presented. The following bills were presented for payment:

Arnold Motor Supply	Supplies	57.06
Aspire	Admin Fee - Recordkeeping	100.00
Base	Cafeteria Monthly & HR 360 Renewal	60.00
Bolton & Menk, Inc.	Engineering	632.00
Border States Electric Supply	Supplies	114.41
Card Service Center	Supplies	344.88
City of Milford	City Sewer, Storm Sewer, CC Fee	43,492.98
City of Milford	Shared Equipment	3,016.42
Core & Main LP	Distribution & Inventory	272.96
Dairyland Power Cooperative	Statement Printing - 2 months	2,814.57
DGR and Associates Company	Engineering	728.00
Dickinson County News	Publishing	190.16
Ditch Witch of Minnesota and Iowa	Parts & New Locator	7,208.55
Hach Company	Lab Supplies for Testing	2,067.53
Hawkins, Inc.	Chemicals	2,594.99
Ia Depart of Natural Res	Annual Water Supply Fee	342.79
Iowa One Call	Locates	160.20
Jaycox Implement, Inc.	2014 Tooth Bucket	700.00
Kapp's Fire Extinguisher Sales	Fire Ext. Maint	56.98
Lakes News Shopper	Employment Ad	151.80
Maahs & Walleck	Legal	1,782.00
MaxYield Cooperative	Fuel	748.81
Menards	Supplies	91.54
Mitchell J. Burgin	Mowing	450.00
National Benefit Services, LLC	Employee Benefits	24.00
Okoboji Plumbing & Heating, Inc.	Maintenance	339.72
Paterson Contruction LLC	Power Plant Building Repairs	6,466.32
Professional Computer Solutions, LLC	PCS Implementation with Tantalus	2,560.00
Professional Computer Solutions, LLC	Computer Hosting Fees	989.00
Quad City Testing Laboratory, Inc.	Inspection	460.10
R & D Industries, Inc.	Computer Contract & Support	1,112.38
Rody And Laurian Pederson	Purchased Power	17.26
State Hygienic Laboratory	Lab Testing	114.50
Storey Kenworthy	Office Supplies	133.24

Stuart C. Irby Co.	Safety	103.01
Sunshine Foods	Supplies	81.95
Superior Equipment	Equipment Rental	150.00
Tantalus Systems Inc.	Repeater for New Meter Read Project	307.93
TATUM GREEN	CREDIT REFUNDS - 55810	66.65
True Value - Milford	Supplies	416.47
TY ALSBURY	CREDIT REFUNDS - 56611	112.64
United States Geological Survey	Lakeside Lab Support	1,260.00
Wedeking Pit & Plant, Inc.	Gravel and Rock	235.92
Wesco Distribution, Inc.	Inventory - Conduit & Pull Vault	40,478.10
WILLIAMS & COMPANY PC	Consulting	475.00
Centurylink Communications, LLC	Phone	289.17
Centurylink Communications, LLC	Phone	97.99
Centurylink Communications, LLC	Phone	74.32
Smith Stoneworks	Storage Shed Rent for New Electric Meters	140.00
Aflac	June 2021 AFLAC employee paid benefit	398.66
Aspire	Employee Funded Benefit	690.00
Aspire	457b plan	730.00
Base	FSA payment	276.46
Collection Services Center	Employee Withholding	184.61
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Department of Energy	WAPA	23,368.64
Internal Revenue Service	Fica, Med, FWH 7.2.21	7,183.92
Internal Revenue Service	07.16.21 Payroll	7,380.70
IPERS	June 21 IPERS	7,677.12
MidAmerican Energy	Neal 4	19,000.00
MMU	Utilities	5,453.86
MMU - Investment Fund	May 21 EUSC transfer	30,874.18
MMU - Investment Fund	July 2021 budget reserve transfer	46,512.00
MMU-Medical Insurance Account	FSA Transfer	280.00
NIMECA	Employee Benefit	232.24
NIMECA	Power Bill	129,062.73
NIMECA	Property Insurance - Substations	61.25
NIMECA	MRES Settlement Payment 2021	8,087.85
Principal Life	Employee Benefit	382.41
Reliance Standard Life Insurance Company	Employee Benefit	158.26
United Community Bank	Loan Payment	7,883.11
Verizon Wireless	Phone	202.66
Verizon Wireless	Phone Data - 3 Collector Boxes	1,157.67
Wellmark	Employee Benefit	9,429.99

Hoppe/Wharton made a motion to approve the Electric Vehicle Charging Station Task Order. Motion passed unanimously.

Hoppe/Wharton made a motion to table the Zylstra DNR Construction Permit. Motion passed unanimously.

Wharton/Hoppe made a motion to approve the L&S Electric quote for Relay and Breaker testing. Motion passed unanimously.

Behrens/Wharton made a motion to table the Trip Relay purchase and installation. Motion passed unanimously.

Manager Willemsen provided an update on the recent event at the Power Plant and the damage to the 480-volt bus work. Temporary cables will need to be installed to bypass the damaged bus work. The cables could be either rented or purchased. If the bypass will last more than six months the best option is to purchase. Behrens/Wharton made a motion to approve the temporary cable rental and installation for \$9,914.00 by Ziegler CAT or purchase cable from BSE for \$22,830.80 in the case of repairs extending past 6 months, with a decision to be made by August 5th. Motion passed unanimously.

Reetz/Behrens made a motion to go into closed session for Employee review at 6:27 p.m. Roll call vote: Wharton, Hoppe, Reetz, Behrens, and Anderson; aye. The meeting was recorded. Motion passed unanimously. Wharton/Behrens made a motion to come out of closed session at 6:52 p.m. Motion passed unanimously.

Reetz/Wharton made a motion to terminate Logan Davids of his employment, effective immediately. Roll call vote: Ayes – Wharton, Hoppe, and Reetz. Nays – Behrens and Anderson. Motion passed.

Items discussed in the Manager's Report:

1. Discussion on the Electric and Water Plants. The Power Plant recently had bus work malfunction. The damage is being repaired.
2. The Board discussed the consecutive water customers and the future of the same related to the water plant.
3. Manager Willemsen presented the Board of Trustees with the final draft of the City of Milford Design Standards Section Water Mains and Water Services. The document will be on the agenda of the City Council and MMU Board of Trustees joint meeting for possible approval.
4. Discussion on proposed dates for joint City Council/MMU Board of Trustees meetings and topics.

The Board of Trustees adjourned the meeting. The next regular meeting of the Milford Municipal Utilities Board of Trustees will be August 16, 2021.

Mike Anderson, Chairman

LeeAnn Reetz, Board Secretary