

## Board Meeting June 21, 2021

The Milford Municipal Utilities Board of Trustees met in regular session on Monday, June 21, 2021 at 6:15 P.M. in the Community Center Board Room. In attendance were Board Members Mike Anderson, LeeAnn Reetz, Ken Behrens, and Kevin Wharton; General Manager Brad Willemssen and Utility Attorney Abby Walleck. Board Member Kae Hoppe was absent.

Chairman Anderson called the meeting to order.

Reetz/Wharton made a motion to approve the amended agenda. Motion passed unanimously.

The minutes, financial statements and bills were approved as presented. The following bills were presented for payment:

Arnold Motor Supply	Supplies	237.05
Base	Cafeteria Monthly	30.00
Blue Lake Websites	New Website Development	420.50
Boji Auto Repair LLC	Repairs	2,424.61
Bolton & Menk, Inc.	Engineering	1,103.00
Bomgaars	Safety	27.92
Border States Electric Supply	Safety & Supplies	594.52
Campus Cleaners	Rugs	418.80
Card Service Center	Help Wanted Ad	45.00
CCP Industries	Lab	306.30
CITY OF ARNOLDS PARK	Purchased Water	1,668.00
City of Milford	City Sewer, Storm Sewer, CC Fee	39,218.92
Core & Main LP	Inventory	1,564.39
Crescent Electric Supply Company	Small Tools	66.54
DEREK HALQUIST	CREDIT REFUNDS - 43974	150.55
DGR and Associates Company	Engineering	16,579.00
Dickinson County News	Annual Subscription & Publishing	259.97
Employers Mutual Casualty CO.	Deductible Claim on Trailer	50.00
H & D Underground, Inc.	Subcontractor - Boring	910.00
Hawkins, Inc.	Chemicals	1,992.49
Iowa One Call	Locates	100.80
Itron, Inc.	Software for Meter Reading System	1,080.00
Kimball Midwest	Repairs	1,085.46
Lakes News Shopper	Employment Ad	75.90
League of Nebraska Municipalities	Employment Classified Ad	15.40
Linda Ruble	Postage Reimbursement	4.41
Maahs & Walleck	Legal	3,630.00
MaxYield Cooperative	Fuel	879.58
Menards	Supplies	203.66
Michael Norgaard	Operator Certificate Renewal 2021, Postage Reimb	69.74
Mitchell J. Burgin	Mowing	610.00
National Benefit Services, LLC	Employee Benefits	24.00
Pitney Bowes	Postage Meter Lease	152.34
Professional Computer Solutions, LLC	PCS Implementation with Tantalus, Hosting Fees	2,069.00
R & D Industries, Inc.	Computer Contract & Support	2,262.38
R & D Industries, Inc.	GM's Two Computer Monitors - for Scada	444.05
Resco	Inventory	257.45
Rick's Pest Control	Pest Control	360.00

Rody And Laurian Pederson	Purchased Power	14.75
Sam Wedeking Excavating, Inc.	Subcontractor	7,510.76
Sanborn Hardware & Rentals	Equipment Rental	700.00
SHELBY WOIZESCHKE	CREDIT REFUNDS - 54793	20.00
South Dakota Municipal League	Employment Classified Ad	50.00
Spencer Municipal Hospital	Drug Screen	39.63
State Hygienic Laboratory	Lab Testing	74.00
Storey Kenworthy	Office Supplies	274.60
Stuart C. Irby Co.	Supplies	427.90
Sunshine Foods	Supplies	19.20
Tantalus Systems Inc.	Equipment for New Meter Read System	95,500.95
TIFFANI HOSTERMAN	CREDIT REFUNDS - 54993	147.34
Tom's Plumbing & Heating LLC	Meter Maintenance	107.00
True Value - Milford	Supplies	231.57
UnityPoint Clinic-Occupational Medicine	Drug Screen	42.00
USPS	Annual PO Box Fee	196.00
Van Wert Inc.	Electric Meters for New Reading System	5,617.50
Van Wert Inc.	Water Meter Installations	28,588.00
Ziegler, Inc.	Engine Maintenance	1,255.98
Centurylink Communications, LLC	Phone	460.92
Smith Stoneworks	Storage Shed Rent for New Electric Meters	140.00
Aflac	employee paid benefit	398.66
Aspire	Employee Funded Benefit	690.00
Aspire	Employee Funded Benefit	690.00
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Collection Services Center	Employee Withholding	184.61
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Department of Energy	WAPA	19,125.73
Internal Revenue Service	Fica, Med, FWH 5.21.21	6,747.38
Internal Revenue Service	Fica, Med, FWH 6.4.21	7,022.45
Internal Revenue Service	Fica, Med, FWH 6.18.21	6,581.34
Iowa Department of Revenue	Monthly Withholding	2,219.00
Iowa Department of Revenue	Monthly Withholding	2,161.00
Iowa Department of Revenue	Monthly Sales Tax	7,067.00
Iowa Department of Revenue	Monthly Sales Tax	6,386.00
Iowa Department of Revenue	Monthly WET Tax	4,480.00
Iowa Department of Revenue	Monthly WET Tax	5,857.00
IPERS	May 2021 IPERS	7,706.72
MidAmerican Energy	Neal 4	12,000.00
MMU	Utilities	4,739.19
MMU - Investment Fund	April 21 eusc transfer	34,120.16
MMU - Investment Fund	June 21 budgeted reserve	46,512.00
MMU-Medical Insurance Account	FSA May transfer	280.00
NIMECA	Power Bill	91,326.31
NIMECA	Employee Benefit	232.24
Principal Life	Employee Benefit	382.41
Reliance Standard Life Insurance Company	Employee Benefit	158.26
United Community Bank	Loan Payment	7,883.11
Verizon Wireless	Phone	202.66
Verizon Wireless	Phone Data - 3 Collector Boxes	732.43
Wellmark	Employee Benefit	9,429.99

Wharton/Reetz made a motion to approve the purchase of a Utility Locator for \$5,808.45. Motion passed unanimously.

Behrens/Wharton made a motion to approve the Ziegler CAT 5-year Customer Support Agreement. Motion passed unanimously.

Wharton/Behrens made a motion to approve the Electric Department Job Descriptions. Motion passed unanimously.

Reetz/Behrens made a motion to table the Emergency Water Service Agreement with Iowa Lakes Regional Water. Motion passed unanimously.

Items discussed in the Manager's Report:

1. Utility Attorney Abby Walleck gave the Board an update on the Osceola County Rural Water System, Inc. proposed agreement. The consensus of the Board is to offer a three-year contract with a 90-day notice to terminate.
2. Manager Willemsen asked the Board for input on the questions from Financial Advisor Tim Oswald. Willemsen will relay the Board's input to MMU's Financial Advisor.

The Board of Trustees adjourned the meeting. The next regular meeting of the Milford Municipal Utilities Board of Trustees will be July 19, 2021.

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Mike Anderson, Chairman

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LeeAnn Reetz, Board Secretary