

Board Meeting May 17, 2021

The Milford Municipal Utilities Board of Trustees met in regular session on Monday, May 17, 2021 at 6:15 P.M. in the Community Center Board Room. In attendance were Board Members Mike Anderson, LeeAnn Reetz, Ken Behrens, Kevin Wharton, and Kae Hoppe; General Manager, Brad Willemsen, Utility Employee Lindsay Radunz and Utility Attorney Abby Walleck. Guest present: City Administrator LeAnn Reinsbach.

Chairman Anderson called the meeting to order.

The agenda, and minutes, financial statements and bills were approved as presented. The following bills were presented for payment:

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| Arnold Motor Supply | Supplies | 333.01 |
| Base | Cafeteria Monthly | 30.00 |
| Bolton & Menk, Inc. | Engineering | 5,136.50 |
| Bomgaars | Supplies | 163.92 |
| City of Milford | City Sewer, Storm Sewer, CC Fee | 38,984.09 |
| Core & Main LP | Inventory | 1,217.26 |
| Dairyland Power Cooperative | Statement Printing | 1,768.45 |
| Dickinson County News | Publishing | 207.41 |
| Ditch Witch of Minnesota and Iowa | RT55 Repairs | 2,275.16 |
| H & N Chevy Buick | Vehicle Maintenance | 59.92 |
| Hawkins, Inc. | Chemicals | 1,659.17 |
| Ia Assoc of Muni Utilities | EIA-861 Report & WAPA MIR | 150.00 |
| Ia Depart of Natural Res | Operator Certificate Renewal 2021 | 60.00 |
| Iowa Utilities Board | IEC/CGRER Assessment | 3,934.00 |
| JACK BARR | CREDIT REFUNDS - 56499 | 39.79 |
| KUOO | One Call Awareness Campaign Ad | 315.00 |
| Linda Ruble | Postage Reimbursement | 3.78 |
| LORI ENNEN | CREDIT REFUNDS - 54682 | 46.54 |
| Maahs & Walleck | Legal | 2,024.00 |
| MaxYield Cooperative | Fuel | 316.86 |
| McClure Engineering Co. | Engineering - Risk Resilience Assessment | 2,625.00 |
| Menards | Supplies | 26.97 |
| Mid-American Research Chemical | Power Plant Cleaning Supplies | 602.20 |
| Municipal Supply, Inc. | Inventory | 397.26 |
| National Benefit Services, LLC | Employee Benefits | 24.00 |
| Osceola County Rural Water System, Inc. | Inventory | 273.98 |
| Pioneer Printing | Supplies | 100.00 |
| Professional Computer Solutions, LLC | Computer Hosting Fees | 899.00 |
| R & D Industries, Inc. | Computer Contract & Support | 1,399.88 |
| Rick's Pest Control | Pest Control | 180.00 |
| Rody And Laurian Pederson | Purchased Power | 29.70 |
| Sam Wedeking Excavating, Inc. | Subcontractor | 2,655.16 |
| Sanborn Hardware & Rentals | Equipment Rental | 700.00 |
| State Hygienic Laboratory | Lab Testing | 334.00 |
| Storey Kenworthy | Office Supplies | 87.84 |

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| Stuart C. Irby Co. | Small Tools | 369.88 |
| Sunshine Foods | Supplies | 113.79 |
| Tantalus Systems Inc. | Equipment for New Meter Read System | 7,126.00 |
| TRINITY ANDERSON | CREDIT REFUNDS - 54733 | 66.30 |
| True Value - Milford | Supplies | 38.48 |
| Van Wert Inc. | Electric Meters for New Reading System | 8,774.00 |
| Van Wert Inc. | Water Meters for New Reading system | 62,847.00 |
| Van Wert Inc. | Water Meter Installations | 6,973.00 |
| Ziegler, Inc. | Engine Maintenance | 1,311.93 |
| Centurylink Communications, LLC | Phone | 486.02 |
| Smith Stoneworks | Storage Shed Rent for New Electric Meters | 140.00 |
| Walker Process Equipment | Rapid Mixer 5% Retention Due | 857.00 |
| Aflac | employee paid benefit | 398.66 |
| Aspire | Employee Funded Benefit | 740.00 |
| Aspire | Employee Funded Benefit | 740.00 |
| Base | FSA payment | 211.00 |
| Base | FSA payment | 566.00 |
| Collection Services Center | Employee Withholding | 184.61 |
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| Department of Energy | WAPA | 24,272.13 |
| Internal Revenue Service | Fica, Med, FWH 4.23.21 | 6,540.55 |
| Internal Revenue Service | Fica, Med, FWH 5.7.21 | 6,860.99 |
| Iowa Department of Revenue | Monthly Withholding | 2,212.00 |
| Iowa Department of Revenue | Monthly Sales Tax | 8,660.00 |
| Iowa Department of Revenue | Monthly WET Tax | 4,322.00 |
| Iowa Department of Revenue | Quarterly Use Tax | 164.52 |
| IPERS | Apr 21 IPERS | 7,682.25 |
| MidAmerican Energy | Neal 4 | 15,000.00 |
| MMU | Utilities | 3,979.70 |
| MMU - Investment Fund | Mar 21 eusc transfer | 26,230.88 |
| MMU - Investment Fund | budgeted reserve transfer | 46,512.00 |
| MMU-Medical Insurance Account | FSA Transfer | 280.00 |
| NIMECA | Employee Benefit | 232.24 |
| NIMECA | Inventory - Transformer | 7,521.30 |
| Principal Life | Employee Benefit | 382.41 |
| Reliance Standard Life Insurance Company | Employee Benefit | 158.26 |
| United Community Bank | Loan Payment | 7,883.11 |
| Verizon Wireless | Phone | 202.66 |
| Verizon Wireless | Phone Data - 3 Collector Boxes | 389.47 |
| Wellmark | Employee Benefit | 8,169.84 |

Behrens made a motion to approve the Financial Services Water Agreement with Piper Sandler Financial Services. The motion died for the lack of a second.

Wharton/Hoppe made a motion to approve the Financial Services Electric Agreement with Piper Sandler Financial Services. Motion passed unanimously.

Behrens/Hoppe made a motion to reconsider Agenda Item 1. Motion passed unanimously.

Behrens/Hoppe made a motion to approve the Financial Services Water Agreement with Piper Sandler Financial Services. Motion passed unanimously.

Hoppe/Wharton made a motion to table DGR Task Order No. 5 – Phase 1 Diesel Generation Plant. Motion passed unanimously.

Hoppe/Wharton made a motion to table DGR Task Order No. 6 – Phase 1 Distribution Improvements. Motion passed unanimously.

Hoppe/Wharton made a motion to table DGR Task Order No. 7 – Phase 1 Substation Improvements. Motion passed unanimously.

Reetz/Behrens made a motion to approve the purchase of a Tilt bed trailer. Motion passed unanimously.

Reetz/Behrens made a motion to Set Public Hearing Date for Amending Budget Year ending June 30, 2021. Proposed date of June 7, 2021, 6:15 p.m. at the next regular meeting.

Possible Land Acquisition was discussed by the Board of Trustees. The Board reviewed and discussed the received counteroffer. Walleck was instructed by the Board proceed with changes to the draft agreement.

Items discussed in the Manager's Report:

1. Manager Willemsen discussed with the Board how to proceed with the Electric and Water Department studies.

The Board of Trustees adjourned the meeting. The next regular meeting of the Milford Municipal Utilities Board of Trustees will be June 7, 2021.

Mike Anderson, Chairman

LeeAnn Reetz, Board Secretary