

Board Meeting June 8, 2020

The Milford Municipal Utilities Board of Trustees met in regular session on Monday, June 8, 2020 in the Board Room. In attendance were Board Members Kevin Wharton, Keith Wurtz, Mike Anderson, Ken Behrens and Kae Hoppe; General Manager, Brad Willemssen, Utility employees Evan Green, Logan Davids (via Zoom) and Lindsay Radunz; Utility Attorney Abby Walleck; and Greg Fritz.

Chairman Wurtz called the meeting to order. Chairman Wurtz read a statement on COVID-19, the State of Iowa Proclamation and limitations of on gatherings of more than 10 people. MMU has provided for the public to attend the board meeting through electronic means. It was noted that only Utility employee Logan Davids was participating electronically.

The agenda, minutes, financial statements and bills were approved as presented. The following bills were approved for payment:

Arnold Motor Supply	Supplies	515.60
Base	Cafeteria Monthly	30.00
Boji Welding and Services	Repair	65.00
Bolton & Menk, Inc.	Engineering	3,977.50
Border States Electric Supply	Safety Equipment & Lighting	234.35
CALVIN HALVERSON	CREDIT REFUNDS - 53192	52.92
Card Service Center	Supplies	32.04
Centurylink Communications, LLC	Phone	462.97
City of Milford	Building Expense for Apr.	493.93
City of Milford	City Sewer, Storm Sewer, CC Fee	35,889.93
Dairyland Power Cooperative	Statement Printing	1,216.62
DGR and Associates Company	Engineering	1,690.00
Dickinson Con Conserv Board	Recycling Disposal	20.00
Dickinson County News	Annual Subscription	50.00
Dickinson County News	Publishing - Minutes	128.31
Dickinson County Treasurer	2020-2021 Registration	151.00
Hawkins, Inc.	Chemicals	4,711.92
Iowa One Call	Locates	108.90
Jaycox Implement, Inc.	Repair Parts	379.45
LARRY JOHNSON	CREDIT REFUNDS - 54371	36.64
Maahs & Walleck	Legal	1,826.00
Marco, Inc.	Copier Contract	191.02
MaxYield Cooperative	Fuel	308.96
MHR Insurance	Cyber Liability Insurance	2,000.00
Micro-Comm, Inc.	Scada Server	23,030.00
Mitchell J. Burgin	Mowing	540.00
National Benefit Services, LLC	Employee Benefits	24.00
Pitney Bowes	Postage Meter Lease	152.34
R & D Industries, Inc.	Computer Contract & Support	1,570.25
Rody And Laurian Pederson	Purchased Power	15.44
Spencer Municipal Hospital	Pre-Employment Drug Screen	39.63
State Hygienic Laboratory	Lab Testing	58.50
Stuart C. Irby Co.	Safety	220.69
Stuart C. Irby Co.	Safety Equipment	228.14
Sunshine Foods	Supplies	130.84
True Value - Milford	Supplies	249.50
UnityPoint Clinic-Occupational Medicine	Drug Screen	42.00
USPS	Annual PO Box Fee	150.00
MaxYield Cooperative	Fuel	203.34
Verizon Wireless	Phone	142.17
Aspire	Employee Benefit	430.00
Collection Services Center	Employee Withholding	184.61

Department of Energy	WAPA	19,125.73
Internal Revenue Service	Employee Withholding	4,803.24
Iowa Department of Revenue	Monthly Withholding	1,969.00
Iowa Department of Revenue	Monthly WET Tax	4,518.00
Iowa Department of Revenue	Monthly Sales Tax	9,067.00
MidAmerican Energy	Neal 4	11,000.00
MMU	Utilities	3,136.20
MMU - Investment Fund	budget transfer	20,068.00
MMU - Investment Fund	eusc transfer	30,158.56
NIMECA	Power Bill	111,121.01
NIMECA	Employee Benefit	208.86
NIMECA	Legal	4,004.44
NIMECA	Legal	441.00
Principal Life	Employee Benefit	256.42
Reliance Standard Life Insurance Company	Employee Benefit	144.36
United Community Bank	Loan Payment	7,883.11
Wellmark	Employee Benefit	9,116.91

Manager Willemsen introduced the new electric lineman, Evan Green, to the Board.

Greg Fritz from NIMECA presented on the FERC/NIMECA lawsuit. His presentation was informational only and no action has taken. Fritz also provided some general updates on NIMECA business including wind energy and solar farms development.

Behrens/Anderson made a motion to approve the quotes for the Electrical Scada from NovaTech and RDI. Motion passed unanimously.

Manager Willemsen presented on the options regarding a part-time Water Department Employee. Hoppe/Wharton made motion to hire a part-time/weekend call Water Department Employee.

Manager Willemsen presented on wage increase for water superintendent, Mike Norgaard. Behrens/Hoppe made a motion to increase his salary by \$2.76 per hour effective July 1, 2020. Motion passed unanimously.

Attorney Walleck and Manager Willemsen presented the Emergency Water Service Agreement with the City of Arnolds Park. Anderson/Wharton made the Motion to approve the Agreement. Motion passed unanimously.

Items discussed in the Manager Report:

1. Manager Willemsen presented on possible options with sharing employee with Central Water.
2. Monday staff meetings have been implemented and going well.

The Board of Trustees adjourned the meeting. The next regular meeting of the Milford Municipal Board of Trustees will be July 13, 2020.

Keith Wurtz, Chairman

Brad Willemsen, General Manager