

Board Meeting April 19, 2021

The Milford Municipal Utilities Board of Trustees met in regular session on Monday, April 19, 2021 at 6:15 P.M. in the Community Center Board Room. In attendance were Board Members Mike Anderson, LeeAnn Reetz, Ken Behrens, Kevin Wharton, and Kae Hoppe; General Manager, Brad Willemsen, Utility Employees Lindsay Radunz and Logan Davids, and Utility Attorney Abby Walleck. Guests present: Mayor Steve Anderson, Councilman Andy Yungbluth, City Administrator LeAnn Reinsbach, and DGR Engineer Andy Koob.

Chairman Anderson called the meeting to order.

The agenda, minutes, financial statements and bills were approved as presented. The following bills were presented for payment:

Ahlers & Cooney, P.C.	Legal	697.00
ALICIA ZOLKIEWICZ	CREDIT REFUNDS - 54060	90.00
Arnold Motor Supply	Supplies	219.92
Base	Cafeteria Monthly	30.00
Bolton & Menk, Inc.	Engineering	4,387.00
Border States Electric Supply	Safety	23.78
Card Service Center	Office Supplies	76.52
CASSIDY BOOM	CREDIT REFUNDS - 54835	19.98
Centurylink Communications, LLC	Phone	497.38
City of Milford	City Sewer, Storm Sewer, CC Fee	40,943.28
Crescent Electric Supply Company	Repairs & Supplies for Meter Reading System	549.97
Dairyland Power Cooperative	Statement Printing	1,659.54
DGR and Associates Company	Engineering	10,045.00
Dickinson County News	Publishing	158.07
Dickinson County Treasurer	Property Tax	32.00
Hawkins, Inc.	Chemicals & Plant Equip Maint	14,168.82
Heller Enterprises	Backflow Testing	499.50
Ia Assoc of Muni Utilities	NASSA Safety Training	985.80
Iowa One Call	Locates	39.60
JEFF ATHEY	CREDIT REFUNDS - 55232	14.03
JOHN O'NEAL	CREDIT REFUNDS - 56175	151.00
JORDAN DOLL	CREDIT REFUNDS - 52084	37.56
Linda Ruble	Postage Reimbursement	5.04
Maahs & Walleck	Legal	795.00
Marco, Inc.	Copier Contract	170.50
MaxYield Cooperative	Fuel	852.04
McClure Engineering Co.	Engineering - Risk Resilience Assessment	7,375.00
Menards	Supplies	77.56
MHR Insurance	Insurance Renewal	100,131.00
Micro-Comm, Inc.	Filter Control Panels	23,659.00
Milford Electric, Inc.	Plant Equip Maint	96.53
National Benefit Services, LLC	Employee Benefits	24.00
Pitney Bowes	Postage Meter Ink Cartridges	169.98
Plymouth County Treasurer	Property Tax	1.00
Professional Computer Solutions, LLC	Computer Hosting Fees	899.00
R & D Industries, Inc.	Computer Support & Contract	1,459.76
Rick's Pest Control	Pest Control	300.00

Sam Wedeking Excavating, Inc.	Subcontractor - Q Ave Water Leak	2,012.50
SCI Communications Inc.	Phone System Work - Water Plant	56.25
State Hygienic Laboratory	Lab Testing	60.50
Storey Kenworthy	Office Supplies	216.49
Stuart C. Irby Co.	Inventory & Distribution	1,342.50
Sunshine Foods	Office Supplies	39.31
Tantalus Systems Inc.	Equipment for New Meter Read System	49,607.50
True Value - Milford	Supplies	137.79
Van Wert Inc.	Water Meter Installations	41,075.00
Van Wert Inc.	Water Meters for New Reading System	55,382.88
Van Wert Inc.	Electric Meters for New Reading System	60,601.59
Webster County Treasurer	Property Tax	9.00
Woodbury County Treasurer	Property Tax	28.00
Ziegler, Inc.	Engine Maintenance	32,493.58
Dickinson County Treasurer	Property Tax - Dickinson County	2,121.50
Iowa Department of Revenue	Statewide Property Tax	30.57
Plymouth County Treasurer	Property Tax - Plymouth County	55.50
Webster County Treasurer	Property Tax - Webster County	497.00
Woodbury County Treasurer	Property Tax - Woodbury County	1,837.00
Aflac	employee funded benefit	398.66
Aflac	employee paid benefit	398.66
Aspire	Employee Funded Benefit	740.00
Aspire	Employee Funded Benefit	740.00
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Collection Services Center	Employee Withholding	184.61
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Department of Energy	WAPA	25,212.46
Internal Revenue Service	Fica, Med, FWH 3.12.21	6,757.77
Internal Revenue Service	Fica, Med, FWH 3.26.21	6,992.37
Internal Revenue Service	Fica, Med, FWH 4.9.21	6,729.49
Iowa Department of Revenue	Monthly Withholding	2,313.00
Iowa Department of Revenue	Monthly Sales Tax	9,429.00
Iowa Department of Revenue	Monthly WET Tax	4,873.00
IPERS	Feb 21 IPERS	8,075.41
IPERS	Mar 21 IPERS	7,823.45
MidAmerican Energy	Neal 4	14,000.00
MMU	Utilites	4,740.02
MMU - Investment Fund	budgeted reserve	46,512.00
MMU - Investment Fund	Feb 2021 eusc transfer	30,128.03
MMU - Investment Fund	Budgeted reserve transfer	46,512.00
MMU-Medical Insurance Account	FSA transfer	280.00
NIMECA	Legal	53.30
NIMECA	Property Tax - 2nd Half 2020	374.50
NIMECA	Employee Benefit	232.24
NIMECA	Legal	112.50
Principal Life	Employee Benefit	382.41
Reliance Standard Life Insurance Company	Employee Benefit	158.26
United Community Bank	Loan Payment	7,883.11
Verizon Wireless	Phone	202.55
Verizon Wireless	Phone Data - 3 Collector Boxes	167.82
Wellmark	Employee Benefit	10,690.14

DGR Engineer Andy Koob presented the findings from Task Orders on the distribution system and Power Plant improvements. The presentation identified deficiencies, recommended improvements to eliminate those deficiencies, provided cost estimates, and developed a plan for adding diesel generation capacity.

Hoppe/Wharton made a motion to approve Resolution 2021-04-05 Willow Creek Participating Member Agreement. Roll call vote: Ayes – Anderson, Reetz, Wharton, Behrens, and Hoppe. Nays – none. Motion passed unanimously.

Hoppe/Wharton made a motion to approve the 2021 Willow Creek Wind Energy Facility Agreement. Motion passed unanimously.

Hoppe/Wharton made a motion to approve the Ziegler CAT Proposal for Generator #7. Motion passed unanimously.

Wharton/Hoppe made a motion to approve to the purchase of Conduit and Pull boxes to Powerline Supply with WESCO being conditional following part number confirmation. Motion passed unanimously.

Possible Land Acquisition was discussed by the Board of Trustees. The committees from the MMU Board of Trustees and Dickinson County Board of Supervisors will meet to discuss the land acquisition.

Items discussed in the Manager's Report:

1. Manager Willemsen will be contacting Tim Oswald, with Piper Sandler, for a Financial Services Agreement to assist in financial recommendations on MMU's upcoming projects related to the Water Plant, Power Plant and Warehouse.
2. Bolton & Menk and DGR have agreed that the firms and MMU should meet to look at proposed site properties in the planning phase.
3. Bolton and Menk submitted a quote for a study to show the cost to rehab the current water plant in phases. This task order has been tabled.

The Board of Trustees adjourned the meeting. The next regular meeting of the Milford Municipal Utilities Board of Trustees will be May 3, 2021.

Mike Anderson, Chairman

LeeAnn Reetz, Board Secretary