

Board Meeting March 8, 2021

The Milford Municipal Utilities Board of Trustees met in regular session on Monday, March 8, 2021 at 6:15 P.M. in the Board Room. In attendance were Board Members Mike Anderson, LeeAnn Reetz, Ken Behrens, Kevin Wharton, and Kae Hoppe; General Manager, Brad Willemsen, Utility Employee Lindsay Radunz (via electronic) and Utility Attorney Abby Walleck.

Chairman Anderson called the meeting to order.

Chairman Anderson announced that this was the time and place for the public hearing and meeting on the matter to approve the Fiscal Year 2022 budget for the Milford Municipal Utilities, as provided by the Iowa Code. Anderson then asked the Accountant whether any written objections had been filed by a resident or property owner of Milford Municipal Utilities. Anderson then called for oral objections to the Fiscal Year 2022 budget; none were made. Whereupon, Anderson declared the time for the public hearing on the Milford Municipal Utilities 2022 Fiscal Year budget to be closed.

The agenda, minutes, financial statements and bills were approved as presented. The following bills were presented for payment:

Alliant Energy	Wheeling	6,434.75
Arnold Motor Supply	Supplies	877.85
Base	Cafeteria Monthly	30.00
Blue Lake Websites	Deposit for New Website Development	450.00
Bolton & Menk, Inc.	Engineering - P Ave & 13th St	3,592.00
Bomgaars	Supplies	426.68
Border States Electric Supply	LED Lighting, Safety, Supplies	713.10
Brad Willemsen	Reimbursement	41.08
Campus Cleaners	Rugs	418.80
Card Service Center	Computer, Office, Employee App	375.89
Centurylink Communications, LLC	Phone	494.45
City of Milford	City Sewer, Storm Sewer, CC Fee	37,787.06
Crescent Electric Supply Company	Distribution	140.21
Dairyland Power Cooperative	Statement Printing	1,538.27
DGR and Associates Company	Engineering	3,580.00
Dickinson County News	Publishing	210.00
EMILEE HANSON	CREDIT REFUNDS - 54644	38.87
Hach Company	Lab	251.72
Hawkins, Inc.	Chemicals	5,126.66
Ia Assoc of Muni Utilities	Member Dues	6,407.00
Jaycox Implement, Inc.	Equipment Maint	523.10
Linda Ruble	Postage Reimbursement	10.02
Maahs & Walleck	Legal	2,277.00
MaxYield Cooperative	Fuel	543.27
Menards	Supplies	405.42
Mid-American Research Chemical	Oil	137.40
National Benefit Services, LLC	Employee Benefits	24.00
Pitney Bowes	Postage Meter Lease	152.34
Pro Cooperative	Diesel Fuel	83,708.36

Professional Computer Solutions, LLC	Computer Hosting Fees	899.00
R & D Industries, Inc.	Computer Contract & Support	2,422.38
Rice Repair	Trailer Tires	620.00
Rick's Pest Control	Pest Control	490.00
Spencer Municipal Hospital	Drug Screen	131.20
State Hygienic Laboratory	Lab Testing	564.00
Storey Kenworthy	Office Supplies	353.53
Stuart C. Irby Co.	Safety	66.46
Sunshine Foods	Supplies	45.00
Texas Refinery Corp.	Engine Maint	1,203.75
TIMOTHY QUINN	CREDIT REFUNDS - 56375	99.84
True Value - Milford	Supplies	225.16
TurnKey Financial Equipment	Manual Transaction Drawer - Drive-thru	3,729.22
UnityPoint Clinic-Occupational Medicine	Drug Screen	42.00
Van Wert Inc.	Water Meter Installations	46,470.00
Van Wert Inc.	Water Meters for New Reading System	119,940.00
Winther, Stave & Co., LLP	Audit	2,400.00
Aflac	AFLAC employee benefit	398.66
Aspire	Employee Funded Benefit	740.00
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Base	FSA payment	204.92
Collection Services Center	Employee Withholding	184.61
Collection Services Center	Employee Withholding	184.61
Department of Energy	WAPA	27,533.26
Internal Revenue Service	Fica, Med, FWH 2.12.21	6,077.86
Internal Revenue Service	Fica, Med, FWH 2.26.21	8,154.18
Iowa Department of Revenue	Monthly Withholding	1,946.00
Iowa Department of Revenue	Monthly Sales Tax	8,924.00
Iowa Department of Revenue	Monthly WET Tax	4,703.00
IPERS	IPERS	7,065.76
MidAmerican Energy	Neal 4	11,000.00
MMU	Utilities	4,970.80
MMU - Investment Fund	budgeted reserve	46,512.00
MMU - Investment Fund	Jan 21 eusc transfer	30,891.72
MMU-Medical Insurance Account	FSA Jan transfer	280.00
MMU-Medical Insurance Account	FSA Feb transfer	280.00
NIMECA	Power Bill	143,475.29
NIMECA	Annual APPA Dues	2,235.38
NIMECA	Employee Benefit	232.24
NIMECA	Employee Benefit	232.24
Principal Life	Employee Benefit	286.53
Principal Life	Employee Benefit	95.88
Reliance Standard Life Insurance Company	Employee Benefit	158.26
United Community Bank	Loan Payment	7,883.11
Verizon Wireless	Phone	202.55
Wellmark	Employee Benefit	10,690.14

Reetz/Hoppe made a motion to amend the agenda to move the Manager's Report to the beginning of the agenda. Motion passed unanimously.

Items discussed in the Manager's Report:

1. Manager Willemsen reported the County Engineer and a Board of Supervisors committee would like to meet on the land acquisition with Manager Willemsen and a MMU Board of Trustees committee. Kevin Wharton and Kae Hoppe will be on the committee as appointed by Chairman Anderson.
2. The filter counsel panels have been installed at the Water Plant.
3. The Electric Department was dispatched to generate by Basin on Saturday, February 13th. The run had different start and stop times through Thursday February 18th. The total hours generated were 97 hours producing 526,776 kWhs of electricity. The MMU ratepayers reap the benefits of diesel generation with the security of system reliability and using the backup capacity to negotiate low electric rates. The Governor of Iowa waived the run from the annual limitation of hours.

Hoppe/Wharton made a motion to approve Resolution 2021-03-04, Annual Budget for the Fiscal Year ending June 30,2022. A roll call was taken. Ayes – Anderson, Reetz, Behrens, Wharton, and Hoppe; Nays – none. Motion passed.

Wharton/Hoppe made a motion to table the OCRWS Emergency Water Service Agreement. Motion passed unanimously.

Behrens/Reetz made a motion to approve the Memorandum of Understanding for the P Avenue and 13th St. Reconstruction Project between the City of Milford and MMU. Motion passed unanimously.

Hoppe/Wharton made a motion to approve changing the 2021 Board meeting dates to the first and third Monday of each month with the third Monday being the primary meeting. Motion passed unanimously.

The Board of Trustees adjourned the meeting. The next regular meeting of the Milford Municipal Utilities Board of Trustees will be April 5, 2021.

Mike Anderson, Chairman

LeeAnn Reetz, Board Secretary